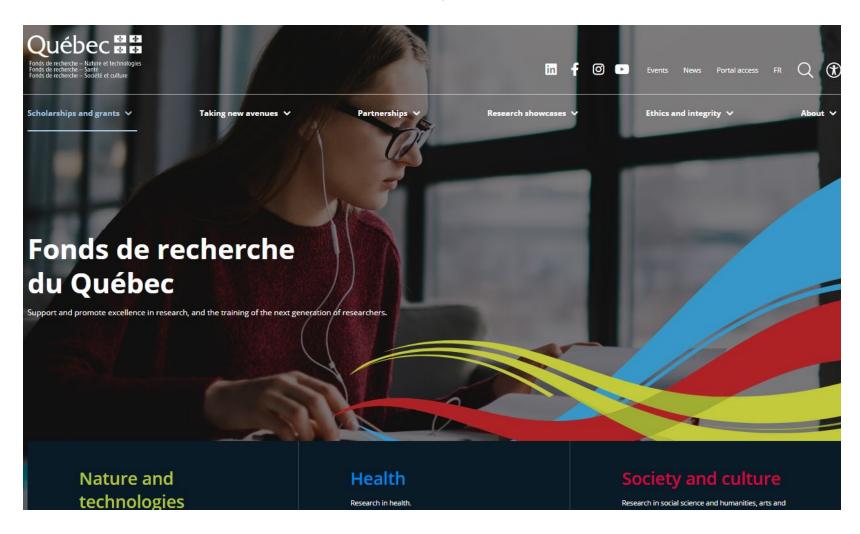
Fonds de recherche du Québec

Doctoral Scholarship Programs

FRQ**NT** – FRQ**S** - FRQ**S**C







Acknowledgement

Dr. Rahul Gawri from the Department of Surgery has kindly permitted the inclusion of his slides during my presentation.

As a previous FRQS Evaluation Committee member, he was invited to present during Discover McGill Graduate Orientation Funding Sessions. You can find his full presentation and other FRQ presentations given that week here:

https://www.mcgill.ca/gps/funding/maximize-my-chances/workshops-information-sessions-and-webinars

Presentations posted are from both the applicant's perspective and a reviewer's perspective.

NEW

International and out-of-province students!

You are now eligible to apply in Fall of your FIRST year in an eligible research program!

Master's non-thesis programs are still **NOT** eligible.



Programs Overview FRQNT - FRQSC - FRQS

NEW

- Masters \$20,000 / year (duration 6 sessions) During the first six sessions of Masters
- Doctoral \$25,000/ year (duration 12 sessions) During the first 15 sessions of PhD
- Possibility of mobility [up to 8 months] with approval for international award holders

Applications submitted directly to granting agencies by respective deadlines.

Reminder Anyone who submitted an application for funding to the FRQ is required to send the application number to their Graduate Program Coordinator



Application Eligibility

Citizenship and Domicile

Applicants are eligible to apply for a master's, doctoral or postdoctoral training award if they:

• are a Canadian citizen or Canadian permanent resident

AND

 Have a Régie de l'assurance maladie du Québec (RAMQ) card that is valid at the competition deadline or proof of application for a RAMQ card and that the card will be valid at the competition deadline.

If one (or both) of the above two conditions is not met, applicants must submit one of the following documents in order to be eligible: [this applies to international and out-of-province students]

- In the case of an application for a **master's or doctoral** training award:
 - proof of admission to a master's or doctoral program at a Québec university

OR

- an acceptance form from the research supervisor at a Québec university.
- In the case of an application for a **postdoctoral** training award:
 - an acceptance form from the fellowship(postdoctoral) supervisor at a Québec university.

Application Process

- Application process
 - through FRQNet
 - must create an account and have a NIP (PIN) [How to video online]

Applications reviewed and selected by granting agency. McGill Graduate Funding is not involved with the selection.

