McGill Legal Clinic Course

APPLICATION BOOKLET 2024-2025

-ROUND ONE-

Application Deadline Tuesday, April 2nd, 2024, at 5PM via <u>MS Form</u>

Interview Period

Until Friday, April 12th, 2024 Dates may differ slightly based on Clinic's availability

Deadline to accept an offer Friday April 19th, 2024

Please address all questions to the McGill Legal Clinic Course Coordinator at <u>mlcc.law@mcgill.ca</u>

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MLCC Coordinator Introduction

Hi! Allô!

Greetings Candidates! My name is Xin and I am the Student Coordinator for the McGill Legal Clinic Course program. C'est un plaisir de vous aider à naviguer ce processus de recrutement afin que vous puissiez partager et développer vos habiletés au sein d'une organisation communautaire ou d'une clinique juridique locale.

The program in question has a threefold objective. First, we aim to offer students a nuanced practical legal experience that cannot be satisfied by sitting in a classroom context. Second, we seek to provide students with exposure to populations that may find themselves in precarious socio-economic situations, which translate into inequality, problems with access to justice, as well as discrimination. Finally, this program gives students the chance to give back to non-profit organizations within their community.

I am happy to welcome you all to the application process.

Bonne chance! 😊

MLCC Quick Overview

The information contained in this booklet applies to the following non-course credits:

- WRIT 433 D1/D2 Legal Clinic I (6 credits)
- WRIT 433 Legal Clinic I (6 credits)
- WRIT 434 Legal Clinic II (3 credits)
- <u>WRIT 435</u> Legal Clinic III (3 credits)

Placements are available for the following terms:

- Summer 2024;
- Summer Fall 2024;
- Fall 2024;
- Winter 2025; or
- 2024 2025 Academic Year (Fall 2024 Winter 2025)

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MLCC PROGRAM DESCRIPTION & REQUIREMENTS

DESCRIPTION

The Legal Clinic Course program provides students with an opportunity to enrich their legal education through practical work experience in law-related fields. Students work in various local community organizations and legal clinics providing legal information and assistance to socially disadvantaged individuals and groups.

One aim of this program is to promote a deeper understanding of the legal system's response to poverty and inequality. Students are confronted with the social reality of access to justice and the relationships between legal concerns and economic, psychological, ethical and other social problems. The program also allows students to pursue work in organizations devoted to promoting and researching public interest law.

Students completing a clinical placement will be exposed to a variety of legal areas. Although different placements provide exposure to different areas of the law, placements typically offer exposure to family, elder, consumer, criminal, income security and social welfare, landlord-tenant, worker's compensation, unemployment insurance, immigration, animal rights, environmental, and human rights law.

Eligible Law students may earn **up to 6 credits** through the MLCC by choosing to complete any of the following:

A single (1) 200-hour 6-credit placement(WRIT 433D1/D2 & WRIT 433)A single (1) 100-hour 3-credit placement(WRIT 434)Two (2) 100-hour 3-credit placements(WRIT 434 & WRIT 435)

6-credit placements may be completed over the summer or during any two consecutive terms. 3credit placements may be completed during any term.

CRITÈRES D'ADMISSIBILITÉ

Sont admissibles au programme de Clinique juridique les étudiant.e.s :

- Ayant complété au moins <u>quatre sessions (2 ans d'études à la Faculté de droit de l'Université McGill)</u> avant de commencer le program de Clinique juridique
- Doivent avoir une moyenne cumulative égale ou supérieur à 2,7 (la moyenne de chaque étudiant(e) sera vérifiée par le SAO avant le traitement de demandes)

Les étudiants qui ont une moyenne cumulative inférieure à 2,7 sont invités à communiquer avec le SAÉ afin de discuter de leur admissibilité. NATURE OF THE WORK

Students participating in the Legal Clinic Course program can expect to perform tasks that are <u>juridical in nature</u>. In the course of a placement, students may be required to do any of the following:

- Provide legal information either in person or by telephone;
- Write legal memoranda;
- Conduct legal research (library and databases research, telephone inquiries);
- Observe court and tribunal proceedings;
- Lead public legal education activities (seminars, information meetings, etc.).

PLEASE NOTE!

Clerical work or "court run" activities do not meet program requirements and time spent on these activities will not be counted towards the number of required hours to receive placement credits.

A note regarding legal advice

Section 128 of the *Act Respecting the Barreau du Québec* requires that certain work be performed only by practicing advocates or solicitors. Although we have produced the entire section here, please note in particular that students may not give legal advice or represent clients in court:

128.

- 1. Subject to sections 128.1 and 129, the following acts, performed for others, shall be the exclusive prerogative of the practising advocate or solicitor:
 - a. to give legal advice and consultations on legal matters;
 - b. to prepare and draw up a notice, motion, proceeding or other similar document intended for use in a case before the courts;
 - c. to prepare and draw up an agreement, petition, by-law, resolution or other similar document relating to the constitution, organization, reorganization or winding-up of a legal person governed by federal or provincial laws respecting legal persons, or the amalgamation of several legal persons or the surrender of a charter.
- 2. The following acts, performed for others, shall be the exclusive prerogative of the practising advocate and not of the solicitor:
 - a. (a) to plead or act before any tribunal, except before:
 - b. (1) a conciliation officer or an arbitrator of disputes or grievances, within the meaning of the Labour Code (chapter C-27);
 - c. (2) the Administrative Labour Tribunal;
 - d. (3) the Commission des normes, de l'équité, de la santé et de la sécurité du travail established by the Act respecting occupational health and safety (chapter S-2.1), a review board established under the Workers' Compensation Act (chapter A-3) or the social affairs division of the Administrative Tribunal of Québec, instituted under the Act respecting administrative justice (chapter J-3), in the case of a proceeding pertaining to compensation for persons who are victims of criminal offences or for rescuers and other claimants of financial assistance under the Act to promote good citizenship (chapter C-20), a proceeding brought under section 65 of the Workers' Compensation Act or a proceeding brought under section 12 of the Act respecting indemnities for victims of asbestosis and silicosis in mines and quarries (chapter I-7);
 - e. (4) the Administrative Housing Tribunal established under the Act respecting the Administrative Housing Tribunal (chapter T-15.01);

