Bienvenue à Montréal!

There’s no place in the world quite like Montreal. It is a city steeped in culture and infused with internationalism. Of Montreal’s 3.6 million residents, nearly 800,000 were born outside of Canada. A further 220,000 are students at universities or other professional post-secondary programs, making Montreal one of the world’s most student-friendly cities. Its safe, socially vibrant setting makes Montreal one of the world’s most livable cities.

McGill University is a thriving city within a city – a community of learners where passionate, independent minds come together to combine their great ideas and make even greater ones. It’s a place pulsing with life, where our students – 35,000-strong from about 150 countries – are earning their places at the vanguards of their fields – from music to medicine, from the art of architecture to the science of sustainability.
Students can be accepted to the exchange program for one semester or the full year (Fall start only). The preference is to have an even number of students nominated for each term - please do not send all in one term.

In general, students should be enrolled in the same program at their home university OR present sufficient educational background in chosen subject area.

**MUSIC**
- Availability under university-wide agreements is very limited, if available at all. **Must contact faculty directly for eligibility.**
- strongly recommend starting in the Fall term
- must be registered in same program at home university
- applicants who wish to participate in lessons, ensembles, or other performance classes are required to submit a recorded audition for evaluation
- certain course restrictions apply
- registration for practical instruction may incur private lesson fees as per agreement with home university

**ENGINEERING, MANAGEMENT**
- Limited to 2 nominations per term for non-faculty specific agreements
- limited spaces in all Engineering disciplines
- students may be responsible for supplemental fees associated with particular courses

**LAW, ARCHITECTURE**
- Normally not open to university-wide agreements (space permitting)
- students MUST be registered in the same program at home university
- for Law, refer to the Law Fact Sheet for further instructions (available upon partner request)
- for Architecture - a portfolio is required

**GRADUATE PROGRAMS**
- Courses at the 600-700 level ONLY
- students MUST verify if exchange is possible by contacting the Department directly (not all programs are open)
- students MUST apply by program-specific deadlines
- deadlines vary by Department and are different from the undergraduate deadlines

Faculties not open for Exchange: Medicine, Dentistry, Continuing Studies

Students may take up to 1 course in the School of Continuing Studies, see Registration section (p. 4).

### Academic calendar

<table>
<thead>
<tr>
<th>Semester</th>
<th>Dates</th>
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</thead>
<tbody>
<tr>
<td><strong>Fall 2024</strong></td>
<td>August 28 to December 20, 2024 (including exam period)</td>
</tr>
<tr>
<td><strong>Winter 2025</strong></td>
<td>January 6 to April 30, 2025 (including exam period)</td>
</tr>
<tr>
<td><strong>Summer 2025</strong></td>
<td>Not open for exchanges</td>
</tr>
</tbody>
</table>

**NOTE:** Students should **wait for the FINAL 2024-2025 exam schedule** to be available on McGill’s website **BEFORE making any travel arrangements** for the end of the term. If they must book their flight in advance, students must book a flight for any date **AFTER the end dates listed here.**
Nomination & Application Process

Nomination Deadlines - Undergraduate

Exchange coordinators should submit their nominations by the indicated deadlines. A link to the nomination webform will be sent to the university’s exchange coordinator once available.

Once the nomination has been approved, please provide your students with a copy of this fact sheet for the next steps in the process.

Application Periods - Undergraduate

After a student is nominated by their home university, they must complete the online application and provide the required supporting documentation. Application instructions will not be sent to students by our office.

Requirements:
- Have a minimum CGPA of 3.0 (on a 4.0 scale), B average
- Demonstrate English proficiency if your home university’s primary language of instruction is NOT English.

Application Instructions:
- Students complete the online application.
- As part of their application, students must upload the required supporting documents:
  - Copy of university transcript in English or French (include ALL pages). Unofficial copies are accepted. Submission must include a transcript key or grading information page.
  - Letter of permission / nomination. A letter from the home university confirming the student’s nomination for an exchange at McGill, and duration of the exchange.
  - Proof of English Proficiency (if applicable). Letter from an academic official (not exchange coordinator) confirming English proficiency OR copy of official test results.
  - Copy of the information page of your passport, both the photo and signature pages.
  - If applicable, submit program specific documents (example: Architecture portfolio, Music audition file).
- Decision: If admitted to McGill, students will be prompted to accept their offer of admission in the application portal. The official decision letter will be available for download and printing via the application portal. Hard copies of the acceptance letter are not issued.
- Applications are reviewed on a rolling basis. Students can expect to have a decision within one month of the posted application deadline. Decisions for applications to Architecture may require additional time.
- After accepting the offer of admission, students will be contacted to set up their access to Minerva (student portal), and to their McGill email.

