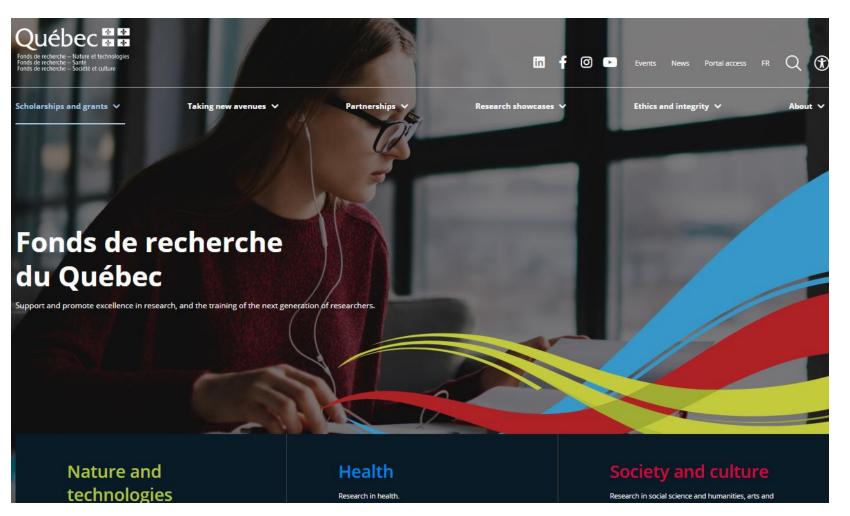
# Fonds de recherche du Québec

Masters Scholarship Programs

FRQNT – FRQS - FRQSC



McGill



# Acknowledgement

Dr. Rahul Gawri from the Department of Surgery has kindly permitted the inclusion of his slides during my presentation.

As a previous FRQS Evaluation Committee member, he was invited to present during Discover McGill Graduate Orientation Funding Sessions. You can find his full presentation and other FRQ presentations given that week here:

https://www.mcgill.ca/gps/funding/maximize-my-chances/workshops-information-sessions-and-webinars

Presentations posted are from both the applicant's perspective and a reviewer's perspective.



# International and out-of-province students!

You are now eligible to apply in Fall of your FIRST year in an eligible research program!

Master's non-thesis programs are still **NOT** eligible.



### Programs Overview FRQNT - FRQSC - FRQS

### \*NEW\*

- Masters \$20,000 / year (duration 6 sessions) During the first six sessions of Masters
- Doctoral \$25,000/ year (duration 12 sessions) During the first 15 sessions of PhD
- Possibility of mobility [up to 8 months] with approval for international award holders

Applications submitted directly to granting agencies by respective deadlines.

**\*Reminder\*** Anyone who submitted an application for funding to the FRQ is required to send the application number to their <u>Graduate Program Coordinator</u>



# **Application Eligibility**

### **Citizenship and Domicile**

Applicants are eligible to apply for a master's, doctoral or postdoctoral training award if they:

• are a Canadian citizen or Canadian permanent resident

### AND

• Have a Régie de l'assurance maladie du Québec (RAMQ) card that is valid at the competition deadline or proof of application for a RAMQ card and that the card will be valid at the competition deadline.

If one (or both) of the above two conditions is not met, applicants must submit one of the following documents in order to be eligible: [this applies to international and out-of-province students]

- In the case of an application for a **master's or doctoral** training award:
  - proof of admission to a master's or doctoral program at a Québec university

#### OR

- an acceptance form from the research supervisor at a Québec university.
- In the case of an application for a **postdoctoral** training award:
  - an acceptance form from the fellowship(postdoctoral) supervisor at a Québec university.

# Application **Dead**lines

<b>Nature et technologies</b> Ce Fonds soutient la recherche et la formation de la relève en sciences naturelles et génie.		<b>Société et culture</b> Ce Fonds soutient la recherche et la formation de la relève en sciences sociales et humaines, en arts et lettres.		Santé Ce Fonds soutient la recherche et la formation en santé.	
Masters (B1X)	October 3, 2023 at 4:00 p.m.	Masters (B1Z)	October 4, 2023 at 4:00 pm	Masters Training	October 5, 2023 at 4:30 p.m
Doctoral (B2X)	October 3, 2023 at 4:00 p.m.	Doctoral (B2Z)	October 4, 2023 at 4:00 pm	Doctoral Training	October 5, 2023 at 4:00 p.m
Application forms and attached documents must be completed and transmitted within the prescribed deadlines and in accordance with any specific program requirements.				Masters Training for Medical Students (MD-M.Sc)	October 5, 2023 at 4:00 p.m
Any application that does not comply with these requirements will be deemed ineligible.				Doctoral Training for <i>Medical Students</i> (MD-PhD)	October 5, at 4:00 p.m

