Welcome to McGill’s Macdonald Campus
The essential guide for new students 2019-20
This booklet offers general information and pointers for getting started as a new student. Please note that the information in this booklet, including dates and deadlines, may be subject to change. McGill’s website for new students offers much more detailed and up-to-date information. Please check it out at: www.mcgill.ca/accepted
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How to use this guide

Throughout this booklet, you will be referred to websites for more comprehensive information.

The Resources and Contacts section on pages 22-23 of this booklet lists all of the addresses, telephone numbers and websites you will need to plan your arrival and get settled in at McGill. Every department, office or service mentioned in this booklet is listed there.

International students should refer to pages 20-21 for important information on coming to Canada to study. More information can be found on the website at: www.mcgill.ca/internationalstudents
Welcome to the McGill community

Congratulations on being admitted to McGill University. Starting a new chapter in your life is exciting. It involves a major change and may mean leaving the home you grew up in and moving to a new city or even a new country. Of course, this step also involves logistical challenges that we are happy to assist you with. This essential guide provides you with information you will need about registering, settling into campus life, and getting to know the Macdonald Campus community.

Studying at McGill’s Macdonald Campus is much more than spending time in lecture halls and classrooms – your courses will likely include laboratories, trips to fields and forests, and exposure to active learning classrooms. Because we offer an intimate educational setting, you will get to know your classmates well, and you will discover that your professors and the Macdonald staff are accessible, friendly and eager to help.

We really want you to feel at home quickly, so don’t be afraid to ask for help or advice! The Student Affairs Office in Laird Hall will help you navigate your academic program. The Student Services Office assists you with information about career options, financial aid and also provides mental and physical health services. Get involved with the Students’ Society, one of the student clubs, or check out the athletics facilities, the Glenfinnan Arena and the Arboretum. Be sure to explore the local community of Ste-Anne-de-Bellevue, and take advantage of all that Montreal has to offer. It is important to dedicate time and energy to your classwork, but you should also seize the moment to enjoy your new life, pursue established hobbies, explore your surroundings and build a network of peers and friends. The friends you make at university will be the social network surrounding you for many years to come. The first step towards building your own community is simple – just introduce yourself to that other new student sitting next to you in class. That person is likely as new to Macdonald Campus as you are and will appreciate you reaching out. Sharing this new experience will make it all the more memorable!

I wish you every success as you embark on your academic program and this new chapter in your life.

Sincerely,

Anja Geitmann, PhD
Dean, Faculty of Agricultural and Environmental Sciences
For students starting in September...

Activity Schedule

09h00  Registration begins, foyer of Centennial Centre
09h30  Information Session
10h30  Meet with Academic Advisors
11h00  Campus and Residence Tours

Let us know you’re coming . . .
Please RSVP by April 10.

To RSVP:
• go to McGill in Mind at: mcgillinmind.mcgill.ca
• enter your McGill ID and Minerva PIN in the Admitted Students login box
• click on New Student Events
• select the event of your choice and click Register Me

If you can’t make it to campus, there are other ways to connect:

RENDEZVOUS - meet us in a city near you
WEBINARs - join us online

Further information and schedules: mcgill.ca/accepted/events

The McGill Alumni Association hosts Send-Off events during the summer. For more information and to find an event in your area, visit: www.alumni.mcgill.ca/community/students

MACDONALD CAMPUS CONNECT
ADMITTED STUDENT VISIT DAY

Choosing a university that is right for you is an important decision that is fast approaching.

To help you decide if McGill’s Macdonald Campus is where you want to be, we have organized an information day for newly admitted students to help you get to know the Campus and all we have to offer.

You and your parents are invited to join current students, academic and support staff

Friday, April 12

• tour our beautiful campus
• attend an information session
• visit our residences
• speak with Academic Advisors

Please come join us!

If you have also been admitted to a program on McGill’s downtown campus and are planning on attending both Campus Connects on April 12, please let us know at welcome.macdonald@mcgill.ca so we can help make sure that your visits are coordinated.
Financial Planning and Financial Aid

An important step in planning your finances is estimating how much money you’re likely to have available to you for your university studies. This is why we encourage you to apply for Financial Aid early - so that you will have the information you need to properly estimate your resources before the deadline to accept your offer arrives.

The application deadline for our Entrance Bursary Program is 30 days from the date of formal acceptance to the university or June 30th (whichever comes first).

For further information on calculating your costs and on financial aid: https://mcgill.ca/accepted/nextsteps/finances

Accept your offer of admission

Coming to McGill? Start by accepting your offer on Minerva. Log in at www.mcgill.ca/minerva-students, select Applicant Menu > Applicant Status, select the application and click Accept this offer. You will need a credit card to pay the $400 non-refundable deposit.

