

## Canadian Research Knowledge Network (CRKN) Open Access Discount Instructions

### Gold open access journals

For articles accepted for publication in a [gold open access journal](#) (a journal in which all content is published open access under a Creative Commons licence – visit the journal’s individual website on [SAGE Journals](#) to find out if it’s an open access journal) the author should email [APCqueries@sagepub.co.uk](mailto:APCqueries@sagepub.co.uk) when they are asked to arrange payment of the APC. The author should include the following information:

- Article ID
- Article title
- Journal
- Institutional affiliation and state that they are eligible for the CRKN 40% discount.

The open access team will verify that the institution is a member of CRKN and will provide the author with a discount code and instructions on how to apply the code at checkout in the payment system.

### Hybrid open access (SAGE Choice)

For articles accepted for publication in traditional subscription journals, authors can opt-in to pay the open access article processing charge (APC) and have the article made open access on publication through SAGE’s hybrid programme, [SAGE Choice](#).

Note that some subscription journals do not offer open access publication through SAGE Choice – a list of these can be found [here](#).

On acceptance of the article, the author should email [openaccess@sagepub.com](mailto:openaccess@sagepub.com) to request open access for their article. The author should include the following information:

- Article ID
- Article title
- Journal

The author should also quote the institution that they are affiliated with and that they are eligible for the CRKN 40% discount.

The open access administrator will then check the institution against the list of CRKN members and will send the author the contributor form to sign. On returning the form, the author should also provide the billing information for the invoice.

Once the form is returned and the author is verified as eligible for the CRKN discount, an invoice will be generated for 40% off the APC for that journal. The standard APC for SAGE Choice is \$3,000 USD. With the discount applied this will be \$1,800 USD (plus tax). A list of journals with non-standard APC rates can be found [here](#).