# **Common General Rules**

### **IMPORTANT reading BEFORE you begin**

- Applicable to ALL three fonds.
- Student award rules are denoted by:



- Updated almost every year
  - Be sure you are looking at the rules for year you apply
- Read in conjunction with your Funding Program Rules
  - Funding program rules takes precedence

### https://frq.gouv.qc.ca/en/common-general-rules/

### **IMPORTANT – re-read when application is successful**

• Refresh your memory of the rules

**cG** 

• Read Award Holder's Guide (found in the toolbox)

# **Application Process**

- Application process
  - through <u>FRQNet</u>
  - must create an account and have a NIP (PIN) [How to video online]

Applications reviewed and selected by granting agency. McGill Graduate Funding is not involved with the selection.

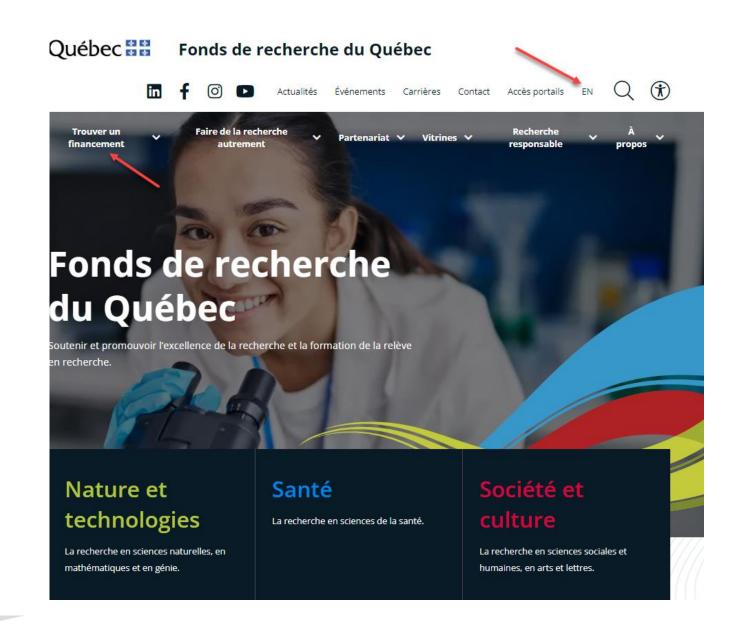
\*\*Remember once you create your application, you must send the application number to your <u>Graduate Program Coordinator</u>



