



MAUT VP Internal

Nate Quitoriano

Project Management and Renovations

1. Conducted survey
 - a. Overall experience with McGill Project Management 1.7/5
2. Met with stakeholders
 - a. Profs from physics, engineering, building directors, deans or their representatives (Engineering, Medicine, Science), VP Research
3. Met with administrators
 - a. Yves Beauchamp, Robert Couvrette, Jean Ouellet
4. Buy-in towards preferred outcome
 - a. Creation of a working group, steering committee, task force to identify and address issues
5. Council meeting with Yves Beauchamp, Robert Couvrette and Jean Ouellet

Administrative Overload

1. Expense Reports

- a. Noted as one of the most arduous administrative tasks performed by MAUT members
 - 1. Administration estimates that it costs ~\$150 to process each report, with ~40k reports process/year, therefore \$6 million for this.
- b. Problems stem from two main issues
 - 1. Expense report system
 - a. Administration plans to update system, though after they update to a new HR system
 - b. Recommend trying to work with administration to implement new expense report system in parallel by determining roadblocks and helping to overcome them
 - 2. Expense report processing
 - a. Done at the faculty level
 - b. Deans can require updated training and enforce better practices to ensure better
 - c. A couple of faculties have been identified as being particularly onerous. Perhaps conduct a survey in these faculties to highlight issue to the respective deans.

Administrative Overload (cont.)

2. Per diem rates

- a. Haven't changed in 10+ years
- b. Among the lowest across the country in BOTH domestic and international rates
- c. Presented U15 per diem rates to Administration and proposed an average standing
- d. We expect a determination of a new per diem policy for the new fiscal year starting May 1st.

Salary Policy Forum

1. Helped organize and run event
 - a. 100+ attendees (one of the most successful events)
 - b. Recruited table facilitators
 - c. Helped establish the table and general discussion topics