f.	(5) the social affairs division of the Administrative Tribunal of Québec, to the extent that the Minister of Employment and Social Solidarity or a body which is his delegatee as regards the application of the Individual and Family Assistance Act (chapter A-13.1.1) is to be represented to plead or act in his or its name;
g.	(6) an arbitration officer, a conciliation officer, a council of arbitration or an investigator within the meaning of the Act respecting labour relations, vocational training and workforce management in the construction industry (chapter R-20);
h.	(7) in matters of immigration, the social affairs division of the Administrative Tribunal of Québec, in the case and subject to the conditions set out in the third paragraph of section 102 of the Act respecting administrative justice;
i.	(b) to prepare and draw up a will or codicil or a discharge or any contract or document, except leases, affecting immovable property and requiring registration or cancellation of a registration in Québec;
j.	(c) to prepare, draw up and file the declaration of value of an estate, required by the taxation laws; this paragraph c shall not apply to legal persons authorized by law to act as liquidators of successions or as trustees;
k.	(d) to prepare and draw up a document or proceeding, for registration as prescribed by law, of a person or partnership carrying on a business or operating an industry;
l.	(e) to make collections or make any claim with costs or to imply that judicial proceedings will be taken;
m.	(f) to perform the operations preliminary to the Public Curator's recognition of an assistant to a person of full age.
n.	

PROGRAM REQUIREMENTS

1. Time commitment

	LC I (6 Credits)	LC II (3 Credits)	LC III* (3 Credits)
Semesters Available	Fall – Winter Winter – Summer Summer Summer – Fall	Summer Fall Winter	Summer Fall Winter
Hours of juridical work	200	100	100
Hours per week	<i>Students work an average of 8-10 hours per week during the academic year. Summer schedules are generally more flexible.</i>		

* Please note that Legal Clinic III is open ONLY to students who have completed a previous 3-credit Legal Clinic placement (i.e. Legal Clinic II).

PLEASE NOTE: Each student is responsible for keeping track of work hours completed. Only time spent doing work of a juridical nature may be counted.

2. Written Requirements/Student Reports

Students participating in the Legal Clinic are required to submit periodic reports. All reports are to be submitted to the Legal Clinic Coordinator in PDF format. Reporting deadlines are outlined in the Student Guide distributed to students who have confirmed their participation in the program.

	LC I (6 Credits)	LC II (3 Credits)	LC III* (3 Credits)
Mid-term Reports (1-2 pages)	2	1	1
End of Term Essays (2-4 pages)		1	
Hours per week		6	rs per week during the enerally more flexible.

3. Supervision des étudiants : rencontres et évaluations

Chaque étudiant doit être supervisé par un professeur ou un avocat membre du Barreau. Cependant, plusieurs cliniques n'ont pas d'avocat.e sur place. Dans ces cas-là, un préposé de l'organisme peut servir en tant que superviseur direct de l'étudiant tout en assurant un contact régulier avec l'avocat superviseur par téléphone ou par courriel. L'avocat superviseur répond aux questions de l'étudiant, le guide dans ses recherches, vérifie l'exactitude de l'information donnée par l'étudiant.e, etc. Enfin, chaque étudiant sera évalué à deux reprises par son superviseur et/ou son avocat superviseur. Les dates d'évaluation sont présentées dans le Guide clinique et le Guide étudiant envoyés aux participants du programme.

	LC I	LC II	LC III*
	(6 Crédits)	(3 Crédits)	(3 Crédits)
Rencontres avec l'avocat.e superviseur (face-à-face*)	7	4	4

* Les rencontres « face-à-face » peuvent également être des réunions virtuelles

MAKING IT WORK: TIME & MONEY

1. Scheduling

Students work an average of 8-10 hours per week during the academic year. We encourage students and clinics to agree upon a mutually convenient schedule, but there are limits to this flexibility. Summer schedules are generally more flexible: some students may complete their required hours in one month, others in three. Regardless of the semester, many clinics offer flexible hours and provide opportunities for students to work from home/school. Others, however, have set shift schedules that require students to be free at a regular time each week. Students are strongly encouraged to address scheduling questions and concerns during the interview process to avoid misunderstandings with respect to scheduling.

2. Financial Support for Students in Need

The generously gifted *Davies Ward Phillips & Vineberg Fund for Community Engagement* and *Honourable Mr. Justice Morris J. Fish Internship Award* offer stipends for students who enroll in a Legal Clinic placement. These stipends are awarded on a basis of self-declared need and merit.

VEUILLEZ NOTER!

Les étudiant.e.s qui souhaitent être considérés pour ces bourses doivent : i) manifester leur intérêt en cochant la boîte appropriée sur le formulaire de demande ii) une attestation qui prouve qu'il bénéficie d'une ou plusieurs aide(s) financière(s) (par ex. preuve de l'AFE, Gouv. Canada, etc.)

Les candidatures seront évaluées en vertu d'un ensemble de critères incluant les sommes disponibles, les besoins financiers des candidats, le dossier de candidature pour le programme de Clinique juridique, et la diversité.

Selected students may be contacted for further information in support of their application. All questions regarding these stipends should be directed to the SAO's Clinical Legal Education Program resource email, <u>cle.law@mcgill.ca</u>. To be considered for funding, students must indicate this on the application form. Late applications may not be considered and will be based on funding that remains. As a matter of courtesy to our donor community, the Dean invites you to write a brief thank you note to the donor, outlining its impact on your studies.

IMPORTANT: NO WITHDRAWAL POLICY

The MLCC Program is as much an invaluable learning opportunity as much as it is a vital support to our partners. As such, students must be committed to completion their placement and supporting the community organization they applied to.

By submitting your application to the MLCC program, you agree to undergo the entire application process. Additionally, by submitting the application form, you waive your right to withdraw your application without authorization.

Furthermore, once you have been selected for a placement, you waive your right to withdraw from the placement and undertake to fulfill all enrolment requirements. This waiver and commitment are strictly observed.

Students withdrawing their application without specific authorization will no longer be admissible to the Legal Clinic Course program.

APPLICATION PROCEDURE

ALL APPLICATIONS MUST BE SUBMITTED BY 5:00 P.M. on Tuesday April 2nd 2024.

LATE APPLICATIONS MAY NOT BE CONSIDERED.

STEP 1: Prepare your application package

- Choose <u>up to 3</u> organizations where you would be interested in completing your Legal Clinic Course placement and determine which term(s) suit(s) your schedule.
- Prepare a short paragraph (maximum 250 words) for each organization to indicate your interest and reasons for applying. Be ready to include that paragraph in the application form.
- Update your CV. It will be uploaded with each application form you complete.

