

# Advancing Indigenous Knowledge and Education Initiative

## Budget Template – Stream A: Visitors / Events

### Maximum Funding:

- Visitor: up to **\$2,000**
- Event: up to **\$3,500**

### Section 1: Basic Information

- **Applicant Name(s):**
- **Department / Unit:**
- **Type of Request:**
  - Visitor
  - Event
- **Proposed Event / Visitor Title:**
- **Proposed Date(s):**

### Section 2: Budget Summary

Expense Category	Description / Rationale	Estimated Cost (\$)
Speaker / Visitor Honorarium		
Travel (air/train/bus)		
Accommodations		
Local Transportation / Parking		
Space Booking Fees		
<b>Subtotal</b>		
<b>Total Amount Requested</b>		

**Note:** The total amount requested must not exceed the Stream A funding limits.

### Section 3: Funding Notes

Please briefly explain:

- How costs were estimated
- Any cost sharing or additional funding sources (if applicable)
- Brief event description/visitor biography, how does the event/visitor contribute to goal of programming

### Section 4: Eligibility Declaration

I confirm that:

- All listed expenses are **eligible under Stream A guidelines**
- No expenses have been incurred prior to approval
- Funds will not be used for catering, equipment, or research activities

**Name:**

**Signature:**

**Date:**