

McGILL SUMMER STUDIES IN GREECE (MSSG)

THESSALONIKI

JUNE 8 – JULY 5, 2015

Frequently Asked Questions (FAQ)

1) Who can register for the MSSG?

The MSSG is open to students from McGill University **and** from all accredited university institutions in Quebec, North America and around the world.

2) When and where are the information sessions about the MSSG?

January 22, 2015 @ 6-8pm - Leacock 219, McGill University

February 17, 2015 @ 6-8pm – ARTS 260, McGill University

If you cannot attend or have missed these sessions, please contact us at:

Summer.Greece@mcgill.ca.

All McGill students are required to attend the Pre-departure Orientation to be held in the spring.

Date: March 26, 2015. Location: TBA

3) How do I apply for the MSSG?

Print, complete, sign and submit in an envelope the **Application Form** and the **Student Acknowledgment Form** as soon as possible to the following address:

*[Final deadline **April 3, 2015**, or until spaces are filled. Space is available on a first come first serve basis]*

VILELMINI TSAGKARAKI

MCGILL SUMMER STUDIES IN GREECE

History and Classical Studies McGill University

855 Sherbrooke West

Montreal, QC H3A 2T7

Forms can be found @ <http://www.mcgill.ca/history/summer-studies-greece>

4) How do I pay for the \$150 non-refundable deposit?

McGill students

Once you submit the **Application Form** and the **Student Acknowledgment Form**,

the non-refundable deposit (\$150) will be charged on your student fee account. The deposit will be then billed to you on your regular e-bill and can be paid as you normally pay your bill, **by the due date on the bill, or by April 3, 2015, whichever date is earlier.**

ONCE YOU PAY FOR THE DEPOSIT, YOU MUST INFORM US BY EMAIL summer.greece@mcgill.ca, WITH THE SUBJECT LINE: MSSG-PAYMENT OF DEPOSIT. Include your name and ID in the body of the email.

Once you pay for the deposit, we will provide you with a permit override and you will be able to register for the course.

Non-McGill students

Payment of the deposit must be made by CERTIFIED CHEQUE or MONEY ORDER ONLY.

No personal cheques or cash will be accepted.

ADD YOUR NAME TO THE FRONT OF YOUR MONEY ORDER.

Send the payment with your Application form to the address above. (Q#3)

5) In the Acknowledgment form, point 5 indicates:

I have registered my travel with the International Activity with the registration service of Foreign Affairs Canada or with a similar agency in my home country and will monitor DFAIT travel reports until the date of departure, and while abroad.

What does this mean?

The Government of Canada issues its official country travel advice and advisories through the Department of Foreign Affairs, Trade and Development (DFATD, formerly DFAIT) <http://travel.gc.ca/travelling/advisories>. Students are expected to check the country report periodically before they leave to ensure that no advisories have been issued.

The Government of Canada has also set up a Registration of Canadians Abroad (ROCA), <http://travel.gc.ca/travelling/registration>. ROCA is a free service offered by Foreign Affairs, Trade and Development Canada that keeps Canadian citizens connected to Canada in case of an emergency abroad, such as an earthquake or civil unrest, or an emergency at home.

This registry is for Canadians only. However, students of other nationality should check to see if their governments have the same type of registry.

This and more information will be explained at the Pre-Departure Information Session. (March 26, 2015)

5) When and how do I pay for the MSSG fees?

McGill students

Tuition fees and the remaining MSSG Fee (\$2,750: \$2,900 less the \$150 deposit) will be charged through your Student Account. You are responsible for making the full payment of the MSSG costs by **April 15, 2015**.

You will be charged interest on billed amounts past due, as per McGill Student Account regulations for payments. Payment through online banking is recommended.

Information on payment options can be found here: <http://www.mcgill.ca/student-accounts/your-account/payment>

For questions regarding payment, please contact student.accounts@mcgill.ca.

Once you have made the payment for the MSSG costs, email summer.greece@mcgill.ca with the subject line "**MSSG FULL PAYMENT**" and include your name and ID in the body of the email.

Non-McGill students

The deadline for payment of the MSSG costs (Tuition and MSSG Fees) is **April 15, 2015**.

Failure to pay by this date may result in the cancellation of your participation in the MSSG.

If you have received your McGill ID by April 15, 2015, the easiest way to pay is through online banking from a Canadian bank account. McGill is registered as a bill with all major Canadian banks. In your online banking:

- 1) Set up McGill as a new bill (or payee)
- 2) Indicate your McGill ID number when asked for an account number
- 3) Effect payment
- 4) Check your Account Summary by Term in Minerva to see that the payment has arrived (online banking payments will take 1-3 business days to arrive at McGill).