# Where do I apply?

https://frq.gouv.qc.ca/

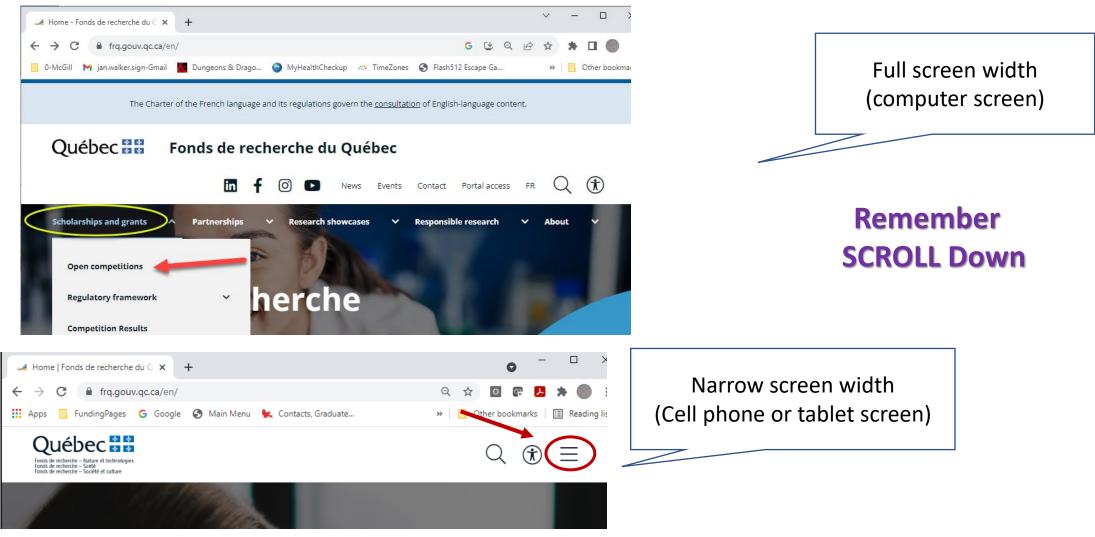
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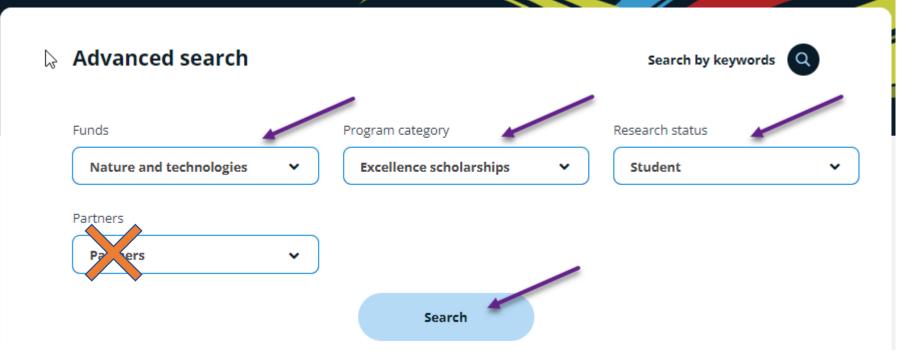
# Searching for Funding

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Where to find the scholarships listing



