

Internship Opportunity with the International Institute for Sustainable Development Summer 2021

POSITION:	Resilience Research Intern
LOCATION:	Ottawa (remote)
DESCRIPTION OF HOST ORGANIZATION:	<p>The International Institute for Sustainable Development (IISD) is an award-winning independent think tank working to accelerate solutions for a stable climate, sustainable resource management, and fair economies. Our work inspires better decisions and sparks meaningful action to help people and the planet thrive. We shine a light on what can be achieved when governments, businesses, non-profits, and communities come together. IISD's staff of more than 120 people, plus over 150 associates and consultants, come from across the globe and from many disciplines. With offices in Winnipeg, Geneva, Ottawa, and Toronto, our work affects lives in nearly 100 countries.</p> <p>IISD is committed to fostering a more equitable and sustainable world and welcomes candidates who uphold our values of diversity, equity, and inclusion. In addition, to correct the conditions of social injustice and disadvantage in employment around the world, we encourage candidates from historically marginalized groups, including women, Indigenous peoples of Canada, people with disabilities, people from different racial and ethnic backgrounds, and those who identify themselves as 2SLGBTQ+ to apply for this position. Some of the internship positions are for equity seeking groups and preference will be given to those candidates.</p>
DUTIES/RESPONSIBILITIES OF INTERN:	<p>Duties may include:</p> <ul style="list-style-type: none"> • Doing background research and literature reviews on climate change and resilience-related topics, with a focus on gender equality and social inclusion • Data collection through interviews and surveys • Supporting organization of virtual events and South-South peer learning processes for partners • Participating in Resilience team meetings and meetings with partners to support documentation • Supporting compilation of learning from gender projects implemented by the Resilience team
MCGILL UNIVERSITY REQUIREMENTS:	<ul style="list-style-type: none"> • Must be a McGill full-time undergraduate or graduate student (Masters level), returning to their current registered faculty in fall 2021. • Must be a McGill Faculty of Arts students (B.A., B.A & Sc., BSW, B.Th., M.A, MSW) • Must fulfill the Internship Offices Network requirements post-internship. For more information download the ION Intern Handbook available on this page.
HOST ORGANIZATION REQUIREMENTS:	<p>Attitude:</p> <ul style="list-style-type: none"> • Strong commitment to the values of Diversity, Inclusion and Equity. • Strong commitment to building a sustainable world. <p>Skills:</p> <ul style="list-style-type: none"> • Excellent organization skills. • Experience with CRM tools and platforms.

	<ul style="list-style-type: none"> • Communication skills. • Research and Writing skills • Attention to detail. • Ability to work well in a virtual team environment. • Ability to manage time effectively. • Proficiency in Office 365 <p>Must be authorized to work in Canada.</p>
DATES:	12 weeks between May 2021 and August 2021
HOURS:	Full-time, 35 hours per week
REMUNERATION:	Successful candidates will receive an award issued by the McGill Internship Offices Network, valued at \$6,000CAD
COSTS:	The intern is responsible for all costs associated with the internship including transportation, accommodations, etc.
ACCOMODATIONS:	Finding suitable lodging during the internship is the responsibility of the intern.
INTERNING REMOTELY:	To limit the risk associated with traveling and to allow students from different parts of the world to benefit from this unique learning experience, internships will be carried out remotely. Accordingly, in the context of the current situation regarding Covid-19, teleworking arrangements will apply to all interns until further notice.
HOW TO APPLY:	<p>Students must complete the online application form available on this site: https://www.mcgill.ca/internships/internship-application-form</p> <p>Include the following documents in one PDF file:</p> <ul style="list-style-type: none"> • Cover letter, which clearly states goals and interests in serving as an intern. Letter should be addressed 'To whom it may concern' and be no more than one page in length; • An updated curriculum vitae (1-2 pages). • Copy of unofficial transcript. <p>Applicants should use the following file-name format: firstname.lastname_hostorganization (ex.: james.mcgill_camfed.pdf).</p> <p><i>Please note: If you are applying to a second degree at McGill and waiting for a response, you must hold a confirmation of acceptance by the application deadline and send it directly to ion@mcgill.ca</i></p>
APPLICATION DEADLINE:	February 26, 2021, 12PM (noon) Eastern Time.
CITIZENSHIP REQUIREMENT:	<p>Interns are responsible for informing themselves of what entry requirements are required to visit and work as an intern in the internship host country. These may include a visa, work permit, passport valid for at least 6 months after entry, and proof of certain vaccinations.</p> <p><u>The intern is responsible for acquiring all necessary documents in time for the beginning of their internship.</u></p>

Please Note:

Only short-listed candidates will be contacted. At that time, you may be asked to come in for an interview.

The Internship Office Network will then transmit the selected applications to the host organization, which will ultimately be responsible for the selection of the candidate(s).

If you feel you have experienced barriers which have had an impact on your academic performance and wish to highlight these to the selection committee, the documents/comments will be taken into consideration