For questions regarding payment, please contact student.accounts@mcgill.ca.

If you have **not** received your McGill ID by April 15, 2015, the remaining \$2,750 can be paid by CERTIFIED CHEQUE or MONEY ORDER. No personal cheques or cash will be accepted.

ADD YOUR NAME TO THE FRONT OF YOUR MONEY ORDER.

Payment may be made by mail and sent to the address above (Q#3)

6) What is the difference between the McGill Tuition Fees and the MSSG Fee?

The cost of McGill Summer Studies in Greece (MSSG) includes the following two components:

- 1) McGill Tuition and Fees – regular tuition and ancillary fee charges associated with the number of credits, your specific program, and fee residency. The tuition rate depends on your status of registration.
 - a. McGill students will be charged according to credits, program, and fee residency.
 - b. Non-McGill students who are registered as Inter-University Transfer student will be charged tuition and fees at their home university [Quebec IUT
<http://www.mcgill.ca/summer/future-students/registering/quebec-inter-university-students>]
 - c. Non-McGill students who are registered as special or visiting students <http://www.mcgill.ca/students/international/incoming>]
 - i. Who have Quebec fee residency will be charged the Quebec rate of tuition and fees
[How to prove Quebec fee residency:
<http://www.mcgill.ca/legaldocuments/quebec>]
 - ii. Who do not have Quebec fee residency will be charged the self-funded rate of tuition (518.44/credit)

2) MSSG Fee- \$2,900/per student. Includes course pack, accommodation in 4-Star Hotel or better, meals*, onsite visit fees, travel within Greece when associated with onsite visits. The MSSG fee is mandatory for ALL students.

Note: Special or Visiting students who are not Canadian citizens will be charged \$283 for international health insurance. Should you choose not to take the insurance you need to apply to be exempt on the Student menu in Minerva (International Student Health Insurance Coverage Form). Please do so by April 26, 2015 in order to avoid interest on your account.

7) How and when do I register for the course in MINERVA?

Deadline to register for the course is April 15, 2015

Register for the course **HIST 462 Mediterranean and European Interconnections in Minerva** and indicate your preferred section.

McGill students

Once your application is approved, you will be charged the \$150 deposit on your Student Account. Once you pay for the deposit, then you will be able to register for the course.

Summer courses are usually available on Minerva as of March. However, the course for MSSG requires a permit override before registration on Minerva. These permits

will be sent to your McGill e-mail **only after you have paid the MSSG deposit (\$150).**

NOTE: Although courses are available on Minerva as of March, you should start the procedure of application as early as possible, since space is available on a first come first serve basis as applications come in.

Reminder: Once you pay the MSSG deposit (\$150), send an email to inform us at summer.greece@mcgill.ca with the subject line: MSSG-PAYMENT OF DEPOSIT

Non-McGill students

- a. Obtain a McGill ID number**
- b. Register on Minerva**

Quebec University Students

If you are a student at another Quebec University you must complete an INTER UNIVERSITY TRANSFER form. The IUT form can be found on your university homepage through the CREPUQ link <http://www.crepuq.qc.ca>. Once you have filled out the form, you must submit it electronically to your university. Your application will be reviewed by your home institution and once it is approved it will be sent to McGill University for review and approval. The IUT automatically permits the transfer of credits from one Quebec University to another.

Visit <http://www.mcgill.ca/students/iut/> for more information.

Once your IUT application is approved by McGill University, you will receive an email confirming your McGill ID.

SEND YOUR MCGILL ID number to Summer.Greece@mcgill.ca AS SOON AS YOU RECEIVE IT. Once you have paid the MSSG deposit (\$150) we will send you a permit override so you can register for the course via MINERVA.

Students from universities outside of Quebec

If you are not a Quebec University student you must apply to McGill Summer Studies as a **Visiting student**. See <http://www.mcgill.ca/summer/future-students/registering/visiting-university-students> for details and to access the registration form.

After completing the Visiting Student registration form and submitting supporting documentation, McGill will review your application. If approved you will be granted Visiting Student status at McGill for the Summer session and you will receive a McGill ID number.

SEND YOUR MCGILL ID# number to Summer.Greece@mcgill.ca AS SOON AS YOU RECEIVE IT. Once we receive your payment of the MSSG deposit (\$150)

we will send you a permit override so you can register for the course via MINERVA.

8) Complete and submit the Travel Registry form

After registering on Minerva you will receive a message requiring you to complete a travel registry form. All students traveling outside of Canada for McGill study purposes are required to complete this form. The Travel Registry form can be found at www.mcgill.ca/students/international/registry.

Any questions concerning the Travel Registry form can be directed to predepartures@mcgill.ca

9) Can I participate in the MSSG if I'm not yet a university student?

