

# FGV EBAPE Fact Sheet

2023







The Escola Brasileira de Administração Pública (FGV EBAP) was **the first school of Public Administration in Latin America**.

It was created on April 15, 1952 in the city of Rio de Janeiro, to meet the country's demand for qualified professionals in the public sector.

In 2002, the School changed its name to Escola Brasileira de Administração Pública e de Empresas (EBAPE), confirming its presence in the private sector as well, which in reality existed since its inception.

The School gained credibility, legitimacy and a surprising ability to add high-level knowledge to its students, introducing them to a productive process of excellence.

#### Accreditation and Certification



International Commission on Accreditation of Public Administration Education and Training

FGV EBAPE is accredited by AACSB and EQUIS-EFMD and the School's MPA program has received an accreditation by the Commission on International Accreditation of Public Administration Education and Training Programs (ICAPA).

The latest assessment by Brazil's Ministry of Education has awarded top scores to FGV EBAPE's MSc and PhD in Administration, as well as to its Executive Master's in Business Administration program. Every year FGV EBAPE is ranked among the top schools of Brazil, being awarded a maximum score of 5, according to the General Course Index, by the same Ministry.



#### Escola Brasileira de Administração Pública e de Empresas (FGV EBAPE)

Rua Jornalista Orlando Dantas, 30 – Botafogo  
Rio de Janeiro/RJ – Brazil  
CEP: 22231-010

## Contact Information

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### **Yuna Fontoura**

*Head of the Accreditation & International Affairs Office*

Phone: +55 21 3083 2410

E-mail: [yuna.fontoura@fgv.br](mailto:yuna.fontoura@fgv.br)

### **Fabiane Bastos**

*Accreditation & International Affairs Office  
Analyst*

Phone: +55 21 3083-2403

E-mail: [fabiane.bastos@fgv.br](mailto:fabiane.bastos@fgv.br)

### **Sarah Rosa**

*Accreditation & International Affairs Office  
Analyst*

Phone: +55 21 3083-2721

E-mail: [sarah.rosa@fgv.br](mailto:sarah.rosa@fgv.br)

### **General Contact**

International Affairs Office

[ebaperi@fgv.br](mailto:ebaperi@fgv.br)



## Nomination and Application



### Nomination

Nominations will be made via an online form to be sent by FGV EBAPE to all partner institutions. Please see below the nomination periods dates.

**Spring Semester (first semester of 2024): September 1 to October 15**










**Fall Semester (second semester of 2023): February 15 to April 1**



### Application – Registration Documents Submission

FGV EBAPE will contact all nominated students to provide further instructions on the registration documents submission.

Please find below the required documents.

-  Passport;
-  Academic Enrollment Form;
-  Recent Color Photograph (3x4cm);
-  Language Proof of Proficiency (English and/or Portuguese);
-  Transcript of Records;
-  Declaration of Support and Liability;
-  Travel Insurance Policy;
-  CPF;
-  Brazilian Student Visa.

The application will take place during the periods below. FGV EBAPE will inform the exact dates to all nominated students.

**Spring Semester: Mid-October to December**

**Fall Semester: April to May**

## Visa and Police Registration

### 1. Student Visa

All international students studying at FGV EBAPE for a period longer than 90 (ninety) days must obtain a student visa (VITEM IV) **before arriving in Brazil**.

Nominated students must check the local Brazilian Consulate/Embassy for information on the visa requirements.

Please note that the Brazilian offices normally require that the student's passport must be valid for at least 6 (six) months after the end of the study period at the School.

**Nominated students will also have to provide FGV EBAPE with a copy of their student visa.** FGV EBAPE will inform the deadline for submission to all nominated students via e-mail.

## 2. Federal Police Registration

All international students who obtained a student visa will need to register with the [Federal Police](#) within 90 (ninety) days of their arrival.

FGV EBAPE will provide the nominated students with information on the registration.

## Course Offer for International Students

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FGV EBAPE offers a set of undergraduate and graduate courses taught in English. FGV EBAPE's Exchange Program allows international students to enroll in the courses offered within the School's regular programs.

At **undergraduate level**, international exchange students are able to choose courses taught in Portuguese and in English from the BSc. in Administration program.

The subjects are offered on a term system within the Spring and the Fall semesters and their workload are of 30 contact hours. The classes are open to all exchange students (be they undergraduate or graduate).

**Undergraduate students must take a minimum of six (6) courses per semester**

At **graduate level**, international exchange students are able to choose courses taught in English from the Master in Management program.

The courses are offered on a term system from April to July (Spring) and July/August to December (Fall) and their workload are of 30 and 15 contact hours. The classes are open only to graduate exchange students.

**Graduate students must take a minimum of two (2) courses per term**

## Practical Information

### 1. Academic Requirement

#### a. BSc. in Administration

International exchange students need to be currently taking classes in an undergraduate program or hold a valid undergraduate degree.

#### b. Master in Management

International exchange students need to be currently taking classes in a graduate program or hold a valid undergraduate degree. Students from Grandes Écòles **must have completed M1** in order to be allowed to take Master's courses.

### 2. Language Requirements



#### English

The following English proof of proficiency are accepted by FGV EBAPE:

- IELTS: minimum of 6.5, with no less than 6.0 in any element;
- TOEFL IBT: minimum of 88, with no less than 19 in any element;
- Duolingo: minimum of 100;
- Official recommendation from home institution attesting a minimum of B2 level.

**Nominated students are required to provide one of the proof of proficiency stated above** in order to attend classes taught in this language.

Students who are native speakers are exempt from providing test results.

#### Portuguese

The following Portuguese proof of proficiency are accepted by FGV EBAPE:

- CELP-Bras: minimum of "*Nível Avançado*";
- Official recommendation from home institution attesting a minimum of B2 level.

