



בית הספר למנהל עסקים באוניברסיטה העברית
THE HEBREW UNIVERSITY BUSINESS SCHOOL
Founded by Daniel and Raphael Recanati

International Student Exchange Information Sheet 2024-2025



International Department Office	The Hebrew University Business School The Hebrew University of Jerusalem (HUJI) Mount Scopus, Jerusalem 9190501, Israel Phone: +972-2-5880100
Academic Head of International Programs Director of international Office Exchange Programs Coordinator	Prof. Miriam Schwartz miriam.schwartz@mail.huji.ac.il Ms. Ruba Mashni rubama@savion.huji.ac.il Mrs. Manar Khateeb Issa bschoolexchange@mail.huji.ac.il



Academic Calendar		
Undergraduate	Fall	RIS: October 6, 2024 – December 19, 2024 HUJI: October 29, 2024 – February 2, 2025
	Spring	RIS: March 5, 2025 - June 9, 2025 HUJI: March 12, 2024 – June 30, 2024
Graduate	Fall	October 29, 2024 – February 2, 2025
	Spring	March 20, 2025 – July 4, 2025
<p>RIS academic calendar for undergraduate students starts BEFORE the rest of the HUJI academic calendar. Therefore, students who wish to take RIS courses need to arrive according to the RIS calendar.</p> <p>* Semester dates do not include exams.</p> <p>Full calendar + vacations & holidays: HUJI, RIS</p>		
Arrival Date	Students must arrive 3-5 days before classes begin.	
Orientation Day	Students will be required to attend an orientation session and will be informed about it prior to their arrival.	

Deadlines	
Nomination	Fall: March 15, 2024
	Spring: October 15, 2024
Application	Fall: April 15, 2024
	Spring: November 15, 2024
<p>We require the exchange dept. of every university to send us an initial nomination letter with students' contact info. After we receive your nomination, an email will be sent directly to the nominated students containing information about the school, required documents, housing, etc.</p>	



Academic Information	
Programs and Courses	<p>Exchange students will be able to choose their courses from 2 faculties:</p> <ol style="list-style-type: none">1- The School of Business Administration2- The Rothberg International School (RIS) <p>Further details about courses will be provided to nominated students.</p>
Credits and Course Load	<p>Students should attend 4-5 courses (12-15 credits) in accordance with the home institution's approval and requirements.</p>
Grade Scale and Credits	<p>The normal workload for a full-time student is 40 HUJI credits per academic year.</p> <p>Our credit calculation is based on frontal lecture hours in the semester. HUJI has not adopted the ECTS credits system, however, HUJI credits can be translated into ECTS as follows:</p> <p>1 HUJI credits x 0.6 = 1 ECTS.</p> <p>For more detailed Grade Scale and Credits information please visit this page.</p>
Language of Instruction	<p>In the School of Business Administration, there will be approximately 10 courses taught in English per semester (Graduate and Undergraduate). In RIS, all courses will be taught in English.</p>
English Level requirement	<p>Business Courses: We will require a letter signed by an academic official at the home university indicating proficiency in English. No TOEFL required.</p> <p>For undergraduate students who wish to take courses at RIS (not business courses): a TOEFL score of 89 or IELTS 7 is required. Students studying at European institutions may submit a certificate of C1 level English proficiency signed by their University's Language Center. Graduate students can send a letter from the home university.</p>



<p>Course list available to exchange students</p>	<p>RIS Undergraduate (English) RIS Graduate (English) Business School Faculty level courses (Hebrew and English) - **a separate document with all business courses will be sent to students.</p>
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On-campus Services	
<p>Services available to exchange students</p>	<ul style="list-style-type: none"> - The International dept. at the Business School provides student advising and support from day 1 (nomination) and throughout the entire exchange term. - RIS will provide support on all admin. and registration issues.
<p>Special Activities</p>	<p>The Hebrew University has a special department for international students called OSL - The Office of Student Life. They are responsible for organizing diverse extracurricular programs specifically designed to introduce international students to the Land of Israel – its people, geography, culture, and politics. The many exciting events, tours, and activities that complement the academic program allow participants to see the country from new angles and provide them with a comprehensive, memorable Israel experience.</p>
<p>Housing</p>	<p>Students will be able to choose to live in the Student Village (cost is approx. 600 euro/month). An application for housing will be sent to nominees. It is strongly recommended to choose this option. Information here. *Students must bring or purchase blankets, sheets, pillowcases, towels, and pillows as they are not supplied.</p>
<p>Facilities on-Premises of Student Village (Dorms)</p>	<p>Bar, free Wi-Fi access, Student’s lounge, laundromat, convenience store. 2-minute walk to shopping center, bus, and light-rail stations.</p>

Additional Information



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Student Visa	All students who are planning to arrive in Israel for an exchange term must acquire a multiple-entry A/2 student visa from the Israeli Consulate in their country of residence. Information here .
Insurance	Insurance is mandatory during your stay in Israel. International students must purchase life insurance through HUJI. Information here .
Useful information	Pre-departure Information Information about Jerusalem

We look forward to welcoming you in Jerusalem!

Prof. Nicole Adler, Business School Dean

Prof. Miriam Schwartz , Academic Head of International Programs

Ms. Ruba Mashni, Director of International Programs

Mrs. Manar Khateeb Issa , Exchange Programs Coordinator

The Jerusalem School of Business Administration, The Hebrew University of Jerusalem, Israel

