

Department of History and Classical Studies

Advisory Committee Guidelines/Form for PhD Students

After successfully completing the comprehensive exams, each PhD candidate, in consultation with the primary supervisor, will be expected to establish an Advisory Committee to assist in supervising the dissertation. The Advisory Committee will normally include the candidate's primary supervisor, who will consult with the candidate in selecting other committee members and assume final responsibility for directing the research and approving the completed dissertation; a second member whose field is reasonably related to the dissertation topic; and a third member whose field is outside but in some way complementary to the dissertation topic. In addition to the supervisor, at least one member of the Advisory Committee will normally be a member of the McGill History faculty; the other may come from outside the department or the university. Any Advisory Committee member from outside the department should normally hold a university faculty position or its equivalent. Once established, the student's Advisory Committee must be approved by the History and Classical Studies Graduate Studies Committee.

Only the student's primary supervisor will be required to sit on the PhD defence panel.

The student will prepare a dissertation proposal of a maximum of 5,000 words (excluding bibliography). The proposal should include a title, a review of the most relevant secondary literature, a definition of the subject of the dissertation and its limits, an explanation of the historical significance of the topic, a description of the sources to be investigated, a statement on the methodology to be followed. The thesis proposal is to be presented orally to students and faculty in December, on a date to be determined. Following the oral presentation, the final written version is to be submitted to the members of the student's advisory committee by January 15. The proposal must be approved formally by all members of the committee, and the document of approval will be placed in the student's file.

Please print clearly or type the information requested below and return the completed form with the required signatures to the Graduate and Postdoctoral Coordinator.	
Student Name: _____	Phone No.: _____
Student No.: _____	Email: _____
Title of Thesis Proposal: _____	
Tentative date of submission of thesis proposal and bibliography to Advisory Committee: _____	
Signature: _____	Date: _____
Primary Supervisor: _____	Phone No.: _____
Department: _____	Email: _____
Signature: _____	Date: _____
1st Advisory Committee Member: _____	Phone No.: _____
Department: _____	Email: _____
Signature: _____	Date: _____
2nd Advisory Committee Member: _____	Phone No.: _____
Department: _____	Email: _____
Signature: _____	Date: _____
3rd Advisory Committee Member: _____	Phone No.: _____
Department: _____	Email: _____
Signature: _____	Date: _____
Chair, Graduate Studies Committee	
Signature: _____	Date: _____

**GPD will sign directly on myProgress after upload*