STEP 2: Submit your application package by Tuesday April 2nd, at 5 p.m.

- Complete one <u>application form</u> for each organization that you wish to apply to.
- Upload your CV to each application form you complete as a PDF document. It should be named as LASTNAME_FIRSTNAME_CV.pdf

DO <u>NOT</u> SEND YOUR APPLICATION DIRECTLY TO AN ORGANIZATION

Once your application has been received, your name will be sent to the SAO for GPA verification. If your cumulative GPA is lower than 2.7, you will need to meet with either Leyla Suleiman or Assistant Dean Williams to discuss your eligibility for the program. If you are admitted to the program, the MLCC coordinator will send your cover letters and CV to the organizations you have selected.

STEP 3: Participate in Recruitment Interviews until Friday April 12th 2024.

Each organization will receive a package containing student CVs and application forms. All interviewing and selection is done by the host organization. Although some supervisors will make offers on the basis of your application package alone, most prefer to interview students prior to offering a placement. These interviews may be in-person or by telephone. If you are offered a placement at a clinic, please accept or decline it as quickly as possible.

STEP 4: Accept and Confirm Your Placement before Friday April 19th 2024

Once you have accepted an offer for an MLCC placement, you must confirm your acceptance with the organization and with the MLCC Coordinator. Please do so by emailing your name, the name of your host organization and the semester(s) in which you will be participating to <u>mlcc.law@mcgill.ca</u>. Once your participation has been confirmed, the SAO will contact you when you have been issued permission to register for the placement.

IMPORTANT THINGS TO KEEP IN MIND

- Si vous êtes actuellement 1L, vous n'êtes pas admissible au programme de Clinique juridique.
- **Do NOT contact our partner organizations directly**. Any inquiries should be made through the Legal Clinic Coordinator. For more information on the nature of the work at any given organization, you are recommended to contact a student currently completing a placement (for individual contact information, see the organization descriptions below).
- Please note that your applications will be <u>sent to all the organizations you select</u> <u>simultaneously</u>. You may receive offers from more than one organization. It will then be up to you to decide which offer to accept and which to respectfully decline. If you decide to decline, please do so quickly so that the organization can make an offer to another student.
- If you are applying for both the summer MLCC and academic year MLCC, please note that if you are selected for a 6-credit summer placement, you **must** withdraw your applications for the academic year. <u>The maximum amount of credits a student can do through the program is 6 credits</u>.
- Si vous ne réussissez pas à trouver un stage au sein de l'une de vos trois organisations préférées, il me fera plaisir de vous suggérer des alternatives et de vous aider à vous préparer pour la deuxième ronde de recrutement.

OVERVIEW OF ORGANIZATIONS

Organization Name	Preference for 2-term placements
ACTION RÉFUGIÉS MONTRÉAL	Yes
ASSOCIATION OF ITALIAN-CANADIAN JURISTS OF QUEBEC	No
ASSOCIATION DES CENTRES DE LA PETITE ENFANCE	Yes
CENTRE OF GENOMICS AND POLICY	No
CENTER FOR RESEARCH-ACTION ON RACE RELATIONS (CRARR)	No
CENTRE QUÉBÉCOIS DU DROIT DE L'ENVIRONNEMENT (CQDE)	Yes
COMMISSION DES DROITS DE LA PERSONNE ET DES DROITS DE LA JEUNESSE (CDPDJ)	Yes
COMPASS STARTUP LEGAL CLINIC	Yes
CONCORDIA STUDENT UNION LEGAL INFORMATION CLINIC	Yes
EGALE CANADA	No
ELIMU IMPACT EVALUATION UNIT	Yes
JURITRANS	Yes
MCGILL SCHOLARS AT RISK ACADEMIC FREEDOM MONITORING CLINIC	No
MIGRANT JUSTICE CLINIC	No
LE COLLECTIF JURIDIQUE – THE LEGAL COLLECTIVE	Yes
NATIVE FRIENDSHIP CENTRE OF MONTREAL	Yes
PROJECT GENESIS	Yes
RESILIENCE MONTREAL	Yes
THE CITIZEN LAB	Yes
THE SHIELD OF ATHENA FAMILY SERVICES	Yes
WORLD ANTI-DOPING AGENCY	Yes
YES EMPLOYMENT & ENTREPRENEURSHIP	Yes

ACTION RÉFUGIÉS MONTRÉAL

Address	1439, St. Catherine West	Supervisor	Jenny Jeanes
Contact Person	Jenny Jeanes, Detention Program Coordinator	Supervising Lawyer	To be confirmed
Organization Email	jeanes@actionr.org	Supervising Lawyer Email	To be confirmed
Organization Telephone number	514-935-7799	Supervising Lawyer Telephone	514-935-7799

Term	Summer 2024 (May-August)	Fall 2024 (September-December)	Winter 2025 (January-April)	Preference for two-semester placements?
# students	1	1-2	1-2	Yes

Working Language(s)	English & French
Domaine de droit	Immigration
Horaire	Work at the office Fixed schedule
Clientele	People detained for immigration reasons
Required Qualities	Autonomy, maturity, compassion, strong oral communication skills including over the phone, ability to adapt to diverse population, experience with vulnerable populations
Notes	Some of the work is completed at the Laval Immigration Holding Centre (detention centre). A police check through SPVM is required. The placement involves a combination of intake of phone calls from people in detention, visits to the detention centre and observation of detention review hearings and admissibility hearings before the Immigration Division of the Immigration and Refugee Board.

ASSOCIATION OF ITALIAN-CANADIAN JURISTS OF QUEBEC

Address	505 rue Jean Talon est, Montreal	Supervisor	Anna Colarusso
Contact Person	Mtre. Anna Colarusso, vice- president	Supervising Lawyer	Anna Colarusso (Barreau du Québec)
Organization Email	info@ajicq.com	Supervising Lawyer Email	anna@kaperoniscolarusso.com
Organization Telephone number		Supervising Lawyer Telephone	5144957737

Term	Summer 2024 (May-August)	Fall 2024 (September-December)	Winter 2025 (January-April)	Preference for two-semester placements?
# students	1	1	1	No

Working Language(s)	English & French
Domaine de droit	Civil, family, estate law
Horaire	Work at the office Fixed schedule
Clientele	Diverse
Required Qualities	Reliable, well-organized.