**Remember once you create your application, you must send the application number to your Graduate Program Coordinator

Application **Dead**lines

Nature et technologies

Ce Fonds soutient la recherche et la formation de la relève en sciences naturelles et génie.

Société et culture

Ce Fonds soutient la recherche et la formation de la relève en sciences sociales et humaines, en arts et lettres.

Santé

Ce Fonds soutient la recherche et la formation en santé.

Masters (B1X)	October 3, 2023 at 4:00 p.m.
Doctoral (B2X)	October 3, 2023 at 4:00 p.m.

Masters (B1Z)	October 4, 2023 at 4:00 pm
Doctoral (B2Z)	October 4, 2023 at 4:00 pm

Application forms and attached documents must be completed and transmitted within the prescribed deadlines and in accordance with any specific program requirements.

Any application that does not comply with these requirements will be deemed ineligible.

Masters Training	October 5, 2023 at 4:30 p.m
Doctoral Training	October 5, 2023 at 4:00 p.m
Masters Training for Medical Students (MD-M.Sc)	October 5, 2023 at 4:00 p.m
Doctoral Training for Medical Students (MD-PhD)	October 5, at 4:00 p.m

Common General Rules

IMPORTANT reading BEFORE you begin

- Applicable to ALL three fonds.
- Student award rules are denoted by:



- Updated almost every year
 - Be sure you are looking at the rules for year you apply
- Read in conjunction with your Funding Program Rules
 - Funding program rules takes precedence

https://frq.gouv.qc.ca/en/common-general-rules/

IMPORTANT – re-read when application is successful

- Refresh your memory of the rules
- Read Award Holder's Guide (found in the toolbox)



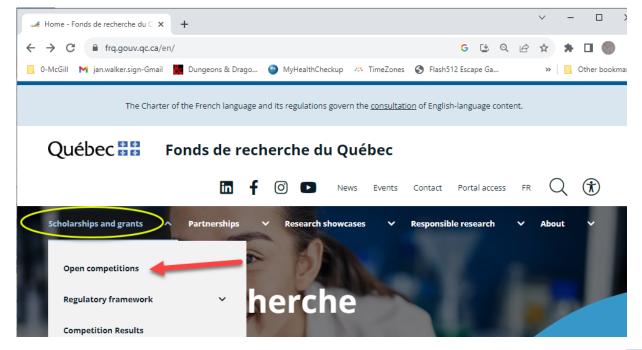
Where do I apply?

https://frq.gouv.qc.ca/





Searching for Funding

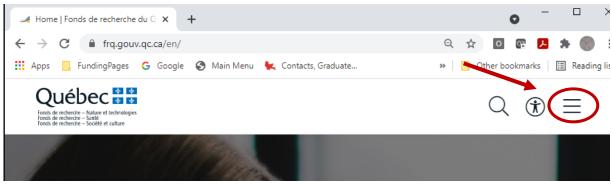


Where to find the scholarships listing

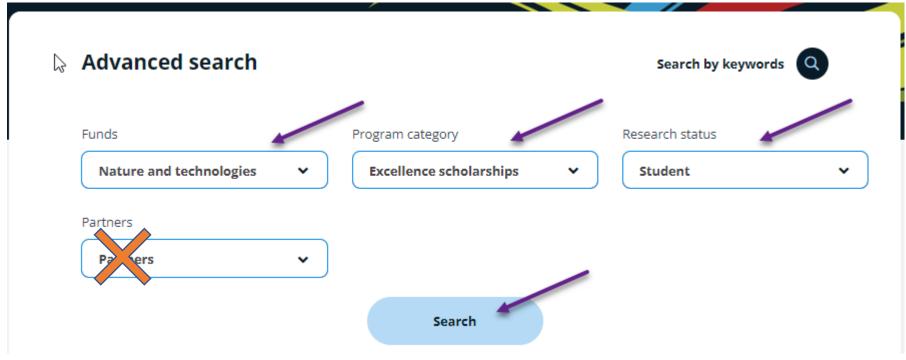
Full screen width (computer screen)

