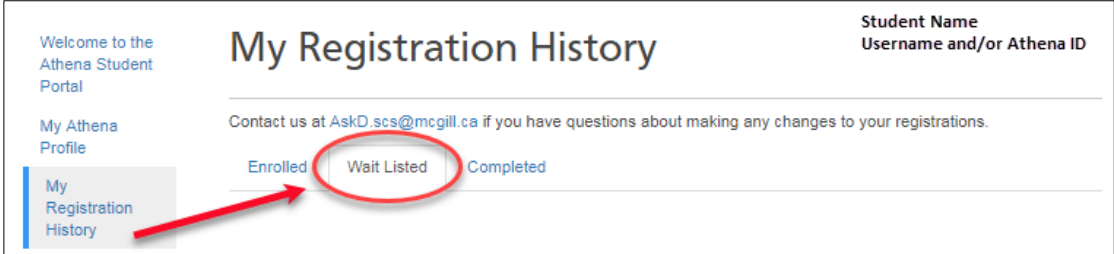
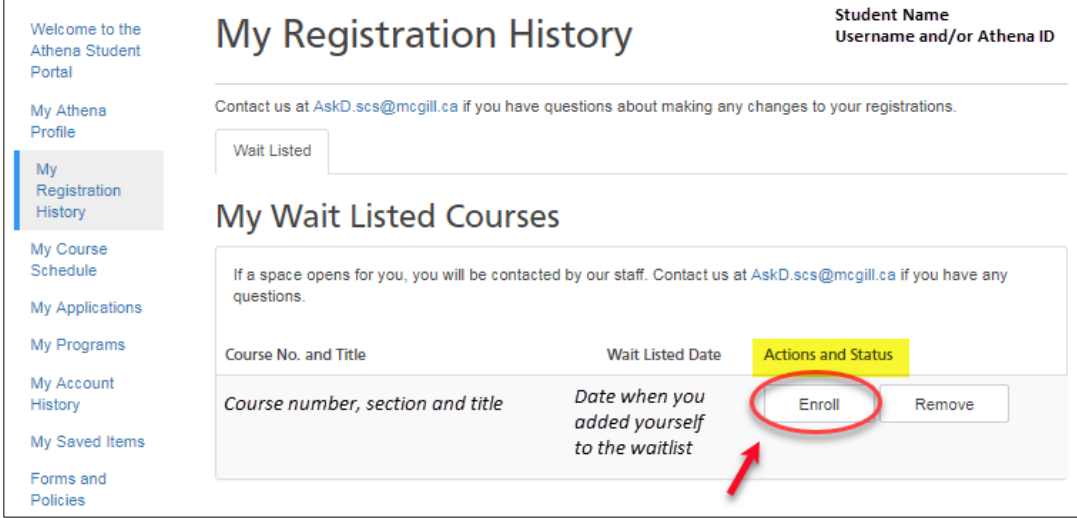




How to register from a waitlist

If you have joined a waitlist and a spot in the course becomes available, an automated e-mail notification from the system will be sent to you. Note that you will only have a limited amount of time, from when you receive the e-mail notification, to register for the activity. If you miss the deadline, specified in the e-mail notification, your spot will be offered to the next student on the list.

	Steps of the Process
1.	Under the I have an existing account section, log in to your Athena student portal .
2.	Select "My Registration History" from the left-hand side navigation bar.
3.	<p>In the center of the page, click on the <i>Wait Listed</i> tab to access the information that is needed:</p>  <p>The screenshot shows the 'My Registration History' page with the 'Wait Listed' tab highlighted in red. A red arrow points to the 'Wait Listed' tab from the 'My Registration History' link in the left navigation bar.</p>
4.	<p>An Enroll button will now appear in the <i>Actions and Status</i> column. Click Enroll to proceed with your registration.</p>  <p>The screenshot shows the 'My Wait Listed Courses' page. A table lists courses with columns for 'Course No. and Title', 'Wait Listed Date', and 'Actions and Status'. The 'Enroll' button in the 'Actions and Status' column is circled in red, with a red arrow pointing to it.</p> <p>Note: If you no longer wish to enroll, click Remove to remove yourself from the waitlist. Your spot will then be offered to the next student on the list.</p>
5.	Follow the onscreen instructions to proceed with your registration and payment for the activity.