

Graduate Mobility Award Application Form

APPLICANT INFORMATION			
Student ID	Family name	Given name	
Department/Program		Date of latest advisory/supervisory committee meeting prior to travel	
Year of study (e.g. PhD2)	Citizenship	McGill email address	
Do you hold an award from the <i>Fonds de recherche du Québec</i> (FRQ)?			FRQ file number (if applicable)
<input type="checkbox"/> Yes <input type="checkbox"/> No			
GRADUATE MOBILITY DETAILS			
Indicate the start and end date of the activity (DD/MM/YYYY) <i>Do NOT include time used for personal purposes</i>		Country/Region	
From	To		
Type of mobility:		Host institution	
Provide more information if <i>other</i> :		Host supervisor	
Budget Details			
Please provide a budget estimate for the mobility activity bullet points or numbers or letters are acceptable:		Requested amount (CAD) <i>Amount cannot exceed CAD 1,500 per month, prorated</i>	
		Have you received Mobility funds in the past in your current degree?	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		If yes, please indicate when (e.g. Jan 2023):	
Please indicate any additional sources and amounts of funding for this trip, approved or applied for (if there are no sources please write "NONE").			

PROJECT DETAILS

STATEMENT OF PURPOSE

Briefly describe the proposed mobility activity and how it relates to your program of study at McGill.

APPLICATION CHECKLIST

- I have obtained a certificate of completion of Pre-departure orientation (if not available at the time of submission, one must be submitted before payment can be released).
- I confirm that my McGill Supervisor has submitted their letter of support to GPS, or that it is attached to this form.
- I confirm that I have completed my Travel Registry.
- I confirm that I have developed a plan to manage my safety, relying on a study and understanding of the global conditions and prevailing health directives at the destination in any location(s) visited as part of travel.
- I confirm I have carefully read and will be complying with the [McGill guidelines for travel](#).
- For FRQ award holders only:** I understand that if *at the time of application to the FRQ award* I was considered international or out-of-province student, I may only travel outside of Quebec for research activities deemed necessary to my degree and must obtain University approval. If this applies to me, I confirm I am aware of this requirement and I will comply.

TERMS AND CONDITIONS

- Changes in plans, including dates of activity, must be reported immediately to the Academic Unit and to GPS. Failure to do so may result in the withdrawal of the award.
- Upon return from travel, GMA recipients are required to provide Proof of Travel (i.e. boarding passes) by filling out the [Survey and Proof of Travel form](#). Failure to provide proof of travel within 30 days of the return date may result in the withdrawal of the award. Kindly note that airplane tickets are NOT accepted as proof of travel. A boarding pass is required. If the trip does not involve air travel, contact us at graduatefunding.gps@mcgill.ca to inquire what proof of travel is acceptable for your trip.

TO BE COMPLETED BY THE ACADEMIC UNIT AND/OR FACULTY

SIGNATURES

- By signing below, the applicant certifies all information given in this document is true and correct to the best of their knowledge, and agrees to the Terms and Conditions as listed above.
- By signing below, the supervisor, Graduate Program Director and Faculty Associate Dean* confirm they have reviewed this application, including the budget, and are nominating this student for the Graduate Mobility Award.
- GPS will review the submission, assign an award amount, and sign below for final approval.

Applicant's name (please print)

Date

Signature

Graduate Program Director Name (please print)

Date

Signature

McGill Supervisor name (please print)

Date

Signature

Faculty Associate Dean* name (please print)

Date

Signature

For Departmental/Faculty use only

Department/Faculty comments on details GPS should consider before approving the award amount, if applicable

Graduate and Postdoctoral Studies Approval Notes

Approved award amount (CAD):

Initials

FURTHER INSTRUCTIONS

- *Please note that applicants from Dentistry, IPN, QLS, BBME, Law, Management and Music are not required to provide a signature from a Faculty Associate Dean.
- For international and out-of-province applicants who hold an award from the FRQ, there may be additional steps to complete before a decision can be made. If this is the case, GPS will be contacting the applicant for confirmation. See the [FRQ Common General Rules](#) for more information.
- **Once all signatures have been obtained**, please submit your application and supporting documents to GPS through the [GMA web form](#).