Workday Period Schedule - Bi-Weekly Hourly Jobs

This schedule should be used when processing payments for the following groups: AMUSE, AMURE, AGSEM, MUNACA, SEU and all other casual groups.

** When long weekends and Summer Friday's are in effect, time tracking lock and deadline dates must be advanced by the corresponding number of days.

Pay Period Start Date	Pay Period End Date	Time Tracking Entry Open Date for this pay period[1]	Time Tracking Entry Lock Date for this pay period[2]	Deadline Date Approved/Completed Business Process[3] Requests that impact Payroll	Pay Period Payment Date	Pay Period ID	Comment
26-Jul-2020	8-Aug-2020	26-Jul-2020	12-Aug-2020	12-Aug-2020	Thursday, August 20, 2020	B2-17	
9-Aug-2020	22-Aug-2020	8-Aug-2020	26-Aug-2020	26-Aug-2020	Thursday, September 3, 2020	B2-18	
23-Aug-2020	5-Sep-2020	22-Aug-2020	9-Sep-2020	9-Sep-2020	Thursday, September 17, 2020	B2-19	
6-Sep-2020	19-Sep-2020	5-Sep-2020	23-Sep-2020	23-Sep-2020	Thursday, October 1, 2020	B2-20	
20-Sep-2020	3-Oct-2020	19-Sep-2020	7-Oct-2020	7-Oct-2020	Thursday, October 15, 2020	B2-21	
4-Oct-2020	17-Oct-2020	3-Oct-2020	21-Oct-2020	21-Oct-2020	Thursday, October 29, 2020	B2-22	
18-Oct-2020	31-Oct-2020	17-Oct-2020	4-Nov-2020	4-Nov-2020	Thursday, November 12, 2020	B2-23	
1-Nov-2020	14-Nov-2020	31-Oct-2020	18-Nov-2020	18-Nov-2020	Thursday, November 26, 2020	B2-24	
15-Nov-2020	28-Nov-2020	14-Nov-2020	2-Dec-2020	2-Dec-2020	Thursday, December 10, 2020	B2-25	
29-Nov-2020	12-Dec-2020	28-Nov-2020	**14-Dec-2020**	**14-Dec-2020**	**Wednesday, December 23, 2020**	B2-26	**Note:** Lock and deadline advanced due to Xmas Holidays

[1] Time Tracking Entry opens at midnight

[2] Time Tracking Entry locks at end of day (11:59 pm) and prohibits further entry for the given pay period.

[3] Includes approved hires, terminations, costing allocation changes, leaves of absence, compensation changes, one-time payments etc.