Remember SCROLL Down

Narrow screen width (Cell phone or tablet screen)



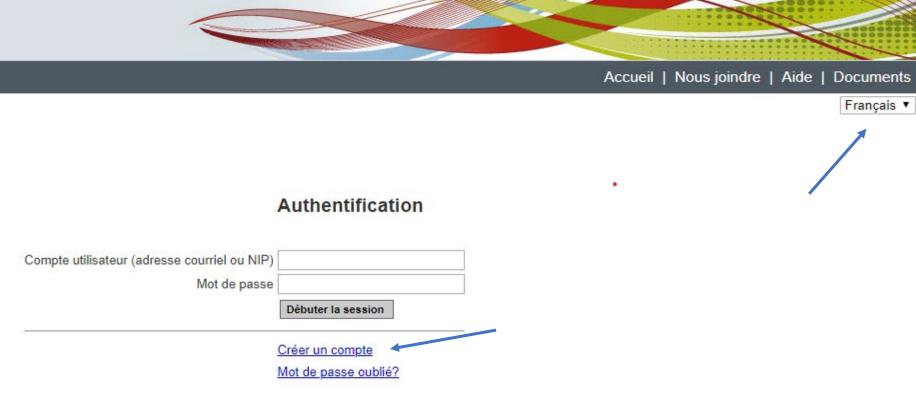
Searching for Funding



Remember
SCROLL Down to
After clicking search
to see the
results of search

How to Apply

Fonds de recherche du Québec





FRQNet





Select the appropriate agency for your application

Fonds de recherche
Nature et
technologies
Québec

Fonds de recherche Santé Québec Fonds de recherche
sur la société
et la culture

Québec

Nature et technologies

Ce Fonds soutient la recherche et la formation de la relève en sciences naturelles et génie.

Société et culture

Ce Fonds soutient la recherche et la formation de la relève en sciences sociales et humaines, en arts et lettres.

Santé

Ce Fonds soutient la recherche et la formation en santé.

All applications for financial support must be made using the appropriate application form, which is available on the website of the Fonds to which the application is being submitted.



Application Form Instruction





FRQ E-portfolio homepage

Welcome to the FRQ E-portfolio!

Application forms

If you submit a funding application to one of our programs, please note that the Fonds will only process the applications submitted with all required documents by the competition deadline. Please read the rules of the program to which you are applying before filling in your form.

Canadian Common CV

When required in the program rules, make sure to submit your updated Common Canadian CV and to attach your detailed contributions. This CV must be submitted to the Fonds that will receive the application in which you are candidate, or in which you will act as a co-investigator, or at FRQS, as a director or co-director.

IMPORTANT: On the Canadian Common CV system, PIN/System Account menu, you must use your PIN and password associated with the web portfolio you are on. The PIN (sequence of 5 letters and 4 numbers) is shown in the upper-left corner of this page. If this PIN is different from the one in the CCV PIN/System Account, you must contact our help centre (Contact Us menu).

Manage my funding

If you have received a grant offer from one of the Fonds after having submitted an online application, you will have to manage your funding through the e-portfolio of that Fonds. A "Manage my funding" tab will appear in the left menu called Activity details, under the "As an applicant or holder" tab.