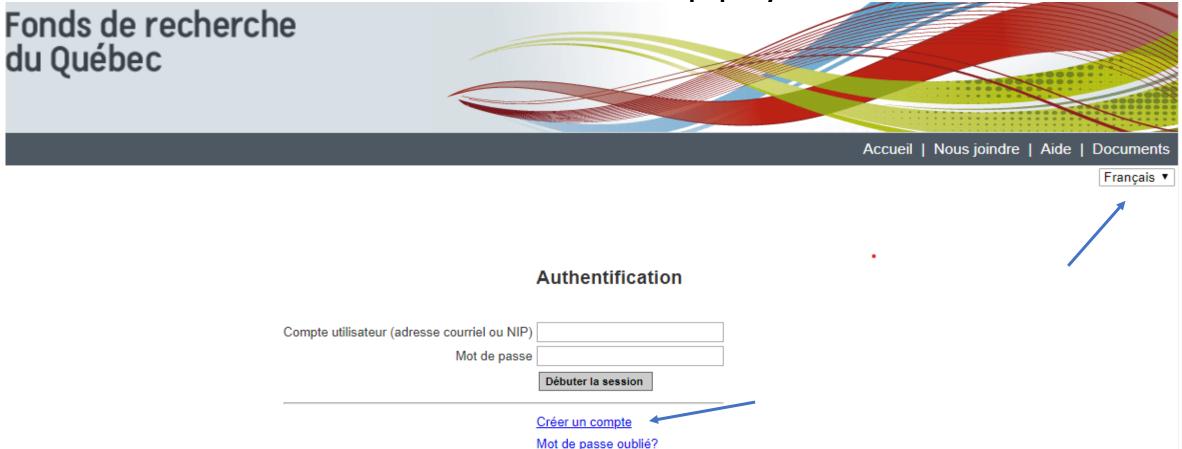
# Searching for Funding



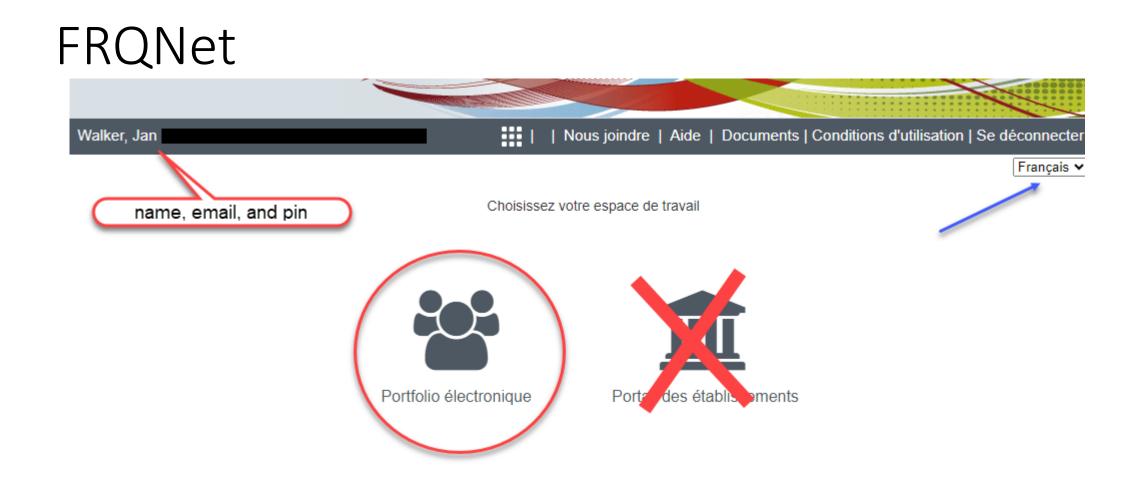
Remember SCROLL Down to After clicking search to see the results of search



# How to Apply









# Select the appropriate agency for your application

Fonds de recherche Nature et technologies Québec 🐼 🔯	Fonds de recherche Santé Québec ↔ ↔	Fonds de recherche sur la société et la culture Québec 🖬 😭	
Nature et technologies Ce Fonds soutient la recherche et la formation de la relève en sciences naturelles et génie.	<b>Société et culture</b> Ce Fonds soutient la recherche et la formation de la relève en sciences sociales et humaines, en arts et lettres.	Santé Ce Fonds soutient la recherche et la formation en santé.	

All applications for financial support must be made using the appropriate application form, which is available on the website of the Fonds to which the application is being submitted.



# **Application Form Instruction**

#### Activity details

As an applicant or holder Available competitions My forms As a co-investigator Attach documents Canadian Common CV

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#### FRQ E-portfolio homepage

Welcome to the FRQ E-portfolio!

#### Application forms

If you submit a funding application to one of our programs, please note that the Fonds will only process the applications submitted with all required documents by the competition deadline. Please read the rules of the program to which you are applying before filling in your form.

English 🔻

#### Canadian Common CV

When required in the program rules, make sure to submit your updated Common Canadian CV and to attach your detailed contributions. This CV must be submitted to the Fonds that will receive the application in which you are candidate, or in which you will act as a co-investigator, or at FRQS, as a director or co-director.

IMPORTANT: On the Canadian Common CV system, PIN/System Account menu, you must use your PIN and password associated with the web portfolio you are on. The PIN (sequence of 5 letters and 4 numbers) is shown in the upper-left corner of this page. If this PIN is different from the one in the CCV PIN/System Account, you must contact our help centre (Contact Us menu).

#### Manage my funding

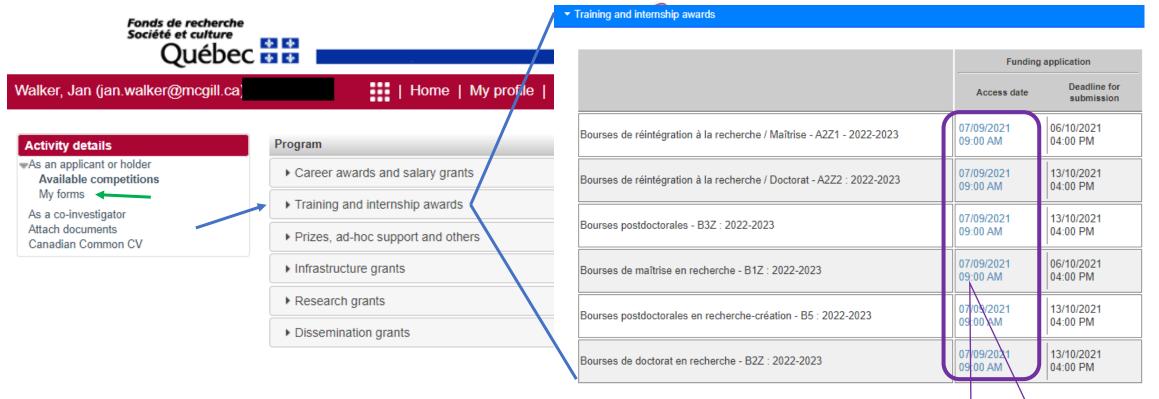
If you have received a grant offer from one of the Fonds after having submitted an online application, you will have to manage your funding through the e-portfolio of that Fonds. A "Manage my funding" tab will appear in the left menu called Activity details, under the "As an applicant or holder" tab.