ASSOCIATION DES CENTRES DE LA PETITE ENFANCE

Address	7245 Rue Clark, bureau 401, Montréal, H2R 2Y4	Supervisor	Isabelle Demers
Contact Person	Isabelle Demers avocate, Directrice adjointe du service juridique	Supervising Lawyer	Isabelle Demers (Barreau du Québec)
Organization Email	isabelle.demers@aqcpe.com	Supervising Lawyer Email	isabelle.demers@aqcpe.com
Organization Telephone number	514 326-8008 poste 451	Supervising Lawyer Telephone	514 326-8008 poste 451

Term	Summer 2024 (May-August)	Fall 2024 (September-December)	Winter 2025 (January-April)	Preference for two-semester placements?
# students	1	1	1	Yes

Working Language(s)	French
Domaine de droit	Droit du travail et de l'emploi, service de garde éducatif à l'enfance (Droits et obligations des CPE), DPJ, SST
Horaire	Travail au bureau & Télétravail Nous pourrions déterminer une journée ou deux mais nous sommes flexibles si on doit modifier l'horaire.
Clientele	Les CPE et bureau coordonnateur
Required Qualities	Écoute, capacité à travailler avec les moteurs de recherche, intérêt dans le monde de la petite enfance 0-5 ans

CENTRE OF GENOMICS AND POLICY

Address	740 Dr. Penfield Suite 5200	Supervisor	Ma'n Zawati or Yann Joly
Contact Person	Nicole Palmour (Coordinator)	Supervising Lawyer	Ma'n Zawati or Yann Joly (Québec Bar)
Organization Email	man.zawati@mcgill.ca	Supervising Lawyer Email	man.zawati@mcgill.ca, yann.joly@mcgill.ca
Organization Telephone number		Supervising Lawyer Telephone	514 398 8155

Term	Summer 2024 (May-August)	Fall 2024 (September-December)	Winter 2025 (January-April)	Preference for two-semester placements?
# students	2	2	2	No

Working Language(s)	English & French
Domaine de droit	health data regulations and legislation (provincial, national, international) with respect to privacy, data access and sharing; laws and regulations related to genetics (discrimination, testing, privacy) etc
Horaire	Work at the office & Remote Work Since the work is in person we will need a fixed schedule to accommodate all staff including interns.
Clientele	Assorted researchers and consortia for which we provide comparative legal research and/or governance frameworks that comport with provincial, national, or international privacy and data-sharing legislation.
Required Qualities	Required: Pursuing a law degree with a competitive GPA. Familiarity with comparative law methodologies. Experience with copy editing, reference formatting, and legal source checking is an asset. Works well in a team Meticulous Fluent in English and working knowledge of French

Asset: Interest in health care law and policy, health research regulation, regulation of health professionals, emerging technologies and/or privacy law; Background in biology, informatics fields, and/or bioethics
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CENTER FOR RESEARCH-ACTION ON RACE RELATIONS (CRARR)

Address	460 Saint Catherine West, Suite 610, Montreal H3B 1A7	Supervisor	Fo Niemi
Contact Person	Fo Niemi	Supervising Lawyer	Me Aymar Missakila Me René Saint-Léger Me Carl-Henry Dominique (Barreau du Québec)
Organization Email	crarrservice@gmail.com	Supervising Lawyer Email	chdominique@videotron.ca renestleger@hotmail.com amissakila@groupetrivium.com
Organization Telephone number	514-939-33422	Supervising Lawyer Telephone	514-570-9884 (Missakila) 514-554-7797 (Saint-Léger)

Term	Summer 2024 (May-August)	Fall 2024 (September-December)	Winter 2025 (January-April)	Preference for two-semester placements?
# students	3	5	5	Νο

Working Language(s)	Français et anglais
Domaine de droit	Human rights, constitutional, criminal, administrative, employment/labor
Horaire	Travail au bureau Fixed schedule, as mutually agreed upon at the beginning of the semester
Clientele	English-speaking and French-speaker people from racialized communities; people with disabilities; women and low-income people
Required Qualities:	Strong interest in human rights/Charter issues; critical legal analysis; well organized and engaged; available to attend hearings, mediations, as observers and assistants, and skills to engage with people in need from different social, ethnocultural and other backgrounds

CENTRE QUÉBÉCOIS DU DROIT DE L'ENVIRONNEMENT (CQDE)

Address	454 avenue Laurier Est, Montréal	Supervisor	Camille Cloutier
Contact Person	Camille Cloutier, avocate et coordonnatrice de la clinique juridique	Supervising Lawyer	Camille Cloutier (Barreau du Québec)
Organization Email	camille.cloutier@cqde.org	Supervising Lawyer Email	camille.cloutier@cqde.org
Organization Telephone number		Supervising Lawyer Telephone	4183866501

Term	Summer 2024 (May-August)	Fall 2024 (September-December)	Winter 2025 (January-April)	Preference for two-semester placements?
# students	0	2-4	2-4	Yes
Note:	Preference to having 2-4 students for the whole year, but would accept 2 in fall and 2 in winter			

Working Language(s)	Français et anglais
Domaine de droit	Droit de l'environnement, droit administratif, droit civil
Horaire	Travail au bureau & Télétravail Une journée par semaine (la même pour tous-tes), à définir avant le début de la session. Une semaine sur deux, le stage se déroule en personne au bureau, et une semaine sur deux il se déroule virtuellement.
Clientele	Organismes environnementaux citoyen-nes mobilisés pour la protection de l'environnement, municipalités
Required Qualities	Autonomie, Débrouillardise, Créativité, Capacité de travailler en équipe, Esprit d'analyse et de synthèse, Intérêt pour le droit de l'environnement
Notes	Le Centre québécois du droit de l'environnement a pour mission de mettre son expertise juridique au service de la protection de l'environnement et de la population. Pour ce faire, le CQDE offre de l'information juridique et travaille à améliorer l'accès à la justice, se prononce dans le cadre des réformes législatives et réglementaires et entreprend, lorsque nécessaire, des actions en justice.