No. Only students from accredited undergraduate programs are eligible to apply. CEGEP students are not accepted.

10) I will be graduating in June 2015, am I still considered a McGill student for the summer?

No. If you are graduating in June you will have to fill out a Summer Registration form, available from <http://www.mcgill.ca/summer/future-students/registering/special-students> (see Q#7).

By completing the form and supplying the relevant documentation you will be granted Special Student status at McGill for the Summer session.

You must ALSO submit the Application form, the Student Acknowledgment form and pay the non-refundable \$150 deposit for the MSSG.

11) Is the airfare included in the cost of the MSSG?

No. Students are responsible for their own airfare, transportation to and from airports and any other miscellaneous costs while in Greece.

The MSSG fee covers the course pack, accommodation in a Hotel, meals (7 breakfasts, 6 lunches, 5 dinners/per week), onsite visits, travel within Greece when associated with onsite visits. You are responsible for purchasing your own air ticket.

The hotel room is available to you as of Sunday June 7 2015 (prior to the first day of the course). Accommodation is provided until Sunday July 5 (noon) the day after the final day of your course.

12) Is the course pack included in the cost of program? When do I get it?

Yes, the course pack is included in the cost of the program. It will be distributed to students upon their arrival in Greece.

13) When and where is the 4-day field trip going to take place?

The field trip will be for 4 days during the course and it will be in Thassos.

More details about the trip will be available at a later time.

14) Is the cost of the 4-day field trip included in the MSSG Fee.

Yes. Accommodation during the field trip includes the same elements as the rest of your stay in Thessaloniki. Transportation between Thessaloniki and Thassos is arranged by the MSSG and is covered by the MSSG fees. (see Q#11)

15) Where is the hotel situated and when is check-in and check-out?

Details regarding the hotel will be available during the first months of 2015. Transportation from the hotel and to the University is arranged by the MSSG and is covered by the MSSG Fee.

The hotel rooms will be available to you as of Sunday June 7 2015 (prior to the first day of the course). Accommodation is provided until Sunday July 5 (noon) the day after the final day of your course.

Please make your travel plans accordingly. The hotel room will not be available to you before or after the aforementioned. Should you arrive in Thessaloniki early, or remain after the MSSG you will have to provide for your own accommodation.

16) How do I arrange the double-shared occupancy?

If you know who you want to share a room with, you can indicate the name of the person in your Application Form. If you do not have a roommate, the MSSG will assign you a person of the same gender.

17) What happens if I have to cancel my participation in the MSSG? Do I get a refund?

Students may drop courses up to and including the fourth scheduled lecture and be reimbursed the McGill tuition and ancillary fees ONLY.

If at any point you need to cancel your participation in the MSSG, you MUST inform us via e-mail, Summer.Greece@mcgill.ca. Failure to do so will result in cancellation fees.

The MSSG fee, excluding the non-refundable \$150 deposit, will be refunded only if cancellation notification is received by April 15 2015.

18) What happens after the registration deadline of April 15, 2015?

After April 15, 2015 (registration & payment deadline) we will organize an information meeting for all participating students. The Summer 2015 meeting will be held in May. You will receive notification for the date and time via email.

Attendance is mandatory.

The meeting is the last one held before your departure to Greece. At this meeting you will receive overall details of your session in Thessaloniki, you will confirm your preferences regarding accommodation and you will also have the chance to meet all other participants.

Students not residing in Montreal and unable to attend the session, should email us at summer.greece@mcgill.ca

19) Do I need a visa to go to Greece?

If you are a Canadian, USA or European Union citizen, you do not need a visa to visit Greece. If you are a citizen of any other country, please contact the Greek Consulate General for information concerning tourist visas as soon as possible.

You do not need a student visa as you are paying fees to McGill, not to a Greek institution and all housing is pre-paid in Canada, prior to your departure. For the Greek authorities you are considered a tourist.

20) What happens once I arrive in Thessaloniki?

As of the Sunday prior to the first day of your classes, you have access to your hotel room. You will receive details for the hotel well in advance of your arrival in Thessaloniki.

21) If my family needs to reach me in Thessaloniki, how can they find me?

All students are encouraged to access their e-mail on a regular basis. You will have access to the Internet both in the hotel and the university campus. Also, it is possible to buy a cellular phone card in Greece, which you can use for the duration of your stay. McGill faculty and staff are NOT responsible for relaying messages to you from your parents.

22) Do I need health insurance?

All students are required to obtain their own health and travel insurance including proof of supplemental health insurance, emergency medical expense coverage and emergency evacuation insurance.

For more information, please consult the section about travel insurance, on the international education's FAQs page

<http://www.mcgill.ca/students/international/goabroad>