Temporary Employment Opportunity for McGill Graduate Students for a project in the Humanities and Social Sciences Library - Map Collection

The Humanities and Social Sciences Library is looking for a part time temporary employee (10 hours/week) for a period of thirteen (13) weeks for Fall 2019, to perform duties related to the following project:

**Map Collection – Improving Access & Resource Discovery Project (10 hours per week)**

Under the supervision of, and in collaboration with, the Map Librarian, a currently registered graduate student is sought to help reorganize and improve the discoverability of our print map collection.

**Duties include:**
- Reorganize the physical collection, including physically moving maps, relabeling cabinets, and creating new directional signage.
- Review and improve map metadata on the Library’s website.
- Investigate best practices in academic map libraries.
- Design and create map outreach projects using the Library’s touch table.
- Select print maps and design a workflow to create jigsaw puzzles for the Library’s de-stress table.

**Requirements:**
- Currently registered McGill Graduate Student (MA or PhD).
- Knowledge of maps and cartographic information.
- Familiarity with geographic databases.
- Work experience in an academic library an asset.
- English, excellent spoken and written skills required.

**Hourly rate:** $16.61 per hour

**Start and end dates:** September 23, 2019 through December 28, 2019

Please send your resume and accompanied by a letter of interest to student-employment.library@mcgill.ca. McGill University is committed to equity in employment and diversity. It welcomes applications from indigenous peoples, visible minorities, ethnic minorities, persons with disabilities, women, persons of minority sexual orientations and gender identities and others who may contribute to further diversification.