If you run into problems, just contact Service Point for assistance. See: www.mcgill.ca/accepted/contactus

If you are decided on McGill, you can accept your first offer now. You will still receive decisions on any other choices; your confirmation can be changed to another program by filling in a Service Point webform at: www.mcgill.ca/students/servicepoint/modify

Deferring your offer

It is possible to request a deferral of your offer of admission for one year. See: mcgill.ca/accepted/nextsteps/accepting/deferring-or-declining-your-offer

Accept your residence offer

To guarantee a room in the Macdonald Campus Residences, confirm your room reservation through Minerva and pay the residence deposit by 11:59 P.M. EST, June 3, 2019. Make sure you read the online information and Community Living Guide carefully before accepting your offer (see page 12).

Missed the residence deadline? As soon as possible, email: gerry.chevalier@mcgill.ca
**Send us your final marks**

To complete your admission we need your final official transcript including confirmation of graduation. If you are coming from CEGEP or are an Ontario high school student (or graduate) with an OUAC number, we will receive this information electronically. All other new students see: [www.mcgill.ca/accepted/nextsteps/finalmarks](http://www.mcgill.ca/accepted/nextsteps/finalmarks)

Mailing and courier address for official transcripts and documents that cannot be uploaded: Enrolment Services Management of Academic Records Unit McGill University 3415 McTavish Street Room MS-13 Montreal, Quebec H3A 0C8 Canada

**Submit your legal documents**

You are required to send us a number of legal documents, which vary according to whether you are an international student, Canadian citizen or Quebec resident.

Send in all your documents after you have accepted your offer and before you arrive on campus. This will ensure that your student record and tuition fees are up-to-date.

Submitting electronic copies of your documents is preferred. Please email them to: [legaldocumentation@mcgill.ca](mailto:legaldocumentation@mcgill.ca)

For criteria and instructions: [mcgill.ca/legaldocuments/how](http://www.mcgill.ca/legaldocuments/how)

For information on what to submit: [www.mcgill.ca/accepted/nextsteps/documents](http://www.mcgill.ca/accepted/nextsteps/documents)

**McGill 101: online orientation**

Say goodbye to pre-university confusion and frustration - McGill 101 has arrived! McGill 101 is an online info hub for all new McGill undergraduate students with videos, quizzes, and much more. With information on everything from registration to courses to getting involved, McGill 101 is an invaluable resource to kick-start your McGill career.

All new undergraduate students are automatically enrolled in McGill 101 in the spring and you will be notified of your enrolment by email. Although you will be accessing it from your myCourses, it is not a course, more like an online orientation. See: [www.mcgill.ca/firstyear/undergraduate/pre-arrival/programs/mcgill-101](http://www.mcgill.ca/firstyear/undergraduate/pre-arrival/programs/mcgill-101)
Freshman Students

You are considered a freshman student if you have been admitted from high school, or have completed a French Baccalaureate or International Baccalaureate with partial advanced standing in math and science.

Freshman students entering the Faculty of Agricultural & Environmental Sciences have been admitted to one of the five programs listed on this page. Refer to your letter of acceptance or to your Minerva student record to verify your program.

The Freshman Academic Advisors will be holding mandatory advising sessions during Orientation Week. The Orientation schedule will be posted after July 23 at: www.mcgill.ca/macdonald/studentinfo/orientation

There is an option to take admission science placement exams. For information see: www.mcgill.ca/students/exams/dates/science

### Required freshman courses

#### B.Sc. Agricultural & Environmental Sciences

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<tr>
<th>Required Courses - Fall</th>
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<tr>
<td>AEBI 120 General Biology</td>
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<tr>
<td>AECH 110 General Chemistry</td>
<td>4.0</td>
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<tr>
<td>AEMA 101 Calculus 1</td>
<td>3.0</td>
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<tr>
<td>AEPH 112 Introductory Physics 1</td>
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<tr>
<td>AGRI 195 Freshman Seminar 1</td>
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<tr>
<td>AECH 111 General Chemistry</td>
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<tr>
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<tr>
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#### B.Eng. (Bioresource)

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<td>AECH 110 General Chemistry 1</td>
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<tr>
<td>AEPH 113 Physics 1</td>
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<tr>
<td>BREE 187 Freshman Seminar 1</td>
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<td><strong>Total Fall Credits</strong></td>
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<td>AEMA 102 Calculus 2</td>
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<tr>
<td>BREE 103 Linear Algebra</td>
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<td>BREE 188 Freshman Seminar 2</td>
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<td><strong>Total Winter Credits</strong></td>
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#### B.Sc. Food Science

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<tr>
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<td>4.0</td>
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<td>Elective - Winter</td>
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#### B.Sc. Nutritional Sciences and Concurrent B.Sc. Food Science & B.Sc. Nutritional Sciences

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<tbody>
<tr>
<td>AEBI 122 Cell Biology</td>
<td>3.0</td>
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<tr>
<td>AEMA 102 Calculus 2</td>
<td>4.0</td>
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<tr>
<td>AEPH 114 Introductory Physics 2</td>
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<tr>
<td>FDSC 230 Organic Chemistry</td>
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<tr>
<td>AGRI 196 Freshman Seminar 2</td>
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Freshman students planning on entering the Agricultural Economics Major should refer to www.mcgill.ca/macdonald/prospective/freshmanyear/courses for their freshman course selection.

