<table>
<thead>
<tr>
<th>Pay Period Start Date</th>
<th>Pay Period End Date</th>
<th>Time Tracking Entry Open Date for this pay period</th>
<th>Time Tracking Entry Lock Date for this pay period</th>
<th>Deadline Date Approved/Completed Business Process Requests that impact Payroll</th>
<th>Pay Period Payment Date</th>
<th>Pay Period ID</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>12-Dec-2021</td>
<td>25-Dec-2021</td>
<td>11-Dec-2021</td>
<td>21-Dec-2021</td>
<td>Thursday, January 6, 2022</td>
<td>B2-01</td>
<td>Note: Lock and deadline advanced due to Xmas Holidays</td>
<td></td>
</tr>
<tr>
<td>4-Sep-2022</td>
<td>17-Sep-2022</td>
<td>3-Sep-2022</td>
<td>21-Sep-2022</td>
<td>Wednesday, September 29, 2022</td>
<td>B2-20</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

1 Time Tracking Entry opens at midnight
2 Time Tracking Entry locks at end of day (11:59 pm) and prohibits further entry for the given pay period.
3 Includes approved hires, terminations, costing allocation changes, leaves of absence, compensation changes, one-time payments etc.