

Department of Human Genetics, Faculty of Medicine M.Sc. Thesis Submission

Timeline for Smooth Submission:

First, consult the [GPS deadlines](#), if you are attempting to graduate for a certain convocation ceremony.

Step 1 (6-12 months prior to initial submission date):

[Final Supervisory Committee Meeting](#) with approval to write up and submit thesis.

Step 2 (3 months prior to initial submission date):

[M.Sc. Seminar](#) completion.

Step 3 (2 months prior to initial submission date):

Begin initial thesis submission process through [MyThesis](#). An overview may be found [here](#), including the respective deadlines.

Step 4 (1 week prior to initial submission date):

Submit thesis and [thesis checklist](#) for internal department review. This thesis review is separate from your thesis' formal examination; rather, it is to ensure that formatting guidelines have been followed.

Step 5

With departmental approval, proceed with initial thesis submission on [MyThesis](#).

M.Sc. Examiner:

Role of the M.Sc. Thesis Examiner

A Master's thesis must be examined by a single academic specialist. For a Master's thesis, the examiner must be a scholar of established reputation and competence in the field of the thesis research. The examiner may be from inside or outside the University.

Conflict of Interest in Nomination of Examiners

Any potential examiner who responds 'yes' to any of the following questions would be considered to be in conflict of interest:

- Have you co-authored or otherwise carried out research in collaboration with the student or the supervisor (within the last five years)?
- Do you knowingly have a financial interest in an entity that could benefit from the thesis research?
- Have you previously read the thesis, or parts of it, or evaluated the student's thesis research (e.g., as an advisor, as a supervisory committee member, evaluator for progress tracking)?
- Within the last five years, have you examined or been examined by the student's supervisor (e.g., are you a former student or former supervisor of the supervisor)?
- Have you engaged in (or intend to engage in) discussions/ negotiations with the student or supervisor relating to future employment or supervision?
- Do you have a personal or financial relationship to the student or the supervisor?
- Could your relationship with the student or supervisor appear to have a conflict of interest? Such relationships

include:

- A past or present spouse or partner
- A close family member
- A past or present business partner
- Have you engaged in other activities that could be interpreted as introducing a conflict of interest? (please specify)

Information for MyThesis:

Student Guidelines

- Students can access step-by-step instructions [here](#).

Supervisor Guidelines

- Supervisors can access step-by-step instructions [here](#).

Initial e-Thesis Submission:

Further information on initial thesis submission can be found here: [Initial e-Thesis Process](#).