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McGill Exchange Request

Note to American students regarding federal student aid: While on official exchange from McGill you are considered to be a full-time McGill student for U.S. Direct Loan purposes. Please be aware that regulations by the U.S. Department of Education states that you can receive U.S. Direct Loans only if attending a school that participates in the U.S. Direct Loan program, and the school is located outside of the U.S. For more information, please [visit the US student aid website](#).

Please verify your personal information and make any necessary changes on the [Personal Menu](#). This information will be provided to the host institution. For more information [click here](#).

Once you have confirmed that your personal information is accurate, click on **New Request** at the bottom of the screen. To cancel an application click **Cancel** next to the application status column.

IMPORTANT: Before you submit your Exchange application make sure you have reviewed conditions of participation and eligibility requirements on the [McGill Abroad](#) website.

Personal Information	
Student Name	[REDACTED]
McGill ID	[REDACTED]
Address	[REDACTED]
Email Address	[REDACTED]
Phone Number	[REDACTED]
Primary Curriculum (as of Winter 2021)	
Faculty/School	Faculty of Arts
Program	B Arts
Degree	Bachelor of Arts
Major 1	[REDACTED]
Minor 1	Sociology -Con
Curriculum Year	1
CGPA	[REDACTED]
Academic Standing/ Term	Satisfactory/ Summer 2020
Credits Earned	38
Credits Transferred	
Credits In-progress (Winter 2021)	9
Total Program Credits	120

Exchange Request History

RELEASE
FORM

NOT

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... by switching to Chrome or Firefox. If the issue still persists, please report it to the IT Service Desk at (514) 398-3398. If you can take a screenshot from Minerva, it will also help us.

Once you have confirmed the information, click on "new request" to start your exchange application.

This information is auto-filled from Minerva. Make sure the information is accurate.

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You must select a host institution that is available to your program of study. However, you are required to nominate to ONE of their choices below (or receive an alternate nomination if no choices are remaining).

You can get more information on the application process by viewing [Step 3](#) of the McGill Abroad website.

Note: This application requires a number of essay-type responses. We encourage you to prepare your responses in advance. **Statement of Purpose** (about 1/2 page per institution)

1. select the Term

3. select the Host Institution

2. select the Country

Only the 1st choice is mandatory – but we encourage students to choose 4 institutions and make sure they are ranked properly – priority will be given to your top choice

* - indicates a required field.

Host Institutions	
1st Choice	
*Term	Select... ?
*Country	Select... ?
2nd Choice	
Term	Select...
Country	Select...
3rd Choice	
Term	Select...
Country	Select...
4th Choice	
Term	Select...
Country	Select...
*After my Exchange I expect to:	
	<input type="radio"/> Return to McGill <input type="radio"/> Graduate ?
*Expected Term of Graduation	Select... Degree Evaluation Report ?
*Total number of program credits completed	<input type="text"/> Advising Transcript ?
*Total number of Transfer Credits/Advanced Standing received	<input type="text"/> ?
*Total number of program credits in progress	<input type="text"/> ?

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A statement of purpose is required for each institution that you have selected in the text area below. We encourage you to prepare your statement of purpose beforehand. Your essay should include the following:

- Reasons for applying to go on Exchange to your selected host institution(s);
- How the courses taken at the host institution will contribute toward the successful completion of your McGill degree;
- How the Exchange opportunity will impact your life in terms of career, community work and life experiences;
- How you intend to contribute to community activities both on and off campus when you return home.

Students who are submitting **multiple** essays should [click here](#) to view an example of the format.



*Statement of Purpose

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Draft one short statement of purpose for each host university you've selected. Consult this [guide](#) for the aspects you should be highlighting in your statement, making sure to describe the defining reasons you chose each university as one of your destinations.

PRO TIP: Create your Statement of Purpose in a WORD document and save it, so when you're completing your exchange application you can simply copy and paste your text, and you won't be timed out of the application!

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McGill Exchange Request

You must provide a preliminary list of the courses you plan on taking at each **Host Institution** selected on your application in the space below.

To allow for timetable changes and conflicts, it is strongly recommended that you choose a minimum of **eight (8) courses per semester**. [Click here](#) to view an example.

Important: It is your responsibility to ensure that courses taken at the host institution comply with your McGill Faculty's regulation concerning acceptability and duplication of courses taken previously at McGill or elsewhere.

If your Exchange application is approved you must then review your list of courses with your program adviser.

* - indicates a required field.

***Proposed Course List**

ANAT xxxx
 TRAV xxxx
 FLIGH xxxx

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It is strongly recommended that you choose a minimum of **eight (8) courses per semester, per host** - this is to allow for future timetable changes and conflicts. If you're struggling to find 8 courses that fit your program at a specific host university, that's probably a sign that this host is not a good fit for your program.

PRO TIP: Research your courses beforehand and save in a WORD document so when you're completing your exchange application you can simply copy and paste your text, and you won't be timed out of the application!

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McGill Exchange Request

Please confirm your Study Away Request.

Host Institutions	
*Term	Winter 2021
*Country	Brazil
*Host Institution	Brazilian School of Public and Business Administration
Term	
Country	
Term	
Country	
Term	
Country	
*After my Term Away I expect to:	Return to McGill
*Total number of program credits completed	60
*Total number of Transfer Credits/Advanced Standing received	0
*Total number of program credits in progress	12
Statement of Purpose	I want to..... More
Proposed Course List	ANAT xxx TRAV xxx ... More

Make sure your application was completed accurately. If you need to make any changes you can go back now and update the form by clicking [Edit Selection](#) below.

[Continue](#) [Edit Application](#)

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FORM NAME: SWAEXCH

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FINAL REVIEW: please make sure the information is accurate and that your 4 host institution choices are ranked properly.

The final page of the application will have the **TERMS AND CONDITIONS OF PARTICIPATION**: Make sure you read and understand each statement of these terms and conditions. Once you click submit the application fee will be charged and it is non-refundable.