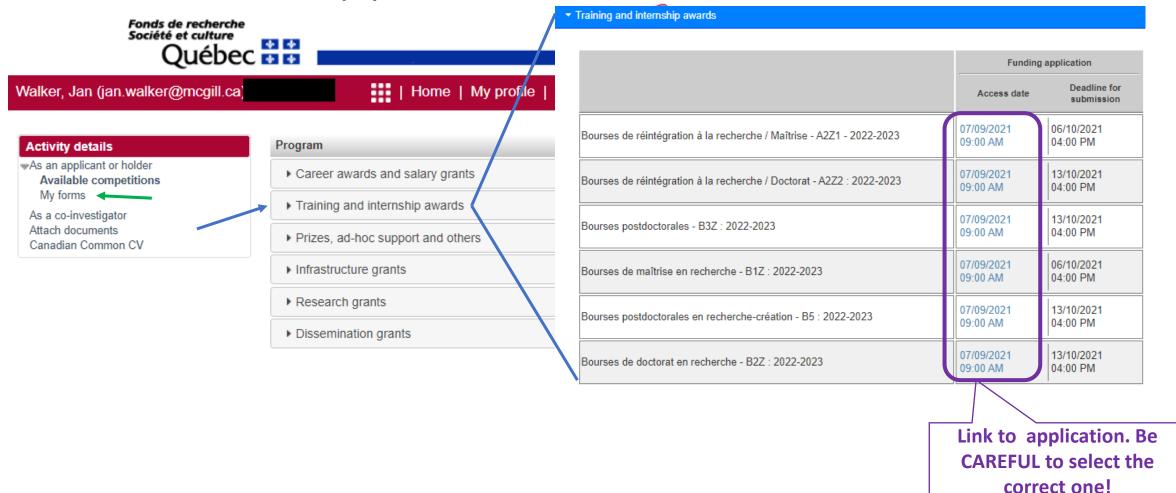
Documents menu

Please consult the Documents menu in the main menu bar of your E-portfolio for relevant information documents.

Note: Your session will automatically expire after 30 minutes of inactivity.



Application Form Instruction

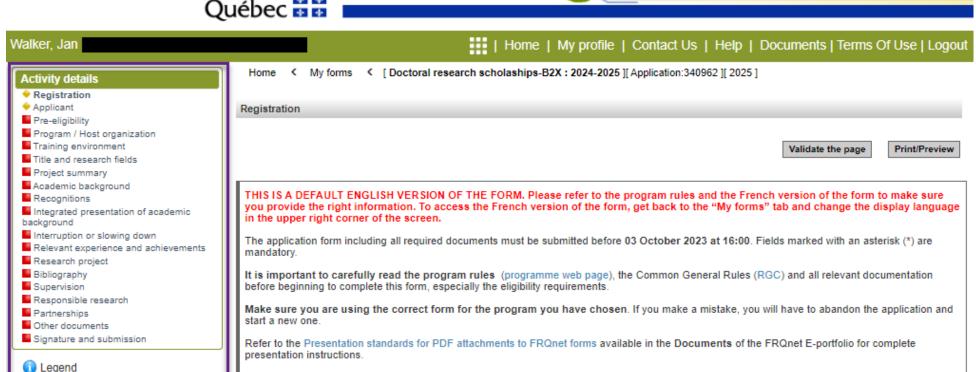




Fonds de recherche Nature et technologies







Validate Form » button is located at the bottom of the « Signature and Submission » section.

Application Form

File number 340962

It is recommended that you validate the contents of your form well in advance of the deadline to allow you to make any necessary corrections. The «

In all sections of the form with a Save button, it is important to save the information on the page before clicking the Validate Page button.

