



## **DIRECTOR – MCGILL CENTRE FOR VIRAL DISEASES**

### **JOB DESCRIPTION**

**The Director of the Centre for Viral Diseases (CVD) reports to** VP Health Affairs and Dean, Faculty of Medicine and Health Sciences.

### **BACKGROUND**

The CVD was established as the successor to the McGill AIDS Centre in recognition of the social and medical importance of viral diseases in the 21<sup>st</sup> century. The CVD seeks to bring together the McGill virology research community, encompassing all aspects of viral diseases from molecular biology, fundamental virology, and viral immunity to treatment and prevention to epidemiology and social determinants of disease.

### **DIRECT RESPONSIBILITIES**

As delegated by the VP/Dean of the Faculty of Medicine and Health Sciences, the Director is responsible for the overall administration of the CVD, including, ensuring continued excellence and growth in Centre development, establishing strategic priorities related to viral diseases, interactions with Faculty leadership and participation in Committee meetings. The Director is expected to be a champion for the promotion of virological research across the university, who promotes outreach both within and outside the university, and facilitates partnerships with external organizations, including industry.

Other specific responsibilities include the following:

- Administration of the annual budget for CVD;
- Establishment of a governance structure for CVD;
- Establishes and chairs an interdisciplinary committee that oversees the administration, governance and outcomes related to emerging viral disease research;
- Provides leadership in the development and assessment of research and educational objectives, working with all concerned Centre and Department heads;
- Promotes the CVD within the McGill Interdisciplinary Initiative in Infection and Immunity (MI4);
- Maintains strong links with affiliated Research Institutes, Hospitals, the Faculty of Medicine and Health Sciences, and Graduate and Postdoctoral Studies Office (GPS), as well as with other relevant partners.

- Fosters collaboration with our university-affiliated hospital network and clinical laboratories
- Coordinates the production of an annual report to the Faculty's Committee for the Oversight of Research Units (CORU).

**Qualifications:**

- PhD, MD or equivalent who maintains a successful research program in some aspect of viral diseases.
- Well-developed understanding of the viral disease landscape, with the ability to recognize emerging issues.

This position is a 0.1 FTE commitment.