

CHECKLIST-GUIDE
CGS/UMI DISSERTATION COMPETITION
(do not submit checklist to GPS, it is provided as instruction only)

STEP #1: VERIFY ELIGIBILITY & REQUIREMENTS

- ☐ Consult websites for units and applicants:
 - Units: <http://www.mcgill.ca/gps/funding/fac-staff/awards/dissertation>
 - Applicants: <http://www.mcgill.ca/gps/funding/students-postdocs/students/dissertation>
- ☐ **2023** Categories:
 - *Biological Sciences/Life Sciences: biology; botany; zoology; ecology; embryology; entomology; genetics; nutrition; plant pathology; plant physiology; anatomy; biochemistry; biophysics; microbiology; pathology; pharmacology; physiology; and related fields. Also included are agriculture, forestry, and related fields.*
 - *Humanities and Fine Arts: history; philosophy; language; linguistics; literature; archaeology; jurisprudence; the history, theory and criticism of the arts; ethics; comparative religion; and those aspects of the social sciences that employ historical or philosophical approaches.*
- ☐ Date of final corrected copies of the Ph.D. thesis submission is between July 1, **2021** and June 30, **2023**.

STEP #2: COLLECT APPLICATION COMPONENTS

- ☐ Abstract of dissertation (*not to exceed **five** double-spaced pages*)
- ☐ Appendices containing other material, such as charts, tables, and/or references, may be included as additional pages (*not to exceed **five** pages*)
- ☐ Support letter #1 - from the nominee's dissertation supervisor,
- ☐ Support letter #2 - from a member of the nominee's dissertation committee,
- ☐ Support letter #3 - from a person of the nominee's choice.
- ☐ Nominee CV (*not to exceed **five** pages*)
 - Scan all components into ONE single PDF file.

STEP #3: ELECTRONIC SUBMISSION TO GPS

Complete all steps by deadline

- ☐ Send one email to GPS with the subject line: "**CGS-UMI-2023-Nomination-NomineeNAME-DEPT.pdf**" gradcomp.gps@mcgill.ca
- ☐ **Nomination Form** (submit as separate document **CGS-2023-ProQuest-Nomination-Form-NomineeNAME-DEPT.pdf** along with application attached to same email message.)
- ☐ Enter Nominee information on [FAD](#)
- ☐ Attach the nomination documents components (as ONE single pdf file. (see step #2)
- ☐ *If there are ANY documents missing, please specify in the body of the email the documents that are missing and the date by which they are expected to be forwarded to GPS. **However, note that the turnaround is very short and nominee may be eliminated.***

THANK YOU!

Applicants/Supervisors should contact their Academic Unit for more information.
Departments may contact graduatefunding.gps@mcgill.ca for more information.