Validate the page

Print/Preview



Application Form

Activity details

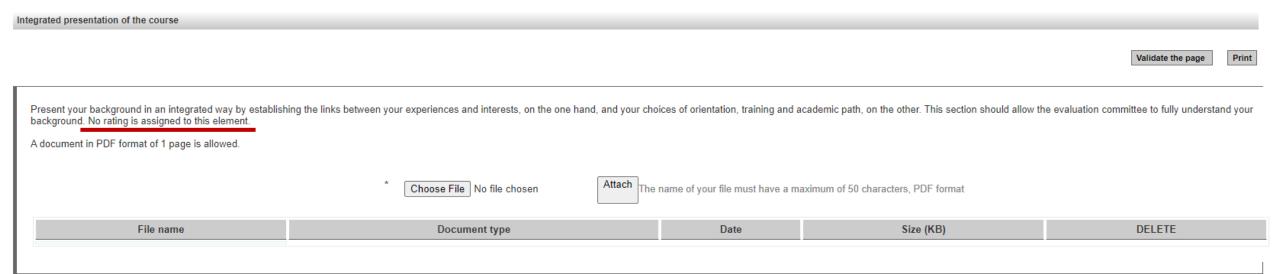
- Registration
- Applicant
- Pre-eligibility
- Program / Host organization
- Training environment
- Title and research fields
- Project summary
- Academic background
- Recognitions
- Integrated presentation of academic background
- Interruption or slowing down
- Relevant experience and achievements
- Research project
- Bibliography
- Supervision
- Responsible research
- Partnerships
- Other documents
- Signature and submission

Integrated presentation of academic background-

You must present your background in an integrated manner, establishing links between your experiences and interests on the one hand, and your career and education choices on the other. This section must provide the evaluation committee with a good understanding of your background. No rating is assigned to this element



Integrated presentation of academic background/Présentation intégrée du parcours



- ✓ No rating assigned to this element
- ✓ But use this to connect with your reviewer and earn an advocate!!
- ✓ Show a clear plan for your career and how this funding is important for you
- ✓ Show the passion to pursue this degree, and it's just not "drifting"
- ✓ Stray away from indicating that this is a steppingstone toward a professional school application
- ✓ Why are you co-supervised (if you are)? What will you gain from it?
- Remember points for the overall presentation?



Application Form - Relevant experience and achievements

Starting with the most recent, list and describe the experience and achievements that have helped you develop your interest in and potential for research. [4 pages]

Relevant experience - Experience includes, among other things, teaching, mentoring, assistantships and participation in research projects or internships. Be careful to distinguish between compulsory research training internships that are part of the academic curriculum of the study program and optional or self-initiated internships. Also identify the person who supervised the research internship or project, and the start and end dates of each activity.

Scientific achievements - include, among other things, conferences, presentations and publications.

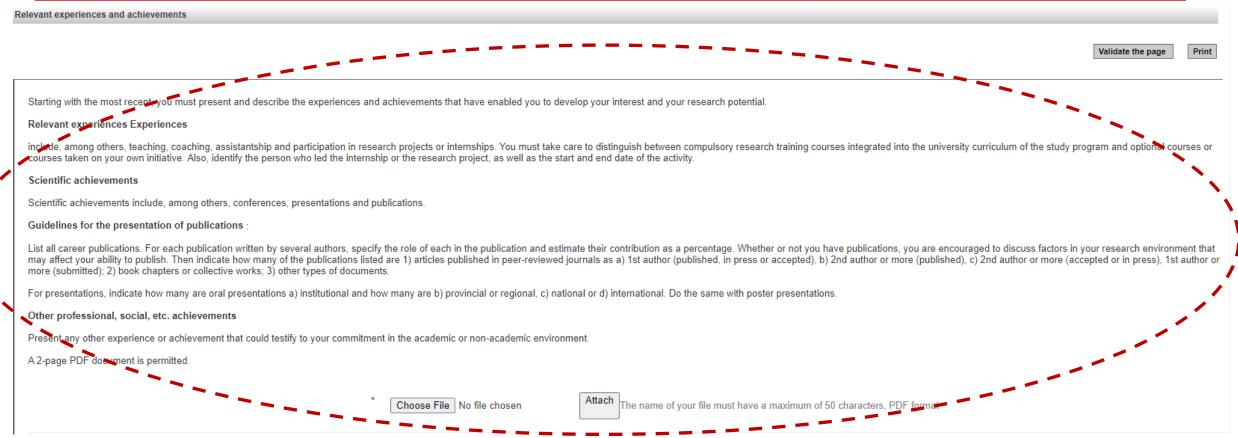
Guidelines for presenting publications: - List by category, starting with the most recent, refereed publications such as peer-reviewed journal articles, published books or book chapters, contributions to a collective work, including oral and poster presentations. Mention conference proceedings, where applicable. Identify refereed publications with an asterisk. Indicate, where applicable, specific departmental policies regarding publications.