If students in the freshman Nutrition program wish to pursue a degree in Dietetics, they must apply for a program transfer at the end of freshman year. Transfer is dependent on grade point average and the number of spaces available.

Please note that freshman students may take a maximum of 8 credits outside the faculty in their freshman year.
Academic advising

You will be assigned an Academic Advisor who will advise you throughout your degree with course selection and other related matters.

The list of Academic Advisors, as well as specific program advising information, can be found at: www.mcgill.ca/macdonald/studentinfo/advising

You should review this information before registering for your courses.

A Faculty Advisor is also available in the Student Affairs Office to assist you with general advising.

Students transferring from other universities should bring their transcripts with them when they meet with their Academic Advisor.

Register for your classes

McGill’s online registration system is known as Minerva. Registration opens in Minerva in June for all new students, but on different dates depending on where you are coming from. To find out your registration date see page 24 or: mcgill.ca/accepted/nextsteps/register/dates

A step-by-step registration guide can be found at: www.mcgill.ca/students/courses/add

Get your ID card

Your student card is proof that you are a registered McGill student. You will need it to use most essential services on our campuses including exams, the library, athletics facilities and residences.

You can get your ID cards at the Macdonald Campus Student Affairs Office or at Service Point on the downtown campus. To get your card you must be registered for at least one Fall term course. You will need to bring with you:

- your McGill student number (found on your letter of admission)
- one piece of government issued photo ID

Having problems using Minerva?
Fill out a webform at: mcgill.ca/students/servicepoint/contact-us or call the helpline during office hours at: 514-398-7878

If you are moving into residence, the Macdonald Campus Student Affairs Office will be open for ID cards in the afternoon on residence move-in day, Sunday, August 25, from 12:00 p.m. - 4:00 p.m. You can also get your card during the summer.
IT Services

You need your McGill Username (usually firstname.lastname@mail.mcgill.ca) and McGill Password to access most central IT services, including: myMcGill portal, myCourses, Minerva, email, wireless, Virtual Private Network (VPN).

Check out the IT Services website for descriptions and/or instructions on:
- your McGill Username and Short Username
- creating or changing your McGill password
- using email
- using myMcGill, my Courses or Minerva
- getting connected (VPN, wireless)
- printing on or off campus
- accessing free cloud storage (OneDrive-1Tb)
- accessing free software (MS Office 365, and more)

www.mcgill.ca/it/get-started-it/students

Macdonald Campus Computing Centre

The computing facilities on the Macdonald Campus are managed by McGill’s IT Services unit. Undergraduate computer labs are available 24/7, year-round, outside of scheduled class hours, offering Windows computers with Microsoft Office software. Visit: www.mcgill.ca/macdonald/about/resources/computercentre

Both scanning and printing are also available.

IT Service Desk walk-in support is available in the Macdonald-Stewart building, room MS2-025, from 9 a.m. to 4:45 p.m., Monday to Friday. Students may also contact the IT Service Desk by webform at www.mcgill.ca/it or call 514-398-3398.

Please note that important communications will be sent to your official McGill email address, including your e-bill for tuition and fees. It is your responsibility to make sure you check it regularly.

www.mcgill.ca/it/get-started-it/students
**Tuition and fees**

The cost of your first year at McGill depends on your program of study, your citizenship and where you will be living (residences, apartment, home, etc.).

For a tuition calculator, please visit [www.mcgill.ca/student-accounts/tuition-fees/tuition-and-fees](http://www.mcgill.ca/student-accounts/tuition-fees/tuition-and-fees), and then select undergraduate fees from the side navigation bar.

During Macdonald Campus Orientation Week, the Student Accounts Office will hold an information session for new students and parents called Facts on Fees.

Learn about e-billing, billing dates, procedures, policies and more.


**E-Billing**

Fall term tuition is billed in early August and is due by the end of August.

Winter term tuition is billed in early December and is due in early January.

Information on billing, fee payment and deadlines can be found on the website: [www.mcgill.ca/student-accounts](http://www.mcgill.ca/student-accounts)
If you are planning on living in one of the Macdonald Campus Residences, please read the information and Community Living Guide at www.mcgill.ca/students/housing/macdonald/ carefully, and make sure you accept your residence offer on Minerva by the deadline of 11:59 p.m. EST, June 3, 2019.

If you have not yet requested residence, please contact the Residence Office immediately at: gerry.chevalier@mcgill.ca

If you are planning to live off-campus, tips and a list of available accommodations can be found at: www.mcgill.ca/students/housing/offcampus

All about oneCard

The convenience of making purchases on campus without the hassle of carrying cash — your oneCard account on your McGill ID card is a convenient debit card for services on campus.

Use it to: • pay for meals/beverages/snacks at the Macdonald Campus Cafe, or in any of the dining halls and retail locations on the downtown campus; • pay for laundry in rez; • make purchases at the Mac Market and at select vending machines across campus; • pay a reduced admission at the McGill Gault Nature Reserve.

