To create your account via the McGill University Savings Programs, you will need to:

**Step 1:** Login on the McGill site using your McGill username and password

**Step 2:** On the Sun Life site, confirm your McGill ID and date of birth

**Step 3:** Click on “Submit”

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**You will be given 2 options to register:**

*Please indicate “Yes” if you would like access to your Sun Life plan information from the McGill web page and avoiding re-entering credentials to access your McGill University Savings Program account.*
Option 1- “YES” (for Option 2 “No”, please refer to page 5)

If you choose “Yes” to setup automatic sign on which will enable you to access your Sunlife account directly by using your McGill username and password from the McGill pension website.

- Click on “Yes” and Submit

You will be given an access ID and prompted to create a password:
• Create a password for your Sun Life account

Create a password

You will only need this password if you are accessing your plan(s) through other access methods.

Your password must:

• have between 8 and 10 characters,
• have at least one alphabetic and one numeric character,
• not contain any spaces, symbols or characters with accents.

Create a password that will be difficult for others to guess.
Enter password: ____________________________
Confirm password: ____________________________

• Click on “Submit”

Select your verification question and answer

Select your verification question and provide an answer to help us confirm your identity in case you contact Sun Life Financial for assistance.

Select a question and answer combination that you will remember, but will be difficult for others to guess. Single word answers are easier to remember.

Select a verification question: (select -)

Enter your verification answer: ____________________________

• Click on “Submit”
Select your verification question and answer

Select your verification question and provide an answer to help us confirm your identity in case you contact Sun Life Financial for assistance.

Select a question and answer combination that you will remember, but will be difficult for others to guess. Single word answers are easier to remember.

Select a verification question:
- select -
  - What is your mother's maiden name?
  - What was the make of your first car?
  - What is your father's middle name?
  - What is the name of your first pet?
  - In what city did you meet your spouse?
  - What is your mother's middle name?

Submit  Cancel

You are on a Sun Life Financial website.
Please refer to the legal, privacy and security pages for information on the use of this site.
Any changes you make on this site may affect information about your particular plan, offered by Sun Life Assurance Company of Canada.

We updated our paperless terms & conditions

How would you like to receive your Sun Life documents? Learn more about paperless.

- Paperless
- Paper

Save

- Last step – agree to the Terms and Conditions. By clicking on "I agree", you confirm that you have read and agree with the terms and conditions.
Option 2: “NO”

If you choose to disable the automatic Sign-On, go to www.mysunlife.ca to elect self-registration.

Single Sign-On Service Disabled

You have chosen to disable the ability to access your Sun Life Financial plan(s) without having to enter your Sun Life Financial Access ID and password. If you would like to enable this service:

- Go to www.mysunlife.ca.
- Sign in using your Sun Life Financial Access ID and password.
- Select Profile from the top navigation bar.
- Follow the instructions on the screen to register.

You can also access your plan(s) online at www.mysunlife.ca. Sign in using your Sun Life Financial Access ID and password.

If you have forgotten your Sun Life Financial Access ID or password, use the Forgot your Access ID or Forgot your password services available on the sign in page.
• Click on “Register”
• Follow the instructions to complete your registration and create an account to connect from the Sunlife web page.
• **Reminder:** When creating a password for your Sunlife access please follow IT’s [6 Tips for Secure Passwords](#).