Submitted articles are only considered if accompanied by a copy of the acknowledgement of receipt from the publisher. Articles accepted for publication must be accompanied by a notice from the publisher. Acknowledgement of receipt is not required for articles that are already published. For submitted articles, attach all acknowledgements of receipt and notifications in a single document, in the Other documents section, Type of document "Submitted and accepted articles – proof". Articles in preparation are not considered if they have not been submitted.

Other achievements (professional, social, etc.) - Present any other experience or achievements that demonstrate your engagement in an academic or non-academic setting.



Relevant experiences and achievements/Expériences pertinentes et réalisations



- ✓ Use this section to your advantage; make up for if losing points in other sections
- ✓ Strictly follow formatting guidelines; give all required information and metrics
- ✓ If abstracts are submitted, you may add it, but mark the section very clearly



FRQ Harmonized Evaluation Criteria

The following slides have the evaluation grid taken directly from the "Guide d'information — critères d'évaluation" in French or "Information guide Training award programs: New evaluation criteria". It may be accessed from the tool box and an English copy is on our web page.

An application must score 70% or more to be considered for funding.



FRQ Harmonized Doctoral

EVALUATION CRITERIA – DOCTORAL

Academic record and progress (45 points)

- Transcripts;
- Honours (awards, distinctions, scholarships);
- Achievements (scientific, professional, social, etc.) and relevant experience (related to the project or background);
- Capacity for engagement and leadership (in and out of academia) (in and out of academia);
- Ability to facilitate dialogue between science and society.

Research project (55 points)

- Originality of the project and contribution to the advancement of knowledge;
- Clarity and coherence of the research problem;
- Relevance of the methodology;
- Feasibility of the project and realism of the time frame.

TOTAL (100 points)



Reverse engineer your application section by section

Address all required evaluation criteria

Aim to score high on each evaluation criteria

Tips on preparing your application

- Determine your eligibility
- Before starting the preparation of the application, read all the documentation concerning the chosen program (web file, form, documents in the toolbox, etc.) carefully. Every year, many details are updated.
- All applications for financial support must be made using the appropriate application form, which is available on the website of the Fonds to which the application is being submitted. Application forms and attached documents must be completed and transmitted within the prescribed deadlines and in accordance with any specific program requirements
- Use the space allocated in the forms wisely in order to facilitate the reading of the application.
- Any application that does not comply with these requirements will be deemed ineligible. All pages that exceed the maximum limit will be removed from the application submitted for evaluation.
- Any document not required by the program rules will also be removed from the application. Some programs require the submission of specific documents in addition to the funding application form.
- More How-To videos



Start Early

- ✓ Start working on the sections as soon as you can
- ✓ Consult your supervisor(s) at each step, especially for choosing which fonds and committee to apply to, which research domains to enter
- ✓ Letters of recommendation are not required, so use your supervisor's time for internal suggestions and critiques
- ✓ Get language support, whether in English or French
- ✓ If submitting in French, make sure not to use Google Translate
- ✓ Proofread, proofread, proofread
- ✓ Have it read by past successful applicants, other faculty members you may know (if they have time), and senior members of the lab.

Sections reviewers thoroughly look at (not limited to)

- ✓ Project Summary (to gain familiarity and to get excited about the project)
- ✓ Academic Background *
- ✓ Recognitions *
- ✓ Integrated presentation of research background *
- ✓ Interruptions and slowing down *
- ✓ Relevant experiences and achievements *
- ✓ Proposed research*
- ✓ Bibliography (Psst... don't put in wrong references)

There is no CV attachment, so use these sections to introduce yourself and your achievements and impress the reviewer!!!