**Nominated students are required to provide one of the proof of proficiency stated above** in order to attend classes taught in this language.

Students who are native speakers are exempt from providing test results.

### 3. Course Workload

Please note that the FGV EBAPE credit system is not the same as American Credits or ECTS

To help with validation of courses taken abroad by our students and for incoming students, FGV EBAPE is using as **reference** the conversion below. Please note that this is only a **recommendation** and schools should follow the conversion applicable to their own academic requirements:



Suggested conversion to ECTS			
<b>Undergraduate Courses</b>	1 Brazilian credit	15 hours	2.5 ECTS
	2 Brazilian credits	30 hours	3 ECTS
	4 Brazilian credits	60 hours	5 – 6 ECTS
<b>Graduate Courses</b>	2 Brazilian credits	30 hours	5 ECTS
	1 Brazilian credit	15 hours	2.5 ECTS

### 4. Transcript of Records

FGV's Office of Academic Records issues the final Transcript of Records after the closing of the academic system. It is likely that the document will be available one (1) month after the end of the semester.

For sustainability issues, FGV EBAPE will send a digital version to the students' home institution. The hard copy will only be send if requested via e-mail by the institution.

### 5. Academic Calendar



<b>BSc in Administration</b>	<b>Master in Management</b>
<p><b>Semester 1</b> <b>(Northern Hemisphere Spring Term)</b></p> <p>Beginning of February/March to the beginning of July</p>	<p><b>Term 1</b> April to July</p>
<p><b>Semester 2</b> <b>(Northern Hemisphere Fall Term)</b></p> <p>End of July/beginning of August to week before Christmas</p>	<p><b>Term 2</b> July to September</p> <p><b>Term 3</b> October to December</p>

**For specific dates, please contact FGV EBAPE**

## 6. Orientation Session

At the beginning of each semester, the International Office holds a **mandatory** Orientation Session for international students. In this session, students will receive more information on institutional, academic and practical matters that are extremely helpful for their exchange period at FGV EBAPE.

FGV EBAPE will send the students more information on the session in due time.

**Students who do not attend the Orientation Session will not be able to complete their registration process.**

## Additional Information

### 1. Portuguese Language Course

Fundação Getulio Vargas does not have a Language School; therefore, FGV EBAPE does not offer a Portuguese language course to its international incoming students. We can recommend an outsourced language school for those students interested in working on their proficiency. Please contact the International Office for further information.

### 2. Accommodation

Fundação Getulio Vargas does not have its own housing (residences), therefore out-of-town and international students will need to seek private accommodation.



Fundação Getulio Vargas has signed a partnership with ULiving, a British company that specializes in developments geared towards housing for students and visiting professors.

ULiving provides furnished apartments for mid and long-term stay (e.g. six months' exchange) with complete infrastructure, with competitive prices.

Its premises in Rio are located right in front of Flamengo Beach and 200m from the Catete metro station – this is a 25 minute-walk from FGV EBAPE, a 5-minute bus ride, and 15 minutes by subway.

For more information, please check the ULiving [website](#).

### 3. Health Insurance

Students must have complete health insurance coverage from their own country, covering the entire exchange period. The insurance coverage **must meet the requirements** set-down by FGV.



Travel agencies from the country of origin usually provide health insurance for travelers. Brazilian private health care is expensive.

#### 4. Buddy Program

A buddy is an FGV student who has volunteered to act as a mentor and help one or more international students with any problems arising during his/her stay in Rio. Please contact the International Office for further information.

#### 5. School Facilities

Library, computer labs, café, restaurant and bookstore. We also have a health center (15th floor of main building), with a registered nurse and a medical doctor (general practitioner). Students can have free consultations with the doctor, who may prescribe medicine or refer students to a specialist.

#### 6. Cost of Living

Living expenses are dependent on the student's lifestyle; however, we estimate that the student would need approximately US\$800 per month.

Please find detailed information on the cost of living at Rio de Janeiro in the next page.



	Meals								
	Breakfast			Lunch			Dinner		
	Low cost	Economy	Comfort	Low cost	Economy	Comfort	Low cost	Economy	Comfort
Real	R\$ 10	R\$ 15	R\$ 30	R\$ 18	R\$ 24	R\$ 54	R\$ 25	R\$ 30	R\$ 96
Dollar	\$ 1.85	\$ 2.78	\$ 5.57	\$ 3.34	\$ 4.46	\$ 10.03	\$ 4.64	\$ 5.57	\$ 17.84
Euro	€ 1.78	€ 2.68	€ 5.36	€ 3.21	€ 4.29	€ 9.65	€ 4.46	€ 5.36	€ 17.16



Entertainment/Sightseeing						
	Christ the Redeemer	Sugar Loaf	Cinema (ticket - average)	Soccer match (ticket - average)	Theatre (ticket - average)	
<b>Real</b>	R\$ 87.50	R\$ 114	R\$ 30	R\$ 50	R\$ 60	
<b>Dollar</b>	\$ 16.26	\$ 21.19	\$ 5.57	\$ 9.29	\$ 11.15	
<b>Euro</b>	€ 15.64	€ 20.38	€ 5.36	€ 8.93	€ 10.72	

Accommodation				
	Room	Studio flat	Two-bedroom flat	Three-bedroom flat
<b>Real</b>	R\$ 1,500	R\$ 1,800	R\$ 3,000	R\$ 4,000
<b>Dollar</b>	\$ 278.83	\$ 334.59	\$ 557.66	\$ 743.54
<b>Euro</b>	€ 268.15	€ 321.79	€ 536.31	€ 715.09

Exchange Rate (November 28, 2022)			
<b>Dollar</b>	R\$ 5.37	<b>Euro</b>	R\$ 5.59