COMMISSION DES DROITS DE LA PERSONNE ET DES DROITS DE LA JEUNESSE (CDPDJ)

Address	360 rue Saint-Jacques, Montréal QC H2Y 1P5 2e étage	Supervisor	Emma Tardieu
Contact Person	Emma Tardieu, conseillère juridique	Supervising Lawyer	Emma Tardieu (Barreau du Québec)
Organization Email	emma.tardieu@cdpdj.qc.ca	Supervising Lawyer Email	emma.tardieu@cdpdj.qc.ca
Organization Telephone number	5148735146	Supervising Lawyer Telephone	5148735146 p. 8264

Term	Summer 2024 (May-August)	Fall 2024 (September-December)	Winter 2025 (January-April)	Preference for two-semester placements?
# students	0	2	2	Yes

Working Language(s)	Français et anglais
Domaine de droit	Droit de la personne, droit de la jeunesse, droit administratif, litige
Horaire	Travail au bureau Horaire fixe
Clientele	Clientèle vulnérable
Required Qualities:	Bonne capacité de recherche, rigueur, esprit de synthèse et d'analyse, esprit d'initiative, habiletés de communication

COMPASS STARTUP LEGAL CLINIC

Address	Virtual	Supervisor	Jason Gauthier
Contact Person	Keira Chadwick, Co-Director	Supervising Lawyer	Jason Gauthier (Barreau du Québec)
Organization Email	hello@compassclinic.org	Supervising Lawyer Email	jason.gauthier2@gmail.com
Organization Telephone number		Supervising Lawyer Telephone	514.969.3982

Term	Summer 2024 (May-August)	Fall 2024 (September-December)	Winter 2025 (January-April)	Preference for two-semester placements?
# students	1-2 (3 credit)	10 (fall-winter)	10 (fall-winter)	Yes

Working Language(s)	Français et anglais
Domaine de droit	Business Law, Employment Law, Intellectual Property, Tax Law, Investor Protection.
	Business Associations, Intellectual Property, and Employment Law courses are assets but not hard requirements.
Horaire	Remote work Flexible schedule
Clientele	Compass provides legal information to entrepreneurs and investors with limited finances in need of legal & business information.
Required Qualities:	Strong research skills and interpersonal skills, interest in business law and/or startups. Ability to effectively communicate complex ideas, Trustworthiness, punctuality in meeting with recipients of information. The students chosen must also demonstrate a commitment to the growth and development of the clinic as we continue to evolve to meet the needs of our clients. The Compass Startup Legal Clinic offers pro bono legal information to
	aspiring entrepreneurs in the Montreal community who do not have the financial resources necessary to engage legal counsel. Our team of

caseworkers – comprised of McGill law students – work closely with local lawyers to provide entrepreneurs with clear and accessible legal information to help them grow their start-up businesses. We believe that all businesses should have access to the information to understand their legal rights and responsibilities.

We provide entrepreneurs with guidance and information on a number of topics including incorporation in Canada and Quebec, employment issues, general corporate governance principles, and intellectual property issues.

Compass has recently expanded to offer resources to investors. Our Investor Protection clinic empowers investors with the knowledge needed to make informed decisions. Our mission is to provide public legal education so that investors can safeguard their rights and assess risks confidently.

Duties include legal research on issues of business law, in-person delivery of legal information to student entrepreneurs, oral presentation of legal information at start-up seminars, and adding to our online legal resources via blogposts or video posts. Caseworkers also have the opportunity to attend training workshops taught by practicing lawyers and professionals on a number of related topics.

CONCORDIA STUDENT UNION LEGAL INFORMATION CLINIC

Address	1455 blvd de Maisonneuve West, H729 Montreal, Qc, H3G1M8	Supervisor	Me Walter Chi-yan TOM, Clinic manager- senior supervising lawyer
Contact Person	Me Walter Chi-yan TOM, Clinic manager- senior supervising lawyer	Supervising Lawyer	Me Walter Chi-yan TOM, Clinic manager- senior supervising lawyer (Barreau du Québec)
Organization Email	wtom@csu.qc.ca	Supervising Lawyer Email	wtom@csu.qc.ca
Organization Telephone number	514-848-7474 ext. 5491	Supervising Lawyer Telephone	514-848-7474 ext. 5491

Term	Summer 2024 (May-August)	Fall 2024 (September-December)	Winter 2025 (January-April)	Preference for two-semester placements?
# students	10	10	10	Yes

Working Language(s)	Français et anglais
Domaine de droit	We provide legal information in the areas of immigration, discrimination and consumer protection law, as well as other areas of law.
Horaire	Travail au bureau & Télétravail The volunteer must be willing and available to commit about 8 hours per week to Clinic work and research, which includes a weekly four-hour shift at the Clinic, which is open from 13h00-17h00 every weekday from Monday to Friday.
Clientele	The volunteer law students will provide legal information and referrals to people from the diverse Concordia community, primarily students, who come to the clinic for assistance.
Required Qualities	Volunteers must have completed one year of law school. They must also be bilingual (fully functional in English, capacity to read/understand French but not necessarily to write it). Experience with one or more of the three areas of law mentioned above is an advantage.

Notes	We are looking for law student volunteers, who have completed their first year of law school and are available to commit about 8 hours per week to assist with a community-oriented legal information clinic. Furthermore, we are pleased to offer students the ability to volunteer remotely (using the Microsoft Teams platform).
	The volunteers will have the unique opportunity of having their work supervised and reviewed by experienced community-engaged supervising lawyers. This is a great opportunity to learn about the law and interact with the public

EGALE CANADA

Address	120 Carlton Street, Suite 217, Toronto, ON, M5A 4K2	Supervisor	Bennett Jensen
Contact Person	Bennett Jensen, Director of Legal	Supervising Lawyer	Bennett Jensen (Ontario Bar)
Organization Email	bjensen@egale.ca	Supervising Lawyer Email	bjensen@egale.ca
Organization Telephone number		Supervising Lawyer Telephone	613-229-9042

Term	Summer 2024 (May-August)	Fall 2024 (September-December)	Winter 2025 (January-April)	Preference for two-semester placements?
# students	1-2	1-2	1-2	No

Working Language(s)	English
Domaine de droit	administrative, constitutional, family, 2SGLBTQI rights
Horaire	Work at the office & Remote Work Fixed schedule
Clientele	2SGLBTQI people
Required Qualities	Diligence, flexibility, commitment to 2SLGBTQI issues, commitment to high-quality work, research skills