For students moving into Mac residence, $150 will be billed to your student account and placed on your oneCard.

There is no full meal plan on the Macdonald Campus as there is no cafeteria open in the evenings. All Mac residences have full kitchens and a bus is provided weekly to go grocery shopping.
### Scholarships

If you have been awarded an entrance scholarship, you will receive notification from the Scholarships and Student Aid Office. The entrance scholarship offer must be accepted by the deadline for accepting admission to McGill. Simply respond to the offer by logging into Minerva and selecting the Financial Aid/Awards menu.

Scholarships are credited directly to your fee account – one half on September 1 and the other half in the first week of January.

For complete information on scholarships visit the Scholarships site: [www.mcgill.ca/studentaid](http://www.mcgill.ca/studentaid)

### Request a Buddy!

Want a head start navigating your first year at McGill?

Why not get paired up with a current McGill student who can provide a helping hand by showing you the ropes of McGill’s academic and social life.

To request a Buddy, International students should go to: [www.mcgill.ca/internationalstudents/pre-arrival/buddy-program](http://www.mcgill.ca/internationalstudents/pre-arrival/buddy-program)

Canadian students can find a buddy through the Student Life Ambassador program. Info at: [www.mcgill.ca/firstyear/undergraduate/pre-arrival/programs/student-matching](http://www.mcgill.ca/firstyear/undergraduate/pre-arrival/programs/student-matching)
Explore the Macdonald Campus Library

Located in the Barton Building, the Macdonald Campus Library provides leading-edge collections, facilities and services to support a range of student needs. Books, journals, DVDs and course reserves are just some of the many things that can be borrowed.

Friendly staff is on-hand to help students locate and use relevant information. Subject-specialist librarians can help students in person, via phone, email or online chat. Comfortable seating, an eZone fitted with computers and individual and group study areas are provided. Services such as printing, photocopying and scanning are also available, as well as direct or wireless access to the internet and the McGill network.

www.mcgill.ca/library/branches/macdonald

Starting Orientation Week, info sessions will be available to help students learn about Library basics. Check it out at: http://apps.library.mcgill.ca/workshops-and-tours/view-by-branch/11

Buy your books and supplies

The Macdonald Campus Students’ Society (MCSS) Bookstore, located on the main floor of the Centennial Centre, is open year-round from Monday to Friday during peak periods, and Monday to Thursday during non-peak periods.

Opening hours:
8:30 am-noon; 1:00 pm-4:00 pm

New and used textbooks are available, including most books you will need for your classes at Macdonald, as well as stationery supplies and McGill/Macdonald merchandise.

mcss.mcgill.ca/bookstore

For the downtown bookstore information: https://lejames.ca
When should you get here?

Residence Move-in Day for the Macdonald Campus is Sunday, August 25. If you are not moving into residence, be sure to arrive in time for Orientation and Frosh Week, which runs from August 25 – September 1.

Frosh and Orientation

Don’t worry about trying to get settled into university life all by yourself. A week of Orientation and Frosh activities is planned for you that will be filled with opportunities to meet people, make new friends and get answers to any questions you may have.

Orientation and Frosh schedules will be available online in the summer at www.mcgill.ca/macdonald/studentinfo/orientation and www.maccampusfrosh.com respectively. Some events require pre-registration.

Winter Orientation

If you are entering McGill in January, you don’t have to feel left out. All of the Frosh and Orientation sessions offered in September of the year you start at McGill are open for you as well. Just send an email to welcome.macdonald@mcgill.ca in August and we will send you the orientation information.

Preparatory workshops

Are you curious about what McGill expects from you academically?

McGill has organized a number of helpful workshops and information sessions to aid you in adjusting to a university setting.

Discover McGill’s Academic Expectations, which is a full day of sessions, is offered at the Macdonald Campus during Orientation week.

See: mcgill.ca/macdonald/studentinfo/orientation

Transfer students also have an information session designed just for them. It will be held on Thursday, August 29, 2019 on the downtown campus.

Check out: www.mcgill.ca/firstyear/undergraduate/orientation-week/fall/transfer

Macdonald Campus Parents’ Tent

We have special events planned just for parents during Orientation. See: www.mcgill.ca/macdonald/studentinfo/orientation/parents

Photo: Arno Rogg
Francophone students

Vous n’avez encore jamais étudié en anglais? C’est à vous que s’adresse la session d’accueil durant la semaine d’orientation.

Pendant cette session l’Adjointe aux étudiants francophones vous souhaitera elle-même la bienvenue et vous communiquera des informations essentielles pour réussir à McGill.

Nous espérons avoir l’occasion de vous rencontrer lors de cette session, au campus Macdonald le vendredi 30 août 2019.

Pour plus d’informations sur cette session d’orientation, et notamment l’horaire des activités et les modalités d’inscription, veuillez voir: www.mcgill.ca/firstyear/undergraduate/orientation-week/fall

English language skills

While it isn’t necessary to be perfectly fluent in English to study at McGill, it helps to have a good understanding. **If English is not your first language and you are entering Year 0 or Year 1, we offer a summer English course in August to help prepare you for studying at McGill.** Subsidies are available; payment is required upfront and eligible students will receive a credit in their student account in the fall.