Academic Background/Parcours Universitaire

- ✓ Follow guidelines
- ✓ Provide equivalency sheet if you have it (graduate program coordinator may have it?)
- ✓ Provide an explanation letter as a cover letter before (each) transcript if sections are unclear and need explaining. E.g., a course that was not counted and a grade that is not part of the GPA
- ✓ Don't make it a missed opportunity, allay questions

Official transcripts

All your university transcripts must be attached to the application, whether the studies were completed or not. Only official transcripts are accepted. Please refer to the program rules to learn about FRQ's requirements for transcripts.

Transcripts from institutions outside North America must be accompanied by a letter explaining the grading system used by the institution in question.

Transcripts in a language other than French or English must be accompanied by a professional translation certified as a true copy of the original.

The transcripts and, if necessary, the letter explaining the grading system must be scanned and combined in a single PDF document (maximum 50 pages). They must be in vertical (portrait) orientation and arranged in chronological order starting with the most recent. Your PDF document must not be read protected or have any special configuration such as: Signets Pièce jointe Paramètres de sécurité

If you are unable to provide one or more transcripts, please refer to the program rules to learn what documents you must include. Any such documents must be attached in this section

* Choose File No file chosen Attach
Filename must not exceed 50 characters, PDF format



Help with Writing

Graphos

https://www.mcgill.ca/graphos/workshops

Date	TITLE AND INFORMATION	Registration
Thursday, September 14, 2023 From 10:00 to 11:30 am ONLINE	What You Will Do and Why It Matters: How to Write a Strong Fellowship Application This workshop is led by <i>Dr. Amanda Perry</i> .	Registration form <u>here</u> .
Thursday, September 29, 2023 From 1:00 to 2:30 pm ONLINE	Polishing Your Fellowship Application for Clarity, Concision, and Cohesion F23 This workshop is led by Sarah Wolfson.	Registration form <u>here</u> .
Wednesday, October 17, 2023 From 3:00 to 4:30 pm ONLINE	Overcoming Writer's Block: How to Get Back to Writing This workshop is led by <i>Marieve</i> <i>Isabel</i>	Registration form here

McGill Writing Centre

<u>Tutorial Service:</u> will return in the second week of September. Please check the schedule for a bookable appointments.

https://mwcschedule.mcgill.ca/schedule.php

SKILLSETS

Would You Fund It? Fellowship Consultation
Session

https://www.mcgill.ca/skillsets/offerings/would -you-fund-it

This year, consultations will be conducted in person



Help with Writing

- The FRQ application form may be completed in English or French. Applicants who submit the form in English must provide a French title and lay abstract for their project.
- The lay abstract must be written in non-technical language that can be understood by the general public (maximum 500 words).
- Recommended machine translation tools: <u>DeepL</u> and <u>Reverso</u>. Do **not use** Google Translate.

GPS is continuing to offer translation service to FRQ doctoral applicants.

Abstract translation service and translation upload requirements on following slide.



Help with Writing

In order to benefit form the translation service offered by GPS, students must submit their English title and abstract as specified below:

- Proposal title (maximum 320 characters in English)
- Lay abstract (maximum 400 words in English, no scientific jargon)
- Each abstract must include the student's full name, department and e-mail address at the top
- The file must be named to AGENCY_Department_StudentName (e.g.: FRQS_Dept_JohnDoe).
- A single .pdf file must be submitted to GPS through this webform. Abstracts will be received on a rolling basis as follows:
 - First deadline: August 15, 2023 (translation returned to applicant by August 29)
 - Second deadline: August 30, 2023 (translation returned to applicant by September 13)
 - Final deadline: September 11, 2023 (translation returned to applicant by September 30)
- All abstracts will be translated using a recognized machine translation software and proofread/edited before being returned to the applicant. Abstracts submitted for translation by the last deadline are not guaranteed to benefit from the proofreading service.