ELIMU IMPACT EVALUATION UNIT

Address	Kianyaga, Kenya	Supervisor	Angela Gitahi
Contact Person	Angela Gitahi- Project Manager	Supervising Lawyer	Angela Gitahi (Law Society of Kenya)
Organization Email	kclegalaidproject@gmail.com	Supervising Lawyer Email	angela.gitahi@affiliate.mcgill.ca
Organization Telephone number	+254 702 452 937	Supervising Lawyer Telephone	+254 702 452 937

Term	Summer 2024 (May-August)	Fall 2024 (September-December)	Winter 2025 (January-April)	Preference for two-semester placements?
# students	2	2	2	Yes

Working Language(s)	English
Domaine de droit	Criminal Law Family Law Property Law Comparative Law (Kenya vs Canada) Succession Law
Horaire	Remote Work Fixed schedule
Clientele	Persons in need of legal aid in rural Kenya
Required Qualities	Research Skills Empathy Tech-savvy

JURITRANS

Address	1575 rue Atateken	Supervisor	Celeste Trianon (as above)
Contact Person	Celeste Trianon (she/her), executive director	Supervising Lawyer	Max Silverman (Barreau du Québec)
Organization Email	info@juritrans.ca	Supervising Lawyer Email	m.silverman@silvermanavocat.ca
Organization Telephone number		Supervising Lawyer Telephone	514 554-1045

Term	Summer 2024 (May-August)	Fall 2024 (September-December)	Winter 2025 (January-April)	Preference for two-semester placements?
# students	1 (6-credit)	3	2	Yes

Working Language(s)	English, French, knowledge of other languages an asset
Domaine de droit	 "Trans law", notably: the law of names & pronouns (names, name changes, use of chosen names in civil society and in court, etc.); human rights and anti-discrimination law; administrative law; to a lesser degree, immigration law as it pertains to immigration documents; family law (marriage, divorce, children (by 'natural means', IVF & through surrogacy)); conflict of laws and interjurisdictional issues (both for folks moving to Québec from the rest off Canada and vice versa, and people moving from abroad to Québec)
Horaire	Travail au bureau & Télétravail Schedule can be both fixed or flexible, and can be determined at students' will, with a few exceptions that can be accounted for at the beginning of any given semester. Schedule may be required to be fixed 2-6 weeks in advance (for in-person legal clinic hours, workshops, etc.).
Clientele	Trans people; - requiring assistance with changing their name and-or designation of sex on their official documents and identification cards;

	 requiring assistance requesting accommodation for use of the preferred name and sex designation in their school, workplace, place of employment, or in other contexts where they are a service user; requiring assistance in advocating for themselves; and more (to be determined /w students); SUMMER 2024 (200 hrs) and FALL 2024 (100 hrs)-specific: broader queer & trans community (as it pertains to public education work);
Required Qualities:	 Functional fluency in English and French, both orally and in writing; Strong communication skills; Ability to work following a trauma-informed approach; Strong ability to adapt to different clients' needs (we serve people from all ends of society!); Extensive knowledge of queer and trans issues and realities
Note	 Lawyer supervision will be provided virtually; Trans law students are especially encouraged to apply, and may be prioritized. Info re: past interns may not necessarily reflect students' experiences for 2024-2025 (as the supervisory and clinical models were completely revamped since the clinic was relaunched back in 2022)

MCGILL SCHOLARS AT RISK ACADEMIC FREEDOM MONITORING CLINIC

Address	McGill University – Faculty of Law	Supervisor	Nandini Ramanujam – CHRLP Jesse Levine - SAR New York
Contact Person	McGill Supervisor	Supervising Lawyer	Jesse Levine (New York bar)
Organization Email	nandini.ramanujam@mcgill.ca	Supervising Lawyer Email	ji4289@nyu.edu
Organization Telephone number	438-529-8471	Supervising Lawyer Telephone	+19179685141

Term	Summer 2024 (May-August)	Fall 2024 (September- December)	Winter 2025 (January-April)	Preference for two- semester placements?
# students	0	0	4-5	No

Working Language(s)	Français et anglais Other languages an asset (will depend on which country is looked at)
Domaine de droit	Public International law, International Human Rights Law and constitutional law of the country under study
Horaire	Remote Work Flexible Schedule
Clientele	UN, SAR
Required Qualities:	Teamwork is important.

MIGRANT JUSTICE CLINIC

Address	1406, rue Beaudry Montréal, Québec H2L 3E5	Supervisor	Me Mylène Barrière
Contact Person	Me Mylène Barrière	Supervising Lawyer	Me Mylène Barrière (Barreau du Quebec)
Organization Email	m.barriere@cjm-mjc.org	Supervising Lawyer Email	m.barriere@cjm-mjc.org
Organization Telephone number	438-529-8471	Supervising Lawyer Telephone	438-529-8471

Term	Summer 2024 (May-August)	Fall 2024 (September- December)	Winter 2025 (January-April)	Preference for two- semester placements?
# students	2	2	2	Open to both!

Working Language(s)	Français et anglais (autres langues telles l'espagnol ou l'arabe sont des atouts)
Domaine de droit	Droit des réfugié.e.s Droit de l'immigration
Horaire	Travail au bureau ou télétravail/ work at the office or from home: Les deux (dépendamment des tâches et activités prévues); aussi, nous participons parfois à des activités d'information juridique dans les communautés et les stagiaires pourraient nous accompagner Horaire fix ou horaire flexible/ schedule fixed or flexible : À discuter selon les besoins respectifs
Clientele	Asylum seekers, failed asylum seekers and non-status persons Migrants with precarious status and several vulnerability factors
Required Qualities:	Interest in social and migrant justice Empathy and interpersonal skills for working with vulnerable people Ability to work in a team and multidisciplinary environment Legal and documentary research and writing skills

LE COLLECTIF JURIDIQUE – THE LEGAL COLLECTIVE

Address	4450, St-Hubert, Bureau 424, Montréal, H2J 2W9	Supervisor	Me Nathalie Raymond
Contact Person	Me Nathalie Raymond, Directrice générale	Supervising Lawyer	Me Nathalie Raymond (Barreau du Quebec)
Organization Email	info@lecollectifjuridique.ca	Supervising Lawyer Email	nathalie.raymond@lecollectifjuridique.ca
Organization Telephone number	438-529-8471	Supervising Lawyer Telephone	514-404-5686

Term	Summer 2024 (May-August)	Fall 2024 (September- December)	Winter 2025 (January-April)	Preference for two- semester placements?
# students	2	4	4	Yes

