

Annals of Air and Space Law

Authors' Guide

1. Introduction

The *Annals of Air and Space Law* is a bilingual, peer-reviewed academic journal that covers all aspects of air and space law. The *Annals* is dedicated to the free flow of ideas and information relating to air and space law, and welcomes contributions that adopt doctrinal, theoretical, interdisciplinary, comparative and other approaches to legal issues. It offers academics and practitioners a forum where they can contribute to the diversity of opinions in these fields, in both French and English.

2. Scope

There are no limitations on the topics published in the *Annals*, provided that they relate to air law, space law, or both. Please consult previous volumes of the *Annals* for more information on the topics published in the *Annals*. By way of example, previous volumes of the *Annals* have included articles on:

- A. the International Civil Aviation Organisation;
- B. the Committee on the Peaceful Uses of Outer Space;
- C. multilateral aviation and space conventions;
- D. the transmission of propaganda via satellite;
- E. aviation financing;
- F. the use of force in outer space;
- G. national consumer protection laws in relation to airlines;
- H. regulatory challenges related to air transport agreements;
- I. new developments in the aviation industry, including but not limited to drones and uncrewed aerial vehicles;
- J. domestic legislation concerning launch facilities;
- K. climate change and the aviation and space industries; and
- L. space cybersecurity regulation.

3. Contact

All questions related to the *Annals* should be sent to the Editor via edannals.law@mcgill.ca.

4. Submission Cycle

The *Annals'* annual submission cycle runs from 1 April to 24 August. Submissions are welcome anytime within this window. Submissions outside of this window may be rejected. Please consult the relevant call for submissions for details.

5. Submission Guidance

In addition and subject to any guidance provided in the relevant call for submissions, authors should follow the following guidance when preparing their manuscripts for submission:

- A. Include a title and abstract (brief summary) for your manuscript.
- B. Include 3-5 keywords highlighting the main themes.
- C. Include a brief author biography in the first footnote, detailing affiliations and acknowledgments of assistance.
- D. Manuscript length should be between 6,000-13,000 words.
- E. Write in professional English or French.
 - i. English manuscripts must consistently use either British or American spelling.
 - ii. Manuscripts will be rejected if language quality is inadequate, consider having a native speaker review before submission.
- F. Clearly identify all headings and subheadings.
- G. Citations must appear in footnotes:
 - i. Verify all citations before submission; authors are responsible for accuracy.
 - ii. Manuscripts with in-text citations will be returned.
 - iii. Number footnotes consecutively using word processor's footnote function.
 - iv. Follow the *Canadian Guide to Uniform Legal Citation (10th edition)* or indicate on first page that footnotes will be updated to this standard if selected for publication.
- H. Minimize use of tables and graphics:
 - i. Any graphics must be original work.
 - ii. Graphics should be explicit, numbered, and have concise titles.
- I. Submit manuscripts in final form, ready for peer review.
- J. Submit electronically by the specified deadline, in Microsoft Word format.
- K. Manuscripts must be original, unpublished and not be submitted for publication elsewhere.

6. Publication Process

All submissions will be handled in accordance with the publication process set out in the *Publication Ethics and Malpractice Statement*, which all authors are expected to have read.

7. Copyright

Authors retain copyright over their articles that are published in the *Annals*, but must sign a copyright release in favour of the McGill Institute of Air and Space Law. Inter alia, this release grants the Institute the:

- A. exclusive right of first publication in any medium worldwide as part of the *Annals*;
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- C. non-exclusive, perpetual, worldwide right to grant third parties licenses to use the article, or any part thereof, individually or in conjunction with other articles, in any and all media.

If an author wishes to reprint, reproduce, or republish their article in any form, including electronic publication on the Internet, please contact the Editor via edannals.law@mcgill.ca.

8. Copies of the *Annals*

The author will receive, free of charge, an electronic PDF copy of the volume of the *Annals* in which their article is published.

Physical copies of the *Annals* are not distributed to authors via mail. Authors whose work is published may obtain one complimentary print copy of the relevant volume by prior arrangement with the Editor, provided copies are available. Such copies must be collected in person from the McGill Institute of Air and Space Law in Montreal.

Frequently Asked Questions

A. *Submission Process*

Q: When can I submit my article?

A: Our annual submission cycle runs from April 1 to September 1.

Q: What file formats do you accept?

A: Please submit your manuscript in Microsoft Word format only (.doc or .docx).

Q: Can I submit an article that has been published elsewhere?

A: No, all submissions must be original and unpublished work that is not under consideration elsewhere.

Q: Can I submit in languages other than English or French?

A: No, the *Annals* only accepts submissions in English or French.

B. *Review Process*

Q: What is your peer review process?

A: All submissions undergo a double-blind peer review process in accordance with the publication process set out in the *Publication Ethics and Malpractice Statement*.

Q: How long does the review process take?

A: The complete review process typically takes 4-16 weeks from submission, though this may vary depending on reviewer availability.

Q: What are the acceptance criteria?

A: Submissions are evaluated based on originality, relevance to air and space law, methodological rigor, quality of research, clarity of presentation, and adherence to our submission guidelines.

Q: Will I receive feedback if my submission is rejected?

A: Yes, authors typically receive brief feedback explaining the decision, though the extent of feedback varies.

C. *Publication Details*

Q: When will my article be published if accepted?

A: The *Annals* is published in the first quarter of each calendar year.

Q: Do you publish online first or only in print?

A: The *Annals* is published both in print and electronic formats, with all articles appearing simultaneously in both formats.

Q: Can I share my published article online?

A: After publication, you may share your article as you retain copyright over your article. Please contact the Editor at edannals.law@mcgill.ca for specific guidance.

Q: Will my article be indexed in legal databases?

A: Yes, the *Annals* is indexed in HeinOnline.

Q: Will my article be open access?

A: The *Annals* is not an open access publication. Access is available through subscription or purchase.

D. Formatting and Citations

Q: What citation style should I use?

A: Please follow the *Canadian Guide to Uniform Legal Citation (10th edition)*, also known as the McGill Guide.

Q: Do you have a template I can use?

A: We do not provide a specific templates, but recommend reviewing articles from recent volumes for guidance on style and formatting.

Q: Can I include appendices?

A: Appendices are permitted and should be essential to understanding the article and kept to a minimum.

E. Additional Questions

Q: Who should I contact with questions not answered here?

A: Please direct all questions to the Editor at edannals.law@mcgill.ca.