#### Documents menu

Please consult the Documents menu in the main menu bar of your E-portfolio for relevant information documents.

Note: Your session will automatically expire after 30 minutes of inactivity.

# **Application Form Instruction**



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Link to application. Be CAREFUL to select the correct one!

#### My forms < [Master research scholarships-B1X : 2024-2025 ][Application: 343001 ][ 2025 ] Home <

	Registration			
	Applicant	Registration		
	Pre-eligibility			
	Program / Host organization			
	Training environment	Validate the page Print/Preview		
	Title and research fields			
	Academic background			
	Recognitions			
	Integrated presentation of academic	THIS IS A DEFAULT ENGLISH VERSION OF THE FORM. Please refer to the program rules and the French version of the form to make sure you		
	background	provide the right information. To access the French version of the form, get back to the "My forms" tab and change the display language in the upper right corner of the screen.		
	Interruption or slowing down	upper right corner of the screen.		
Application Form	Relevant experience and achievements	The application form including all required documents must be submitted before 03 October 2023 at 16:00. Fields marked with an asterisk (*) are		
Application	Proposed research	mandatory.		
	Bibliography			
Earm	Supervision	It is important to carefully read the program rules (programme web page), the Common General Rules (RGC) and all relevant documentation before		
	Responsible research	beginning to complete this form, especially the eligibility requirements.		
	Partnerships	Make over you are using the correct form for the program you have chosen. If you make a mintake you will have to shandon the application and start a		
	Other documents	Make sure you are using the correct form for the program you have chosen. If you make a mistake, you will have to abandon the application and start a new one.		
	Signature and submission	new one.		
	lagand	Refer to the Presentation standards for PDF attachments to FRQnet forms available in the Documents of the FRQnet E-portfolio for complete presentation		
	Legend	instructions.		
		It is recommended that you validate the contents of your form well in advance of the deadline to allow you to make any necessary corrections. The « Validate		
		Form » button is located at the bottom of the « Signature and Submission » section.		
		In all sections of the form with a Save button, it is important to save the information on the page before clicking the Validate Page button.		
		File number 343001		

**Graduate Funding** 

**McGill** 

Validate the page

**Print/Preview** 

### NT & SC

### Santé

Activity details	Activity details
Registration	Registration
Applicant	Applicant
Pre-eligibility	Pre-eligibility
Program / Host organization	Program / Host organization
Training environment	Training environment
Title and research fields	Title and research fields
Academic background	Project summary
Recognitions	Academic background
Integrated presentation of academic	Recognitions
background	Integrated presentation of academic
Interruption or slowing down	background
Relevant experience and achievements	Interruption or slowing down
Proposed research	Relevant experiences and achievements
Bibliography	Proposed research
Supervision	Bibliography
Responsible research	Supervision
Partnerships	Professional Orders
Other documents	Responsible research
Signature and submission	Partnerships
	Other documents
🚯 Legend	Signature and submission

Graduate Funding

# Application Form

Web McGill

### Integrated presentation of academic background/Présentation intégrée du parcours

Integrated presentation of the course				
				Validate the page Print
Present your background in an integrated way by establishing the links between your experiences and interests, on the one hand, and your choices of orientation, training and academic path, on the other. This section should allow the evaluation committee to fully understand your background. No rating is assigned to this element.				
	* Choose File No file chosen Attach	name of your file must have a m	aximum of 50 characters, PDF format	
File name	Document type	Date	Size (KB)	DELETE
				1

- No rating assigned to this element
- But use this to connect with your reviewer and <u>earn an advocate!!</u>
- ✓ Show a clear plan for your career and how this funding is important for you
- ✓ Show the passion to pursue this degree, and it's just not "drifting"
- Stray away from indicating that this is a steppingstone toward a professional school application
- ✓ Why are you co-supervised (if you are)? What will you gain from it?
- Remember points for the overall presentation?