Working Language(s)	Français et anglais
Domaine de droit	Famille, travail, immigration, civil, criminel, pénal, logement, protection du consommateur, succession
Horaire	Travail au bureau & Télétravail Une partie de l'horaire est fixe (3 heures fixées d'avance à toutes les semaines pour consultation, et rencontres d'équipes fixes même horaire chaque semaine). Travail de rédaction et recherche individuel et en équipe à gérer par l'étudiant en fonction de son horaire
Clientele	Clientèle bilingue, vulnérable, en partie issue de l'immigration, ayant des difficultés financières, pouvant avoir des problèmes de santé mentale, qui peut avoir plus qu'un problème juridique à soumettre
Required Qualities:	Empathie, écoute, organisation, aptitude au travail d'équipe, vulgarisation tant à la rédaction que à l'oral, capacité à effectuer recherche juridique, ponctualité. Le sens de l'engagement est important car la présence de l'étudiant-e se traduit par un service à un citoyen-e qui compte sur lui-elle pour avoir de l'information sur sa situation juridique.

NATIVE FRIENDSHIP CENTRE OF MONTREAL

Address	2001 St Laurent Blvd, Montreal, Quebec H2X 2T3	Supervisor	Jaime Alcaraz
Contact Person	David Janzen	Supervising Lawyer	Jameela Jeeroburkhan Eirini Michali David Janzen (Barreau du Québec)
Organization Email	jaime.alcaraz@nfcm.org; kateri.lucierlaboucan@nfcm.org; ashanti.rosado@nfcm.org	Supervising Lawyer Email	jjeeroburkhan@dionneschulze.ca emichali@dwpv.com djanzen@dionneschulze.ca
Organization Telephone number	(514) 499-1854	Supervising Lawyer Telephone	514-842-0748 514-807-0696

Term	Summer 2024 (May-August)	Fall 2024 (September-December)	Winter 2025 (January-April)	Preference for two-semester placements?
# students	2	2-3	2-3	Yes

Working Language(s)	English & French knowledge of Indigenous languages is an asset
Domaine de droit	The mission of the Native Friendship Centre of Montreal (NFCM) is to promote, develop, and enhance the quality of life in Montreal's urban Indigenous community. For over 40 years the NFCM has provided continuous quality services to the urban Indigenous population of Montreal and their families and is the only comprehensive service and referral point in the greater Montreal area in relation to health, social services, legal, education, training, and employment referral.
	The legal clinic's mandate is to provide NFCM members with legal information, referral and community services while remaining sensitive to and aware of the unique barriers and systemic issues that NFCM members routinely face as members of an urban Indigenous community. Like the NFCM, the legal clinic seeks to provide a welcoming space where people who often don't feel comfortable interacting with formal authority structures can receive services and information.
	Students are commonly called upon to assist clients with legal issues in the areas of housing, policing, class actions, criminal/ticketing, discrimination and human rights, family, and employment law.

Horaire	Travail au bureau & Télétravail The students typically work 8 hours per week, including 6 hours at the Native Friendship Centre of Montreal. For their clinic hours at the NFCM, students set a weekly schedule at the beginning of each semester. In general, there is flexibility in setting this schedule, but once the schedule is determined, then students are encouraged to stick to it as much as possible. For the roughly 2 hours per week that are not at the NFCM, the students can generally do this work at any time that is convenient for them.
Clientele	The clinic primarily serves the urban Indigenous population of Montreal. Many clients of the clinic face systemic issues related to marginalization and poverty.
Required Qualities	Good judgment, Strong communication skills, Initiative, Independence

PROJECT GENESIS

Address	4735 Chemin Cote-Sainte- Catherine, Montreal, H3W 1M1	Supervisor	Arlene Field
Contact Person	Arlene Field, staff lawyer	Supervising Lawyer	Arlene Field (Barreau du Québec)
Organization Email	arlenef@genese.qc.ca	Supervising Lawyer Email	arlenef@genese.qc.ca
Organization Telephone number	514 738-2036	Supervising Lawyer Telephone	514 738-2036

Term	Summer 2024 (May-August)	Fall 2024 (September- December)	Winter 2025 (January-April)	Preference for two-semester placements?
# students	3	Yes!		
Note	Project Genesis can only accept applicants for 6 credit courses			

Working Language(s)	English & French (Spanish is an asset)
Domaine de droit	In our individual services centre, we offer legal information related to residential leases in order to help tenants defend their rights. We also provide information and direct support to applicants and recipients of social assistance. As well, we help seniors, recent immigrants, refugees and low-income families access other social programs such as government pensions and Medicare. In addition to providing legal information, interns may be asked to help draft letters and to prepare tenants for hearings before the housing tribunal. They may also be called upon to advocate on behalf of service users with government agencies.
Horaire	Work at the office The internship at Project Genesis involves two 4-hour shifts per week on the days we are open to the public: Monday, Tuesday, Thursday 9:00 to 5:00 and Friday 9:00 to 1:00.
Clientele	The clientele at Project Genesis includes recent immigrants and refugee claimants from all over the world as well as seniors and other low-income individuals and families who reside in the greater Montreal area.

Required Qualities:	The internship at Project Genesis requires a strong interest in social justice. The intern must be motivated to defend the rights of people who are disadvantaged. They must have good communication skills, be conscientious, detail-oriented and able to work under pressure. They should be comfortable working collaboratively. Most importantly, they must be capable of empathizing with individuals who face multiple challenges and struggle to get by.
	Project Genesis has been providing individual and community organizing services in the multi-ethnic, Côte-des-Neiges neighbourhood for over 45 years. Law faculty interns work as advisors in our individual services centre. They are provided with an initial 30 hours of training which includes reading summaries of the relevant laws and regulations, doing practical exercises and finally observing several interventions conducted by experienced advisors. Following this training, interns work directly with service users in person or over the telephone under the close supervision of our individual services team.