For more information, see: www.mcgill.ca/mwc/courses/undergraduate-courses, course number CESL 299, Academic English Seminar.

Note: At the time of printing, this information was not yet confirmed for 2019. Please visit the above website for details.

Indigenous students

McGill’s First People’s House, on the downtown campus, provides a “home away from home” for First Nations, Inuit and Métis students. Playing many roles including those of residence, gathering place and resource centre, it is foremost a community. They provide a space where students can find academic support and stay connected to Indigenous culture.

Activities are organized during orientation and throughout the year, such as the annual Pow-Wow, community dinners, social activities, weekly soup and bannock lunches and guest speakers.

Also offered is the Indigenous Student Mentorship Program which offers the chance for new Indigenous students to connect with current Indigenous McGill students.

For more information, see: www.mcgill.ca/fph
Health and dental care

All Canadian undergraduate students (including students from Quebec) are automatically included in a supplemental health and dental plan administered by the Macdonald Campus Students’ Society (MCSS). For more information, including how to opt out, see: [www.studentcare.ca](http://www.studentcare.ca)

Canadian students from other provinces, recent permanent residents and non-resident Canadians should refer to [www.mcgill.ca/accepted/nextsteps/health-dental](http://www.mcgill.ca/accepted/nextsteps/health-dental) for more information on procedures and possible restrictions to your provincial health care coverage.

**International Students**, in order to use your international health insurance plan and make claims, you must activate your coverage on Minerva. Once activated, you can view, save, and print an electronic version of the insurance card on your mobile device or computer.

Your coverage begins September 1st, but NEW students get 2 complimentary weeks of coverage (beginning August 15th) if they are in Canada before September 1st.

For more information on mandatory health insurance for international students, see: [www.mcgill.ca/internationalstudents/health](http://www.mcgill.ca/internationalstudents/health)

**Students with disabilities**

A variety of services are available to ensure that you can pursue a successful academic life at McGill. To make sure you have access to these services at the beginning of the term, contact the Office for Students with Disabilities as soon as you receive your offer of admission.

Advisors are available to discuss any barriers in your learning - be they temporary or permanent, visible or invisible: [www.mcgill.ca/osd](http://www.mcgill.ca/osd) or email: disabilities.students@mcgill.ca
Macdonald Campus Student Affairs Office

The Student Affairs Office can help you with any issues related to your admission or academic record. It is the place you will go for things such as getting your ID card, general advising, registration or exam issues, transfer credit questions, exchange information, letters of attestation, as well as orientation information or to book a campus tour.

If you have other questions or issues, our staff will be happy to point you in the right direction for the answers you need. See page 22 for contact information.

www.mcgill.ca/macdonald/studentinfo/sao

Services on the Macdonald Campus

While all McGill students are entitled to use the services of both campuses, both the Student Affairs Office in Laird Hall, and Student Services in the Centennial Centre can provide most of the help you will need as a Macdonald Campus student.

As the parent or guardian of a newly-admitted McGill student, you may also have questions. For resources created especially for you, see: www.mcgill.ca/accepted/parents

Student Services, Macdonald Campus

Student Services is there to support your success and well-being. It offers services such as Counselling with a psychotherapist for personal, academic and vocational concerns; information and assistance with Student Financial Aid, such as government or McGill Loans and Bursaries; Student Health Services clinic; Career Planning Service; Office for Students with Disabilities; Office for Sexual Violence Response, Support and Education; McGill Office of Religious and Spiritual Life; and International Student Services.

See page 22 for contact information.

www.mcgill.ca/macdonald-studentservices
Life outside your classes

We know that as a new McGill student you are eager to meet new people, try new things and get involved. Whether you are looking for social opportunities, cultural, political, intellectual and physical challenges, or a taste of fun and excitement, you can find it all here!

Athletics and recreation

McGill’s Macdonald Campus has a gym, arena, crossfit course, exercise classes, as well as intramural and varsity sports. To see what is available on the Macdonald Campus, check out: macdonaldcampusathletics.ca

Two campuses - one shuttle bus ride away

McGill’s shuttle is free for students and runs between McGill’s Downtown and Macdonald Campuses, Monday through Friday, approximately every 45 minutes, but more frequently during peak periods. For information, see: www.mcgill.ca/transport/shuttle

Macdonald Campus Students’ Society

Located in the Centennial Centre, your Macdonald Campus Students’ Society (MCSS) is involved in both social and academic activities and coordinates the campus clubs.