# Relevant experience and achievements

Starting with the most recent, list and describe the experience and achievements that have helped you develop your interest in and potential for research. [2 pages]

**Relevant experience -** Experience includes, among other things, teaching, mentoring, assistantships and participation in research projects or internships. Be careful to distinguish between compulsory research training internships that are part of the academic curriculum of the study program and optional or self-initiated internships. Also identify the person who supervised the research internship or project, and the start and end dates of each activity.

Scientific achievements - include, among other things, conferences, presentations and publications.

**Guidelines for presenting publications:** - List by category, starting with the most recent, refereed publications such as peer-reviewed journal articles, published books or book chapters, contributions to a collective work, including oral and poster presentations. Mention conference proceedings, where applicable. Identify refereed publications with an asterisk. Indicate, where applicable, specific departmental policies regarding publications.

Submitted articles are only considered if accompanied by a copy of the acknowledgement of receipt from the publisher. Articles accepted for publication must be accompanied by a notice from the publisher. Acknowledgement of receipt is not required for articles that are already published. For submitted articles, attach all acknowledgements of receipt and notifications in a single document, in the Other documents section, **Type of document "Submitted and accepted articles – proof". Articles in preparation are not considered if they have not been submitted.** 

Other achievements (professional, social, etc.) - Present any other experience or achievements that demonstrate your engagement in an academic or non-academic setting.



CGI

### **Relevant experiences and achievements/Expériences pertinentes et réalisations**

Relevant experiences and achievements Validate the pag and describe the experiences and achievements that have enabled you to develop your interest and your research potential Starting with the most recent you must prese Relevant experiences Experiences include, among others, teaching, coaching, assistantship and participation in research projects or internships. You must take care to distinguish between compulsory research training courses integrated into the university curriculum of the study program and opt courses taken on your own initiative. Also, identify the person who led the internship or the research project, as well as the start and end date of the activity. Scientific achievements Scientific achievements include, among others, conferences, presentations and publications Guidelines for the presentation of publications List all career publications. For each publication written by several authors, specify the role of each in the publication and estimate their contribution as a percentage. Whether or not you have publications, you are encouraged to discuss factors in your research environment that may affect your ability to publish. Then indicate how many of the publications listed are 1) articles published in peer-reviewed journals as a) 1st author (published, in press or accepted), b) 2nd author or more (published, c) 2nd author or more (accepted or in press), 1st author or more (submitted); 2) book chapters or collective works; 3) other types of documents. For presentations, indicate how many are oral presentations a) institutional and how many are b) provincial or regional, c) national or d) international. Do the same with poster presentations. Other professional, social, etc. achievements Present any other experience or achievement that could testify to your commitment in the academic or non-academic environment A 2-page PDF document is permitted Choose File | No file chosen The name of your file must have a maximum of

✓ Use this section to your advantage; if losing points in other sections, make up for it

- Strictly follow formatting guidelines; give all required information and metrics
- ✓ If abstracts are submitted, you may add it, but mark the section very clearly

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# FRQ Harmonized Evaluation Criteria

The following slides have the evaluation grid taken directly from the "Guide d'information – critères d'évaluation" in French or "Information guide Training award programs: New evaluation criteria". It may be accessed from the tool box and an English <u>copy is on our web page</u>.

An application must score 70% or more to be considered for funding.



### **FRQ Harmonized Doctoral**

### **EVALUATION CRITERIA – MASTERS**

### Academic record and progress (50 points)

- Transcripts;
- Honours (awards, distinctions, scholarships);

- Reverse engineer your application section by section
- ✓ Address all required evaluation criteria
- Aim to score high on each evaluation criteria
- Achievements (scientific, professional, social, etc.) and relevant experience (related to the project or background);

### **Research interest and potential (45 points)**

- Proposed research (originality, clarity, coherence, etc.)
- Relevance of the methodological elements and the overview the conceptual framework;

### **Overall presentation (5 points)**

TOTAL (100 points)

CHI

# Tips on preparing your application

- Determine your eligibility
- Before starting the preparation of the application, read all the documentation concerning the chosen program (web file, form, documents in the toolbox, etc.) carefully. Every year, many details are updated.
- All applications for financial support must be made using the appropriate application form, which is available on the website of the Fonds to which the application is being submitted. Application forms and attached documents must be completed and transmitted within the prescribed deadlines and in accordance with any specific program requirements
- Use the space allocated in the forms wisely in order to facilitate the reading of the application.
- Any application that does not comply with these requirements will be deemed ineligible. All pages that exceed the maximum limit will be removed from the application submitted for evaluation.
- Any document not required by the program rules will also be removed from the application. Some programs require the submission of specific documents in addition to the funding application form.

