McGill e-mail address

Your McGill e-mail address

is used to access online books, videos and other virtual materials from the McGill library
to log your computer or device into the McGill WPA network when you are at McGill

Set up my McGill e-mail address

Before you start, you need to know your 9 digit McGill student number. It appears on your MCLL membership card. If you don’t have it, contact the MCLL office (mcll.scs@mcgill.ca; 514-398-8234; 514-398-2757).

MINERVA
www.mcgill.ca/minerva

When you register for a study group you are automatically given a McGill e-mail address

The Minerva PIN (in picture on the left) is not the same as your McGill e-mail Password that goes with your e-mail.
McGill e-mail address looks like
firstname.lastname@mail.mcgill.ca

You need to set it up to use it if you have not already done so
• To login you must enter your 9-digit McGill ID and 6-character PIN (in the left hand boxes)
• The first time you login to Minerva, you will be using the 6-character temporary PIN (your date of birth - yymmdd) provided when you registered.
• You will be prompted to change your PIN and set up a security question, which will allow you to use the ‘Forgot PIN?’ feature to reset it in case you forget it.

If you need IT support 514-398-7878

Set the password for your e-mail

Set the password for your email address (this password will be different from the Minerva password).
• In Minerva, click on the Personal tab or choose Personal Menu.
• Select Password for McGill Username.
• Follow the instructions to choose your 8-18 character password.
• Click on Submit New Password at the bottom of the screen.