Steps for Coming to McGill on Exchange
(Application link under Step 2: Apply to McGill)

GRADUATE PROGRAMS
For further info, contact us: studentexchanges@mcgill.ca
REGISTRATION

Registration dates:
- Fall / full year - late May / early June
- Winter - early December

Students register for courses prior to arrival at McGill online via the student portal Minerva (unless otherwise specified in sections below).

The maximum course load for an exchange student at McGill is 15 credits per term (12 credits is considered full-time). Undergraduate exchange students are only eligible to enrol in 100-500 level courses.

Students are permitted to take up to 1 course outside their admitted faculty if space permits and there are no restrictions. This course can be from the School of Continuing Studies, however students should verify with their home university whether they will receive credit for this course. Permission from their admitted faculty may be required.

If there are restrictions or pre-requisite errors while registering, students must contact the department offering the course to obtain permission to register for the course.

Incoming exchange registration  eCalendar - search for courses

Students have access to their official transcript as soon as they are registered for courses.

Faculty-Specific Notes for Registration

Students are permitted to take up to 1 course outside their admitted faculty if space permits and there are no restrictions. This course can be from the School of Continuing Studies, however students should verify with their home university whether they will receive credit for this course. Permission from their admitted faculty may be required.

If there are restrictions or pre-requisite errors while registering, students must contact the department offering the course to obtain permission to register for the course.

REGISTRATION INFORMATION:
Click each Faculty for more info

Architecture
Agriculture & Environmental Sciences
Arts
Education
Engineering
Management
Music
Science

COURSES WITH LIMITED ENROLMENT:
- Anatomy and Cell Biology
- Biochemistry
- Biology
- Computer Science
- Mathematics
- Microbiology
- Pharmacology
- Psychology
- Physiology
- Courses in the Faculty of Engineering
- Courses in the Faculty of Management
  - Due to high demand, maximum 2 Faculty of Management courses per subject area

COURSES NOT AVAILABLE TO EXCHANGE STUDENTS:
- Lab courses
- Research projects
- Thesis courses
- Engineering Faculty Courses FACC 100, 300, 400
- Special topics courses
- Student Teaching practicum (EDFE) courses
On-campus housing: While priority is given to first-year degree students, limited places are available for exchange students. Once they have accepted their offer of admission, students should contact Housing directly at housing.residences@mcgill.ca

For more housing options:

Expenses while on exchange:

Students participating in the exchange program are exempt from regular tuition charges and compulsory term charges. However, there are some charges that they may see on their fee account:

- International Health Insurance - approximately $350 CAD per term
- Program/course charges that are compulsory upon registration, such as special activity charges, course materials, textbooks, music lessons, etc. - approximately $600-1000 CAD per term
- Residence and meal plan (if applicable)
ADDITIONAL INFORMATION

Orientation & Arrival at McGill
Orientation sessions for new students are to help prepare for McGill’s academic and social life, provide information about the University and its services, and living in Montreal.

The sessions are usually held:
- Fall term or year-long: end of August
- Winter term only: beginning of January

Students requiring academic accommodations
McGill has a dedicated office for Student Accessibility & Achievement. Students are encouraged to contact the office after being admitted to see if the appropriate services are available to them during their exchange.

Student health and wellness services
The Student Wellness Hub provides a range of health services to support students’ physical and mental health with a focus on awareness, prevention, and early intervention.

Local Wellness Advisor (LWAs) are trained mental health clinicians embedded within faculties and services to orient and connect you with the appropriate support resource - on-campus or off-campus - for your unique situation.

Official Transcript
Students have access to their official transcript as soon as they are registered for courses.
All final grades should be available by February (Fall exchanges) or June (Full year/Winter exchanges). Note: McGill transcripts only show letter grades (not numeric grades).

Students are responsible for ordering their McGill electronic transcript to be sent to their home institution.

Proof of Enrolment Letter
Students who require confirmation of their enrolment at McGill can access their Proof of Enrolment letter in Minerva (McGill’s student portal). The proof of enrolment letter is an official letter which includes our seal and the Registrar’s signature.