More How-To videos

**ACG** 

# **Start Early**

- Start working on the sections as soon as you can
- Consult your supervisor(s) at each step, especially for choosing which fonds and committee to apply to, which research domains to enter
- Letters of recommendation are not required, so use your supervisor's time for internal suggestions and critiques
- ✓ Get language support, whether in English or French
- ✓ If submitting in French, make sure not to use Google Translate
- Proofread, proofread, proofread
- Have it read by past successful applicants, other faculty members you may know (if they have time), and senior members of the lab.

# Sections reviewers thoroughly look at (not limited to)

- Project Summary (to gain familiarity and to get excited about the project)
- Academic Background \*
- Recognitions \*
- Integrated presentation of research background \*
- Interruptions and slowing down \*
- Relevant experiences and achievements \*
- Proposed research\*
- Bibliography (Psst... don't put in wrong references)

There is no CV attachment, so use these sections to introduce yourself and your achievements and impress the reviewer!!!



# **Academic Background/Parcours Universitaire**

### ✓ Follow guidelines

- Provide equivalency sheet if you have it (graduate program coordinator may have it?)
- Provide an explanation letter as a cover letter before (each) transcript if sections are unclear and need explaining. E.g., a course that was not counted and a grade that is not part of the GPA
   Don't make it a missed opportunity, allay questions

#### Official transcripts

All your university transcripts must be attached to the application, whether the studies were completed or not. Only official transcripts are accepted. Please refer to the program rules to learn about FRQ's requirements for transcripts.

Transcripts from institutions outside North America must be accompanied by a letter explaining the grading system used by the institution in question.

Transcripts in a language other than French or English must be accompanied by a professional translation certified as a true copy of the original.

The transcripts and, if necessary, the letter explaining the grading system must be scanned and combined in a single PDF document (maximum 50 pages). They must be in vertical (portrait) orientation and arranged in chronological order starting with the most recent. Your PDF document must not be read protected or have any special configuration such as: Signets *P* Pièce jointe

If you are unable to provide one or more transcripts, please refer to the program rules to learn what documents you must include. Any such documents must be attached in this section

Choose File No file chosen Attach Filename must not exceed 50 characters, PDF format



# Help with Writing

**Graduate Funding** 

#### **Graphos**

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#### https://www.mcgill.ca/graphos/workshops

Date	TITLE AND INFORMATION	Registration
Thursday, September 14, 2023 From 10:00 to 11:30 am <b>ONLINE</b>	What You Will Do and Why It Matters: How to Write a Strong Fellowship Application This workshop is led by <i>Dr. Amanda</i> <i>Perry</i> .	Registration form <u>here</u> .
Thursday, September 29, 2023 From 1:00 to 2:30 pm <i>ONLINE</i>	Polishing Your Fellowship Application for Clarity, Concision, and Cohesion F23 This workshop is led by <i>Sarah</i> <i>Wolfson</i> .	Registration form <u>here</u> .
Wednesday, October 17, 2023 From 3:00 to 4:30 pm <i>ONLINE</i>	Overcoming Writer's Block: How to Get Back to Writing This workshop is led by <i>Marieve</i> <i>Isabel</i>	Registration form <u>here</u>

#### **McGill Writing Centre**

<u>Tutorial Service</u>: will return in the second week of September. Please check the schedule for a bookable appointments.

https://mwcschedule.mcgill.ca/schedule.php

#### **SKILLSETS**

Would You Fund It? Fellowship Consultation

#### <u>Session</u>

https://www.mcgill.ca/skillsets/offerings/would -you-fund-it

This year, consultations will be conducted in person

# **Proposed research/Recherche proposée**

# Masters research proposal (1 page)

✓ Have realistic aims; too many are not necessarily good

- ✓ Avoid too many niche technical details; draft it for a broad scientific audience
- Provide enough details, do not dilute down too much

Desired sections (not hard and fast);

- i). Background,
- ii). Hypothesis
- iii). Objective/Aims
- iv). Expected results
- v). SGBA+ considerations
- vi). Power calculation (if applicable)
- vii). Novelty and advancement of knowledge
- viii). Significance
- xi). Gantt chart, if possible???