RESILIENCE MONTREAL

Address	4000 Saint- Catherine Ouest, Westmount, H3Z1P1	Supervisor	Maggie Chittspattio
Contact Person	Margo Buchanan, Administration	Supervising Lawyer	Gary Carot (Barreau du Québec)
Organization Email	resilience.montreal@gmail.com	Supervising Lawyer Email	gary@kendallcarot.com
Organization Telephone number	4388288995	Supervising Lawyer Telephone	(514) 379-1353

Term	Summer 2024 (May-August)	Fall 2024 (September- December)	Winter 2025 (January-April)	Preference for two- semester placements?
# students	2-3	2-3	2-3	Yes

Working Language(s)	English
Domaine de droit	Criminal, Housing, Immigration, Family
Horaire	Travail au bureau
Clientele	People experiencing homelessness or living in poverty People with mental health issues and addictions
Required Qualities:	Patience, Trustworthiness, Kindness

THE CITIZEN LAB

Address	University of Toronto	Supervisor	Siena Anstis
Contact Person	Siena Anstis, Senior Legal Advisor	Supervising Lawyer	Siena Anstis (Ontario, New York)
Organization Email	siena@citizenlab.ca	Supervising Lawyer Email	siena@citizenlab.ca
Organization Telephone number		Supervising Lawyer Telephone	+46730503829

Term	Summer 2024 (May-August)	Fall 2024 (September-December)	Winter 2025 (January-April)	Preference for two-semester placements?
# students	1	2	2	Yes
Note	1 in summer, 2 year-long			

Working Language(s)	English
Domaine de droit	International law, international human rights law, Charter/constitutional law
Horaire	Remote Work Flexible Schedule
Clientele	Human rights defenders/dissidents
Required Qualities	Strong research and drafting skills, organized and self-driven.

THE SHIELD OF ATHENA FAMILY SERVICES

Address	700 boulevard Crémazie ouest suite 300, Montreal	Supervisor	Betty Petropoulos
Contact Person	Betty Petropoulos Director of Social Services	Supervising Lawyer	Me. Anna Colarusso (Barreau du Montréal)
Organization Email		Supervising Lawyer Email	info@kaperoniscolarusso.com
Organization Telephone number	450-688-6584	Supervising Lawyer Telephone	514-495-4790

Term	Summer 2024 (May-August)	Fall 2024 (September- December)	Winter 2025 (January-April)	Preference for two- semester placements?
# students	0	1	1	Yes

Working Language(s)	Français et anglais (autres langues telles l'espagnol ou l'arabe sont des atouts)		
Domaine de droit	amily law, criminal law, immigration law, youth protection law		
Horaire	Travail au bureau & Télétravail Flexible schedule		
Clientele	Women experiencing conjugal violence		
Required Qualities:	Responsible flexible and must demonstrate the ability to provide information that is concise, easy to understand and given within a reasonable time frame.		

WORLD ANTI-DOPING AGENCY

Address	800 Square Victoria, Montreal	Supervisor	Emiliano Simonelli
Contact Person	Emiliano Simonelli, Associate Director - Compliance Unit - Compliance, Rules and Standards	Supervising Lawyer	Jonathan Jenkins (Barreau du Québec)
Organization Email	emiliano.simonelli@wada- ama.org	Supervising Lawyer Email	jonathan.jenkins@wada- ama.org
Organization Telephone number		Supervising Lawyer Telephone	5143150166

Term	Summer 2024 (May-August)	Fall 2024 (September- December)	Winter 2025 (January-April)	Preference for two- semester placements?
# students	0	1	1	Yes

Working Language(s)	Français et anglais Other languages an asset (will depend on which country is looked at)
Domaine de droit	international law, sports law
Horaire	Work at the office & Remote Work Flexible Schedule
Clientele	international sport federations, national Olympic committees, national anti-doping organizations, other WADA stakeholders
Required Qualities:	interest in international law and sport law, positive attitude, team player
Notes	Detailed information about WADA's compliance monitoring program can be found here: https://www.wada-ama.org/en/what-we-do/compliance- monitoring

YES EMPLOYMENT & ENTREPRENEURSHIP

Address	666 Sherbrooke Street west, suite 700, Montreal, Quebec, H3A 1E7	Supervisor	Mario Clarke
Contact Person	Mario Clarke, Director of Entrepreneurship and Program Development	Supervising Lawyer	Larry Markowtiz Ryan Tomicic (Barreau du Montréal)
Organization Email	Mclarke@yesmontreal.ca	Supervising Lawyer Email	Lmarkowitz@national.ca
Organization Telephone number	5148789788	Supervising Lawyer Telephone	5148432375

Term	Summer 2024 (May-August)	Fall 2024 (September- December)	Winter 2025 (January-April)	Preference for two- semester placements?
# students	1	1 (year-long)	1 (year-long)	Yes

Working Language(s)	English	
Domaine de droit	Business associations, Intellectual Property, Contracts, Taxes, etc	
Horaire	Travail au bureau & Télétravail Preferably one day per week (7h) or two half days if needed	
Clientele	Entrepreneur or aspiring entrepreneur and job seekers	
Required Qualities:	Autonomous, public speaking, research and strong interpersonal skills	

INDEPENDENT PLACEMENTS

Address	It is up to you to find a community-based organization		
Contact Person	Coordinator of Given Placement	Supervising Lawyer	Must Accept Evaluation & Supervision Requirements

Nature du travail	 Le travail fait par l'étudiant(e) au sein de l'organisme pourra inclure : la communication d'information juridique soit par téléphone soit dans des rencontres avec ses « client.e.s »; la rédaction de mémos juridiques; la recherche juridique; Accompagnement de client.e.s aux audiences judiciaires, soit à la cour, soit dans un tribunal administratif; l'organisation d'activités éducatives (présentations, formation de base, etc.); La rédaction de publications juridiques (fiches d'information, etc.) destinées au public. 	
Critères d'admissibilité	 En général, les étudiants peuvent organiser un stage indépendant selon les critères suivants L'étudiant se trouvera un organisme communautaire de préférence locale, sinon non gouvernemental, où un avocat superviseur accepte de satisfaire aux critères suivants; L'étudiant complétera 100 heures de travail juridiques afin d'obtenir 3 crédits ou 200 heures de travail afin d'obtenir 6 crédits; Un avocat superviseur remplira deux évaluations concernant le progrès de l'étudiant pendant le stage; Chaque session, l'étudiant devra soumettre deux rapports et un essai final (2 – 4 pages); L'étudiant travaillera dans une capacité juridique et ne fera pas de travail administratif; L'étudiant rencontrera l'avocat superviseur en personne au moins 4 fois par session. 	
Processus	Après être sélectionné.e pour un stage, contactez la coordinatrice du LC (<u>mlcc.law@mcgill.ca</u>) pour les prochaines étapes.	