GRADUATE STUDENT APPLICATION FOR TEACHING ASSISTANT POSITION

> 1. **In accordance with Article 12.02 of the AGSEM Teaching Assistant collective agreement:**
>   - **All applicants for posted position vacancies must apply, using the application form as provided under Appendix IV;**
>   - **The Hiring Unit's application form will only contain the specific fields as provided in Appendix IV, unless agreed in writing by the Union;**
>   - **Only one (1) application is required for all available positions in a Hiring Unit;**
>
> 2. **All graduate students are eligible to apply for any Teaching Assistant position.**
>
> 3. **All Teaching Assistants must be registered as graduate students at McGill.**
>
> 4. **If you previously held a Teaching Assistant position in a Hiring Unit, you may have Priority Pool entitlements in accordance with Article 13.02.01 of the AGSEM Teaching Assistant collective agreement.**
>
> 5. **All Teaching Assistants are members of the Association of Graduate Students Employed at McGill (AGSEM).**

Term for which the Teaching Assistant position is offered (i.e. the upcoming term)

_____ Term   20_____

McGill ID Number:_____

Name: _____

Month and Year of Initial registration in current degree program: (example Fall 2019)_____
Program, Degree & Year for the upcoming term: _____
(for example Biology, Ph.D.2 level)
Have you held a TA position in this Hiring Unit before? Yes___No___

Address: _____   Phone #: _____
_____
_____
_____

McGill Student Email: _____

Please list your preferred courses:

1) _____

2) _____

3) _____

 (Hiring Units may list more than three (3) options for applicant preferences)

The option to indicate preferences among available Teaching Assistant positions will be used to assist Hiring Units in efficient allocation of available positions. However, you do not have priority for the course assignments that you listed above.

Should your availability be limited for a posted Teaching Assistant position in the Hiring Unit, please inform in writing the Hiring Unit Designee before the application deadline.

QUALIFICATIONS:

Language Abilities: Please indicate level of proficiency: 1 = low, 4 = high

English: read (1 2 3 4) written (1 2 3 4) spoken (1 2 3 4)

French: read (1 2 3 4) written (1 2 3 4) spoken (1 2 3 4)

Other:
_____
_____

Computer knowledge: (If relevant to the position posting, please list software, hardware etc. and level of familiarity):

_____
_____
_____

Graduate Courses taken (please list all relevant courses):

_____
_____
_____
_____

Previous Teaching Assistant positions held (list all courses and years):

_____
_____
_____
_____
_____

Explain how you meet the specific job qualifications described in the posting:

_____
_____
_____
_____
_____
_____

If the posting requires certifications for specific courses for which you would like to be considered, list them below (a copy of any required certification must be appended to this application for you to be considered for those courses):

_____
_____
_____

Other relevant courses or experience:

_____
_____
_____

Applicant's Signature:_____   Date:_____

For Office Use:

Course assigned to TA: _____

Hours per week: _____ Per Term: _____

Course Supervisor (name and title): _____

Student notified: by letter [ ] verbally [ ]   Course Supervisor notified [ ]

Administrative Officer Signature _____Date:_____