# **The Achilles heel: SGBA+ considerations**

Responsible research

7 This section will not be accessible to evaluation committees. If the information requested here is relevant to the assessment of the application or required by the program, it should be repeated elsewhere in the funding request.			
Consideration of Sex and Gender – Statement			
In order to meet Health Canada's recommendations, sex- or gender-based analyzes should be included in research on therapeutic products (medical devices, genetic therapies and natural health products, pharmaceutical, biological or radiopharmaceutical).			
* Indicate if the research relates to a therapeutic product.	⊖Yes ⊖No		
If you answered "Yes" to the previous question, indicate whether the research considers sex or gender.	<ul> <li>Yes, the research takes into account sex (biological aspects) or gender (socio-cultural aspects).</li> <li>No, the research does not take sex or gender into account.</li> <li>Not Applicable.</li> </ul>		

✓ Reviewers don't get to see this section

**CAL** 

- ✓ Include SGBA+ consideration in the proposal;
- If not relevant to your project, still add a few lines and explain why it does not apply to your project as that demonstrates you have thought about it either way
- Scores big with reviewers. The majority miss this section

# **Concurrent Funding**

Read your program rules Partial concurrent funding with a scholarship from a federal funding agency may be possible. You may also accept the scholarship from the Fonds to take advantage of additional benefits that are not covered by the federal scholarship, as applicable:

- When the value of the scholarship from the Fonds is higher than that of the other scholarship, the amount will be adjusted to ٠ make up for the shortfall.
- When the duration of the scholarship from the Fonds is longer than that of the other scholarship, the Fonds will extend the ٠ term of the scholarship to make up for the shortfall when the other scholarship ends, unless the total value of the other scholarship is equal to or higher than the total value of the scholarship from the Fonds.
- All financial benefits associated with the Fonds scholarship will also be made available by the Fonds. ٠

CGI

It is not possible to defer a payment or the start of a scholarship to receive another scholarship with which concurrent ٠ funding is prohibited.

Awardees who receive payments in a situation in which concurrent funding is prohibited will be required to reimburse the sums paid.

Payments of awards are conditional on compliance with the basic requirements and submission of all required documents in the FRQnet electronic portfolio <a href="https://frqnet.frq.gouv.qc.ca/researchPortal/faces/jsp/login/login.xhtml?chgl=y&lang=en">https://frqnet.frq.gouv.qc.ca/researchPortal/faces/jsp/login/login.xhtml?chgl=y&lang=en</a>



# Staying Happy and Healthy at McGill

McGill offers a wide range of resources to support your wellbeing during graduate studies. These resources are there for <u>you</u>, don't hesitate to make use of them! Scan the QR code below to see a selection of McGill's best services for graduate student wellbeing:



https://www.mcgill.ca/gps/students/staying-happy-and-healthy-graduate-studies



#### Funding program contacts

#### FRQ-S (Doctoral)

#### Jessica Hervé

Responsable de programmes / Program Officer Email : <u>boursedoc.sante@frq.gouv.qc.ca</u> 514 873-2114, poste 4254

#### **FRQ-S (Doctoral for Med Students)**

#### Nancy Ronco

Responsable de programmes / Program Officer Email : <u>nancy.ronco@frq.gouv.qc.ca</u> 514 873-2114, poste 4282

#### FRQ-NT

#### **Michel Garceau**

**IcGill** 

Responsable de programmes / Program Manager Email : <u>bourses.nt@frq.gouv.qc.ca</u> 418 643-3459

#### FRQ-S (Masters)

Nancy Ronco Responsable de programmes / Program Officer Email : <u>nancy.ronco@frq.gouv.qc.ca</u> 514 873-2114, poste 4282

#### FRQ-SC

#### **Michelle Chiasson**

Responsable de programmes / Program Manager Email : <u>michelle.chiasson@frq.gouv.qc.ca</u> 418 643-7582, poste 3161