MCSS organizes your Frosh schedule as well as events held during the academic year such as Halloween Night, Winter Carnival Week, free BBQs and much more. It also runs the Ceilidh (the campus pub) and the Bookstore in the Centennial Centre.

mcss.mcgill.ca/
www.maccampusfrosh.com

Joining the clubs and coming out to campus events can significantly enhance your university experience!

facebook.com/mcssmcgill

McGill Agricultural and Environmental Sciences Frosh - MacCampusFrosh
International students

Before you arrive, please review the detailed information provided in our International Student Pre-Arrival Guide at: www.mcgill.ca/internationalstudents/pre-arrival

You will need to begin several procedures as soon as possible to ensure a smooth and timely arrival in Montreal.

In addition to having a valid passport, all non-Canadians coming to McGill for a program that is six months or longer must obtain a:

- Certificate of Acceptance of Quebec (CAQ)
- Study Permit

Detailed instructions for applying for these and other mandatory procedures can be found at: www.mcgill.ca/internationalstudents/pre-arrival/immigration-documents

For International Students already in Canada, see: www.mcgill.ca/internationalstudents/immigration-documents/documents/international-students-already-canada-0

US citizens and Green Card holders only

After you have received your CAQ, you can apply for the Study Permit at the Port of Entry (border or airport – no application form required). You will need to have on hand:

- your valid passport
- your CAQ
- your McGill letter of acceptance (available on Minerva)
- a photocopy of your proof of financial capacity
- custodianship documents if under 17 years of age
- the processing fee of $150 CAD

For more information including possible biometrics and eTA requirements: www.mcgill.ca/internationalstudents/immigration-documents/documents/us-citizens-0

Minors: Will you be 17 by the start of classes?

If you will be less than 17 years old by the time you travel to Canada, you must have a legal custodian in Montreal before starting immigration procedures to study at McGill. For details: www.mcgill.ca/internationalstudents/immigration-documents/documents/minors

If you do not have a custodian in Montreal - and you will be living in McGill Student Residences - you can request to have the Dean of Students act as your custodian. See above website for instructions.

Internship/Co-op work permits

All international students who need to complete a mandatory internship as part of their program requirements will need a co-op work permit, whether the internship is paid or not (e.g. Dietetics or Concurrent Food Science/Nutrition students). You may apply for the permit at the same time as your study permit. For more information: www.mcgill.ca/internationalstudents/work

For more information about your eligibility to work on or off campus, please visit: www.mcgill.ca/internationalstudents/work
Plan ahead!

Starting at McGill this September?
Meet us online for a Pre-Arrival Orientation Webinar!

For newly-admitted International students who have accepted their offer of admission.

- Participate from the comfort of your home
- Find out everything you need to know BEFORE crossing the border into Canada
- Experience a stress-free transition to McGill
- Have your questions answered by an International Student Advisor
- BONUS: Make connections with new international students

**Must attend...**

I. IMMIGRATION & INTERNATIONAL HEALTH INSURANCE

- Learn about essential immigration documents
- Get step-by-step instructions on how to obtain your CAQ, Study Permit, and Visa or eTA (if needed)
- Understand how your Health Insurance Plan works

**Voluntary attendance...**

II. INTERNATIONAL STUDENT GUIDE TO MCGILL & MONTREAL

- Find out what to expect when crossing the border into Canada
- Learn what to pack and what to do upon arrival (banking, cell phones, etc.)
- Find out about ISS Orientation activities

**SCHEDULE**

For details: [www.mcgill.ca/internationalstudents/pre-arrival/pre-arrival-orientation-webinars-0](http://www.mcgill.ca/internationalstudents/pre-arrival/pre-arrival-orientation-webinars-0)

Part I: Wednesdays, March 13 and 27, April 10 and 24
Part II: Thursdays June 13, July 4 and 25
See above website for details and exact dates and times
Also offered:
Bringing your Family: March 19 and April 17, 10:00 a.m.-12:00 p.m.

**Find out more online**

McGill’s International Student Services (ISS) has a team of professional advisors and support staff who offer a range of services for you and your family, including assistance with immigration procedures. Visit the ISS website at [www.mcgill.ca/internationalstudents](http://www.mcgill.ca/internationalstudents) for information on customs and immigration, insurance, weather, finances, and life in Montreal, as well as events and workshops hosted by International Student Services.
Resources and Contacts

Student Services

The services listed below are located in the:

Centennial Centre
Room 124
21,111 Lakeshore Road
Ste-Anne-de-Bellevue, Quebec H9X 3V9
T: 514-398-7992
stuserv.macdonald@mcgill.ca
www.mcgill.ca/macdonald-studentservices

Hours of Service
Monday to Friday,
9:00 a.m. - 4:30 p.m.
Individual service hours may vary

General Information/Appointments for:
• Student Health Services
• Student Financial Aid
• Counselling
• International Student Services
• Office for Students with Disabilities
• Career Planning Service (CaPS - see below)
• MORSL, McGill Office of Religious and Spiritual Life
• Office for Sexual Violence, Response, Support and Education

Career Planning Service (CaPS)
T: 514-398-7582
careers.caps@mcgill.ca

Other Macdonald Campus Contact Information

Macdonald Athletics
Stewart Athletics Complex
T: 514-398-7789
mac.athletics@mcgill.ca
macdonaldcampusathletics.ca

