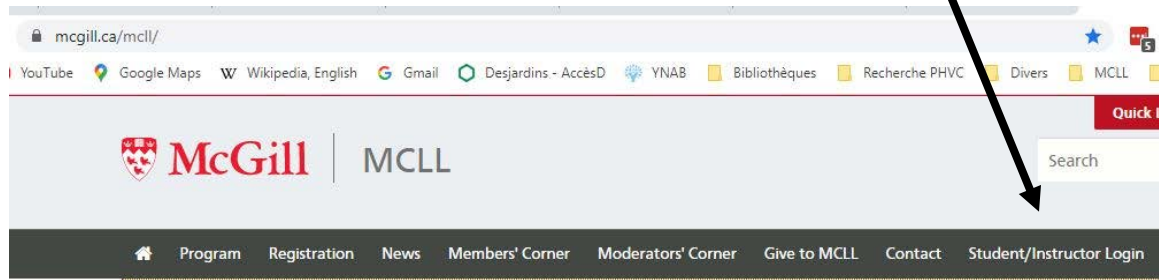


FORGOT YOUR USERNAME AND PASSWORD FOR REGISTRATION?

Get them in advance. Here is the procedure to follow:

1. Go to the MCLL site: <https://mcgill.ca/mcll/>
2. Click Student/Instructor Login on the top right of your screen



3. Scroll down to **Athena Login** and click on that link.
4. If you have been registered in a study group over the past two years, you have Athena Credentials (username & password) . If you don't remember them choose, the column "I have Athena Credentials"

I have Athena credentials

Log in using your existing account information.

*I am unable to access my account.
What do I do?*

*I have been locked out of the system.
What now?*

[Forgot User Name](#)

[Forgot Password](#)

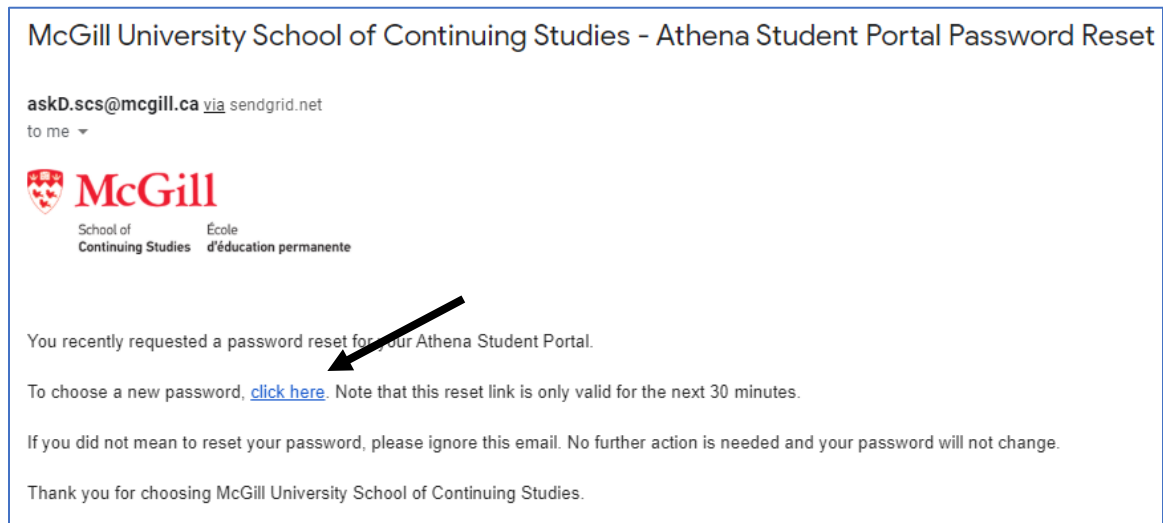
Log in

SEE PAGE 2 FOR DETAILED INSTUCTIONS

5. IF YOU FORGOT YOUR USERNAME: Click on **Forgot User Name** and enter the email address where you receive MCLL emails. Your username will be sent to this email address in a few minutes after clicking Continue.

NOTE: If after entering your email address you do not receive an email from McGill University School of Continuing Studies (askD.scs), check your spam folder to see if it went there. If you still don't see it, please send an email to Lisa Knyszynska lisa.knyszynska@mcgill.ca and ask her to verify if we have a correct email for you.

6. IF YOU FORGOT YOUR PASSWORD: Click on **Forgot Password** and enter your **Username**. A password reset link will be sent to the preferred email address associated with your profile which is only valid for 30 minutes.



Click on the link and chose a new password. Your password must be a minimum of 8 characters and contain both alpha and numeric characters