Proposed research/Recherche proposée

Doctoral research proposal (2 pages)

- ✓ Have realistic aims; too many are not necessarily good
- ✓ Avoid too many niche technical details; draft it for a broad scientific audience
- ✓ Provide enough details, do not dilute down too much
- ✓ Desired sections (not hard and fast);
 - i). Background,
 - ii). Hypothesis
 - iii). Objective/Aims
 - iv). Expected results
 - v). SGBA+ considerations
 - vi). Power calculation (if applicable)
 - vii). Novelty and advancement of knowledge
 - viii). Significance
 - xi). Gantt chart, if possible???



The Achilles heal: SGBA+ considerations

Responsible research

		Save	Validate the page	Print
This section will not be accessible to evaluation committees. If the information req	uested here is relevant to the assessment of the application or required by the program, it should be repeated elsewhere in the funding request.	•]
Consideration of Sex and Gender – Statement				
In order to meet Health Canada's recommendations , sex- or gender-based analyzes should be a limited to meet Health Canada's recommendations , sex- or gender-based analyzes should be a limited from the limited	e included in research on therapeutic products (medical devices, genetic therapies and natural health products , pharmaceutical, biological or re	adiopharma	aceutical).	
If you answered "Yes" to the previous question, indicate whether the research considers sex or gender.	 ☐ Yes, the research takes into account sex (biological aspects) or gender (socio-cultural aspects). ☐ No, the research does not take sex or gender into account. ☐ Not Applicable. 			

- ✓ Reviewers don't get to see this section
- ✓ Include SGBA+ consideration in the proposal; whether 1-pager or 2-pager
- ✓ If not relevant to your project, still add a few lines and explain why it does not apply to your project
- Demonstrates that you have thought about it either way
- ✓ Scores big with reviewers. The majority miss this section



Concurrent Funding

Read your program rules

Partial concurrent funding with a scholarship from a federal funding agency **may be possible**. You may also accept the scholarship from the Fonds to take advantage of additional benefits that are not covered by the federal scholarship, as applicable:

- When the value of the scholarship from the Fonds is higher than that of the other scholarship, the amount will be adjusted to make up for the shortfall.
- When the duration of the scholarship from the Fonds is longer than that of the other scholarship, the Fonds will extend the
 term of the scholarship to make up for the shortfall when the other scholarship ends, unless the total value of the other
 scholarship is equal to or higher than the total value of the scholarship from the Fonds.
- All financial benefits associated with the Fonds scholarship will also be made available by the Fonds.
- It is not possible to defer a payment or the start of a scholarship to receive another scholarship with which concurrent funding is prohibited.

Awardees who receive payments in a situation in which concurrent funding is prohibited will be required to reimburse the sums paid.

Payments of awards are conditional on compliance with the basic requirements and submission of all required documents in the FRQnet electronic portfolio https://frqnet.frq.gouv.qc.ca/researchPortal/faces/jsp/login/login.xhtml?chgl=y&lang=en



Funding program contacts

FRQ-S (Doctoral)

Jessica Hervé

Responsable de programmes / Program Officer

Email: boursedoc.sante@frq.gouv.qc.ca

514 873-2114, poste 4254

FRQ-S (Doctoral for Med Students)

Nancy Ronco

Responsable de programmes / Program Officer

Email: nancy.ronco@frq.gouv.qc.ca

514 873-2114, poste 4282

FRQ-NT

Michel Garceau

Responsable de programmes / Program Manager

Email: bourses.nt@frq.gouv.qc.ca

418 643-3459

FRQ-S (Masters)

Nancy Ronco

Responsable de programmes / Program Officer

Email: nancy.ronco@frq.gouv.qc.ca

514 873-2114, poste 4282

FRQ-SC

Michelle Chiasson

Responsable de programmes / Program Manager

Email: michelle.chiasson@frq.gouv.qc.ca

418 643-7582, poste 3161