Macdonald Campus Bookstore
Centennial Centre, main floor
T: 514-398-8300
bookstore.mcss@mail.mcgill.ca
mcss.mcgill.ca/bookstore

Macdonald Campus IT walk-in support:
Macdonald Stewart Bldg., Room MS2-025

Macdonald Campus Library
Barton Building, Service Desk
T: 514-398-7881
www.mcgill.ca/library/branches/macdonald

Macdonald Campus Residence and Student Housing
Campus Housing Office
Gerry Chevalier, Coordinator
Laird Hall, Room 107
T: 514-398-7716
residences.macdonald@mcgill.ca
www.mcgill.ca/students/housing/macdonald

Macdonald Campus Students’ Society (MCSS)
Centennial Centre Reception
T: 514-398-8787
mouthpiece.mcss@mail.mcgill.ca
mcss.mcgill.ca

University Advancement – Macdonald Campus
Laird Hall, Room 199b
Anna Duff, Alumni Relations Associate
T: 514-398-7852
anna.duff@mcgill.ca

Service Point / Enrolment Services

General contact information for all services listed below:

Service Point
3415 McTavish Street
Room MS-13
T: 514-398-7878
www.mcgill.ca/students/servicepoint

Enrolment Services
See general contact information above

Legal Documents
Emailing of documents is preferred. For file formats, please see: www.mcgill.ca/legaldocuments/how

Sending documents by mail/courier:
Enrolment Services
Management of Academic Records Unit
McGill University
3415 McTavish Street
Room MS-13
Montreal, Quebec H3A 0C8

Student Exchanges and Study Abroad
See general contact information above
www.mcgill.ca/mcgillabroad

Student Accounts Office
Service Point
McLennan Library Building
3415 McTavish Street
Montreal, Quebec H3A 0C8
T: 514-398-7878
F: 514-398-2656
student.accounts@mcgill.ca
www.mcgill.ca/student-accounts

For help using Minerva, call Service Point at 514-398-7878
What to do and when ...  

This information is intended as a guideline. Some dates could be subject to change. For a complete list of events and deadlines for the academic year, see: mcgill.ca/importantdates

2019

May 1
☐ Deadline to accept your offer of admission unless otherwise indicated in your letter of admission

June 1
☐ Students from the US apply for US Direct Loans by this date. Go to www.mcgill.ca/studentaid/government/us for information on how to apply for US Direct Loans when attending a foreign school

June 3
☐ Last day for guaranteed housing. You must accept your offer on Minerva and pay the deposit before 11:59 p.m. EST

June 6
☐ CSI McGill (CEGEP student information session)

June 7
☐ 9:00 a.m. - Course registration opens for newly admitted Quebec CEGEP students (scholarship recipients only)

June 10
☐ 9:00 a.m. - Course registration begins for all newly admitted CEGEP students

June 11
☐ Early pick-up of ID cards begins for newly admitted Quebec CEGEP students at the Macdonald Campus Student Affairs Office or at Service Point on the downtown campus. You must be registered for at least one course 24 hours before you obtain your McGill ID card. Please see page 9 for a list of what to bring with you

June 14
☐ 9:00 a.m. - Course registration begins for Freshman and U1 (advanced standing and transfer) Macdonald Campus students (scholarship recipients only)

June 17
☐ 9:00 a.m. - Course registration begins for all newly admitted Macdonald Campus students on the basis of advanced levels or CAPE, a French Baccalaureate, International Baccalaureate, at least one year of university, or other academic qualifications that provide for advanced standing credit, and who have a classification of year 1 (U1)

June 19
☐ 9:00 a.m. - Registration begins for all newly admitted Macdonald Campus freshman students who have a classification of year 0 (U0)

June 20
☐ Early pick-up of ID cards begins for all newly admitted Macdonald Campus students at the Macdonald Campus Student Affairs Office or at Service Point on the downtown campus. You must be registered for at least one course 24 hours before you obtain your McGill ID card. Please see page 9 for a list of what to bring with you

June 30
☐ Canadian students apply for government student aid by this date to ensure money arrives by September
☐ Canadian students: Don’t delay submitting the legal documents that affect your tuition and fees. Submitting early will help ensure your tuition and fees are billed at the correct residency rate in early August.

July 1
☐ Application opens for McGill’s need-based Work Study Program that provides part-time work opportunities on campus. For info on how to apply: www.mcgill.ca/studentaid/work-study

August 1
☐ International students confirm their health insurance coverage by accessing Minerva>Student>International Student Health Insurance Coverage Form. Doing this will allow you to view, save and print an electronic version of your health insurance card on your mobile device or computer

August 6
☐ If registered before August 6, check Minerva for your Fall term e-bill – notification is sent by email

August 14
☐ Deadline for new students to register in at least one course to avoid a late registration penalty

August 15
☐ If registered after August 6, check Minerva for your Fall term e-bill – notification is sent by email

