

Job Profile

Job Profile Name:	Field Operations Lead
Job Code:	CADC-00014
Employee Group:	AMUSE Casual

Job Summary:

Under the direction of the immediate supervisor, the incumbent may perform some or all of the listed general functions. These functions are of high complexity and the incumbent performs them using general instructions.

Typical Functions:

1. Accompanies workers to field sites to act as resource person, assign tasks, resolve issues arising during work shift, ensure that instructions, protocols and safety measures are followed, and safety equipment worn if required.
- 2 Provides equipment, tools, planting material to workers. Provides training/explanations on traditional and organic growing practices, and demonstrates tasks as needed. Resolves problems, which may include minor repairs to equipment. Carries out field tasks (seeding, transplanting, pruning, weeding, hoeing, maintaining & harvesting vegetable and fruit crops).
- 3 Carries out horticultural or trail maintenance tasks requiring use of specialized equipment or vehicles for land preparation, fertilizing, biological pest control, moving soil, crates, composting, debris, and grooming trails. Inspects trees and shrubs for diseases or damage.
- 4 Drives vehicle for delivery of produce at selected locations. Oversees daily function of the indoor or outdoor Markets (service, displays, sales, etc.).
- 5 Assists supervisor with staff schedules and allocation of daily tasks, factoring in weather conditions, or with simple administrative tasks.
- 6 May be required to assist with research plot “start-up” preparation (measurements, staking, quantity forecasting) and data collection (growth, yield, size observations, updating logs and established databases, etc.).
- 7 May be required to use equipment such as trucks, front loaders, tractors, ATV’s, harvester, discs and tilling attachments, sprayers, chain saws, ladders, etc.
- 8 The list of functions outlined above is representative and not a complete and detailed list of tasks which may be performed by an incumbent.

Minimum Education, Certification and Experience:

- High School Diploma with two years of relevant experience in the field of work
- Knowledge acquired through courses from the Farm Management & Technology Program or equivalent is an asset.
- Valid driver’s license.