



McGILL STUDENT TEACHING FIELD SUPERVISOR APPLICATION

Please review the [Field Supervisor Job Description](#) before applying.

To complete your application: Fill in both pages of this form, sign and date the third page. Enclose your completed application form, your cover letter, and CV in an email to the email address indicated in the "How to Apply" section of the Job Description.

Applicant Information				
Family Name		First Name		
Address				(Apt. #)
City	Province	Postal Code		
Home Phone		Cell		
Email				
Skills				
French: Spoken	None	Beginner	Intermediate	Advanced
French: Written	None	Beginner	Intermediate	Advanced
Please indicate your skill level with the following technologies:				
• Microsoft Office (Word, Excel, PowerPoint)	None	Beginner	Intermediate	Advanced
• Adobe Acrobat/Reader (Fillable PDFs)	None	Beginner	Intermediate	Advanced
• Videoconferencing (e.g. Skype, Zoom, Google Hangouts)	None	Beginner	Intermediate	Advanced
Travel				
Do you have regular, reliable access to a car? Yes No				
<i>Note: Mileage and gas costs cannot be expensed/reimbursed; however, you are able to claim the mileage on your taxes.</i>				
Which area(s) in and around Montreal are you able to reliably travel to for any in-person supervision:				
<input type="checkbox"/> Ahuntsic-Cartierville	<input type="checkbox"/> Île-Bizard	<input type="checkbox"/> Montréal-Est	<input type="checkbox"/> Sud-Ouest / Verdun	
<input type="checkbox"/> Brossard	<input type="checkbox"/> Lachine / Lasalle	<input type="checkbox"/> Montréal-Nord	<input type="checkbox"/> Thérèse-De Blainville	
<input type="checkbox"/> Chateauguay Valley	<input type="checkbox"/> Lanaudière / Terrebonne	<input type="checkbox"/> Ottawa Valley	<input type="checkbox"/> Vaudreuil / Hudson	
<input type="checkbox"/> Deux-Montagnes / Saint-Eustache	<input type="checkbox"/> Laurentides	<input type="checkbox"/> Outaouais	<input type="checkbox"/> Villeray – Saint-Michel – Parc-Extension	
<input type="checkbox"/> Downtown Montreal	<input type="checkbox"/> Laval	<input type="checkbox"/> Plateau - Mont-Royal	<input type="checkbox"/> West End (CSL / Hampstead / NDG / Mtl West / Westmount / CDN)	
<input type="checkbox"/> Eastern Townships	<input type="checkbox"/> Longueuil	<input type="checkbox"/> Rivière-des-Prairies– Pointe-aux-Trembles	<input type="checkbox"/> West Island	
<input type="checkbox"/> Estrie	<input type="checkbox"/> Mercier–Hochelaga- Maisonneuve	<input type="checkbox"/> Saint-Laurent		
<input type="checkbox"/> Other:				
Are you willing/able to supervise remotely, if needed?				
Involves watching synchronous or asynchronous recordings of a student teacher's active teaching of their lesson				

Note: Your answer to this question is for informational purposes and may not necessarily correlate with where you are assigned. You will be required to travel to the various locations within the Greater Montreal area (including locations up to 60 minutes from your place of residence) where you have been assigned to supervise. McGill does not provide a motor vehicle/public transportation allowance for this purpose, nor does McGill reimburse for costs associated with carrying out the normal duties of employment (e.g. cost and use of a home/personal computer, home office, supplies, etc.). It is understood that, per the needs of the unit and the nature of the position, there is no guarantee of a pre-determined schedule, assignment of certain host schools, or a minimum number of students assigned.



Teaching Experience

In Québec

Number of years: From: To:

School(s) & Subjects:

Other Canadian Provinces & Territories

Number of years: From: To:

Area(s)/School(s) & Subjects:

Internationally

Number of years: From: To:

City(ies) & Country(ies)/School(s) & Subjects:

Questions

Please describe what your approach would be, as a Field Supervisor, to supporting the success of Student Teachers?

In your role as a Field Supervisor, you are expected to liaise with schools as a representative of McGill University. What would be your approach to communication and conflict resolution?

Programs You Can Supervise

Please select the teaching program(s) you would, based on your experience and familiarity, be able to properly supervise.

- Kindergarten/Elementary [Grades 1-6]
- Music *
- Physical Education *
- Secondary [Grades 7-11] (includes English, Math, Science & Technology, Social Sciences)
- Teaching English as a Second Language (TESL)

* Music Supervisors and Phys. Ed. Supervisors must have teaching experience in the respective program



Please provide 2 Professional References:

	Name	Title	Email address
1			
2			

Agreement

All information provided in this form, my CV and cover letter, and information presented during the interview process is truthful to the best of my knowledge. I understand that falsification of any of this information or omission of any pertinent information may disqualify me as a candidate and/or will constitute grounds for dismissal.

I understand and agree that McGill University may ask for information from my previous employers regarding the details of my employment record and I authorize employers to release to McGill University any and all information regarding my employment with them and agree that no liability or damage shall accrue to my previous employers as a consequence of their releasing such information. I certify that all the above statements made by me are accurate and complete.

Signature

Date