August 25
☐ Residence move-in day on the Macdonald Campus, 10:00 a.m. to 5:00 p.m.
☐ The Macdonald Campus Student Affairs Office will be open for ID cards between 12:00 and 4:00 p.m. Please see page 9 for a list of documents to bring with you

August 25 - September 1
☐ Macdonald Campus Undergraduate Orientation and Frosh activities

August 31
☐ Fee payment deadline
☐ Deadline for cancellation of registration in, or deferral of admission to the Fall term

September 3
☐ Classes begin

September 17
☐ Course change (add/drop) deadline for the Fall term

September 24
☐ Deadline for course or university withdrawal (grade of W or W--) WITH fee refund
September 30
☐ Deadline to opt in to the International Health Insurance plan (Canadian non-residents)
☐ Deadline to request an exemption from International Health Insurance plan on Minerva and submit supporting exemption documents

October 29
☐ Deadline for course or university withdrawal (grade of W or W--) with NO fee refund

Beginning December 1 (Winter newly-admitted students)
☐ International students confirm their health insurance coverage by accessing Minerva → Student → International Student Health Insurance Coverage Form. Doing this will allow you to to view, save and print an electronic version of your health insurance card on your mobile device or computer

December 3
☐ 9:00 a.m. - Registration begins for newly admitted undergraduate students to the Winter 2020 term

December 4
☐ Newly admitted Undergraduate students may obtain their student ID card at the Student Affairs Office (Macdonald Campus) or at Service Point (Downtown Campus). You must be registered in at least one course 24 hours before you obtain your McGill ID card. Please see page 9 for a list of what to bring with you

December 5
☐ Classes end for Fall term
☐ Check Minerva for Winter term e-bill

December 6
☐ Exams begin. See www.mcgill.ca/students/exams for the complete exam schedule (Dec. 6-20)

December 25 - January 2
☐ Holiday break, University closed

December 31
☐ Deadline for cancellation of registration in, or deferral of admission to, the Winter term

2020

January 4
☐ Deadline to request exemption in Minerva without incurring interest on International Health Insurance fee

January 6
☐ Deadline for fee payment for Winter term
☐ Classes begin
☐ Deadline for new students to register in at least one course to avoid a late registration penalty

January 21
☐ Course Change (add/drop) deadline for Winter term
☐ Deadline for web withdrawing (grade of “W”) from multi-term courses that started in September 2019 (WITH fee refund for Winter term)

January 28
☐ Deadline for course or university withdrawal (grade of W or W--) WITH fee refund

January 31
☐ Deadline to request an exemption from International Health Insurance Plan on Minerva and submit supporting exemption documents
☐ Deadline to opt in to the International Health Insurance plan (Canadian non-residents)

March 2 - 6
☐ Study Break

March 3-4
☐ Deferred exams

March 10
☐ Deadline for course or university withdrawal (grade of W or W--) with NO fee refund

April 14
☐ Classes end for Winter term

April 17
☐ Exams begin. See www.mcgill.ca/students/exams for the complete exam schedule (April 17-30)

April 30
☐ Rez move out: If you need to stay in residence longer than April 30, you must contact the residence office for permission
McGill University's
Macdonald Campus

Faculty of Agricultural and Environmental Sciences
21,111 Lakeshore Road
Sainte-Anne-de-Bellevue (QC)
H9X 3V9 Canada

B Barton Building
Macdonald Campus Library

CC Centennial Centre
Student Services, Macdonald Campus
Student Society, Bookstore, Céilidh, Classrooms

LH Laird Hall
Student Affairs Office; Campus Housing;
Post Office; Campus Security

MS Macdonald-Stewart Building
Information/Reception; Dean's Office;
Link Café; Office of Student Academic Services;
Classrooms & Laboratories

R Raymond Building
Classrooms & Laboratories
Macdonald Campus
driving directions

From Downtown:

Take Highway 20 West from downtown to the Sainte-Anne-de-Bellevue exit. Turn left after coming off the highway onto Rue St. Pierre and continue to the end. Turn left onto Rue Ste-Anne/Bord du Lac. Continue straight to the Campus. Turn left at the John Abbott sign after the bus terminal.

OR

Take Highway 40 West (Trans-Canada) from downtown to exit 41, Sainte-Anne-de-Bellevue.

Once you exit, continue along the Service Road, then follow the road to the right (direction Ch. Ste-Marie) to the top of the hill.

At the stop sign (there is a Macdonald Campus sign), turn right and follow the road over Highway 40 through the farm fields. At the end of the road, turn left onto the Campus.

From the West:

Take Highway 20 East towards Montreal to the Sainte-Anne-de-Bellevue exit. Turn right after coming off the highway onto Rue St-Pierre and continue to the end. Turn left onto Rue Ste-Anne/Bord du Lac. Continue straight to the Campus. Turn left at the John Abbott sign after the bus terminal.

OR

Take Highway 40 East (Trans-Canada) towards Montreal to the Sainte-Anne-de-Bellevue exit.

Take the 3rd turnoff to the right off the service road by the Macdonald Campus sign and follow the road onto the Campus.