

## CGPS APPENDIX A.



# McGill

## New Program/Major or Minor/Concentration Proposal Form

(07/2004)

## 1.0 Degree Title

Please specify the two degrees for concurrent degree programs

M.Sc.(Applied)

## 2.0 Administering Faculty/Unit

Graduate Studies

## 1.1 Major (Legacy= Subject)(30-char. max.)

Human Nutrition

## Offering Faculty/Department

FAES/School of Dietetics and Human Nutrition

1.2 Concentration (Legacy = Concentration/Option)  
If applicable to Majors only (30 char. max.)

Dietetics Credentialing

3.0 Effective Term of Implementation  
(Ex. Sept. 2004 = 200409)  
Term

201309

## 1.3 Minor (with Concentration, if Applicable) (30 char. max.)

## 4.0 Rationale for new proposal

This is a new concentration (option) of the M.Sc.(Applied) Human Nutrition and is being submitted to L'ordre professionnel des diététistes du Québec (OPDQ) for recognition as a route to dietetics credentialing. It replaces the previous system of gathering OPDQ requirements during the M.Sc. Applied, Human Nutrition, followed by the Graduate Diploma in RD Credentialing, which requires a student by student assessment of academic and internship records by McGill and by OPDQ. Upon approval, OPDQ will open the requisite law and this program will be "recognized" in the same manner as McGill's B.Sc. (Nutrition), Dietetics. The Graduate Diploma will be retired.

## 5.0 Program Information

Please check appropriate box(es)

## 5.1 Program Type

- ☐ Bachelor's Program  
☐ Master's  
☒ M.Sc. (Applied) Program  
☐ Dual Degree/Concurrent Program  
☐ Certificate  
☐ Diploma  
☐ Graduate Certificate  
☐ Graduate Diploma  
☐ Ph.D. Program  
☐ Doctorate Program  
 (Other than Ph.D.)  
☐ Private Program  
☐ Off-Campus Program  
☐ Distance Education Program  
 (By Correspondence)  
☐ Other (Please specify)

## 5.2 Category

- ☐ Faculty Program (FP)  
☐ Major  
☐ Joint Major  
☐ Major Concentration (CON)  
☐ Minor  
☐ Minor Concentration (CON)  
☐ Honours (HON)  
☐ Joint Honours Component (HC)  
☐ Internship/Co-op  
☐ Thesis (T)  
☒ Non-Thesis (N)  
☐ Other

Please specify

## 5.3 Level

- ☐ Undergraduate  
☐ Dentistry/Law/Medicine  
☐ Continuing Ed (Non-Credit)  
☐ Collegial  
☒ Masters & Grad Dips & Certs  
☐ Doctorate  
☐ Post-Graduate Medicine/Dentistry  
☐ Graduate Qualifying  
☐ Postdoctoral Fellows

## 6.0 Total Credits

83 (see explanation on top of Annex 2)

## 7.0 Consultation with

Related Units

Yes ☒ No ☐

Financial Consult

Yes ☐ No ☒

Attach list of consultations.

**8.0 Program Description (Maximum 150 words)**

This program is open to students with a B.Sc. in nutrition or allied health professions, biochemistry, kinesiology, or other related fields. On completion, students will have the required courses and professional practice experience to be eligible for membership in dietetics regulatory bodies in Canada and other countries and thus be able to work as a registered dietitian. In order to complete the professional practice component, students must demonstrate functionality in the French language.

**9.0 List of proposed program for the New Program/Major or Minor/Concentration.**

If new concentration (option) of existing Major/Minor (program), please attach a program layout (list of all courses) of existing Major/Minor.

Proposed program (list courses as follows: Subj Code/Crse Num, Title, Credit weight under the headings of: Required Courses, Complementary Courses, Elective Courses)

See attached annexes.

## Annex 1

Existing M.Sc.(Applied) Human Nutrition; Non-Thesis - Project and Diploma in Registered Dietitian Credentialing**Master of Science(Applied) in Human Nutrition; Non-Thesis - Project (45 credits)****Research Project (12 credits)**

NUTR 652 (3) M.Sc. (Applied) Project 1

NUTR 653 (3) M.Sc. (Applied) Project 2

NUTR 654 (3) M.Sc. (Applied) Project 3

NUTR 655 (3) M.Sc. (Applied) Project 4

**Required Courses (6 credits)**

NUTR 651 (3) M.Sc. (Applied) Nutrition 1

NUTR 660 (1) M.Sc. (Applied) Nutrition 2

NUTR 695 (1) Human Nutrition Seminar 1

NUTR 696 (1) Human Nutrition Seminar 2

**Complementary Courses (18 credits)**

3 credits of 500-level or higher Statistics.

3 credits in research methods at the 500 level or higher

12 credits of course work, at the 500 level or higher, in Nutrition, Animal Science, or Food Science chosen in consultation with the student's supervisor.

**Elective courses (9 credits)**

9 credits of 500-level or higher courses in consultation with the student's academic adviser or supervisor.

**Graduate Diploma in Registered Dietitian Credentialing (30 credits)**

The Graduate Diploma is open to students who have completed a graduate degree with the School of Dietetics and Human Nutrition including NUTR 513 (Credentialing in Dietetics).

**Required Courses (30 credits)**

NUTR 612 (8) Graduate Professional Practice 2 Management

NUTR 613 (14) Graduate Professional Practice 3 Clinical Nutrition

NUTR 614 (8) Graduate Professional Practice 4 Community Nutrition

## Annex 2

Explanation for box 6.0 of the New Program Proposal Form (Total Credits)

The M.Sc. component of the program (46 credits) conforms to McGill standards. However, this does not stand alone. This program is designed to be coupled with the credentialing courses NUTR 612, 613, 614, 660, and 629, which total 37 credits, for a grand total of 83 credits for the M.Sc.(Applied) in Human Nutrition; Dietetics Credentialing program.

### PROPOSED

#### **M.Sc.(Applied) in Human Nutrition; Non-Thesis - Dietetics Credentialing (83 cr.)**

#### **Program Requirements**

##### **Program Prerequisites**

In order to be eligible for licensure as a dietitian, students planning to take the M.Sc.(Applied) in Human Nutrition; Non-Thesis - Dietetics Credentialing must take any required undergraduate courses for which they do not have an equivalent from previous studies. These courses must be taken in a qualifying year, prior to entering the Masters program and will be decided on in consultation with the program coordinator.

##### **Required Courses (74 credits)**

EDPC 501 Helping Relationships (3 cr.)  
 NUTR 501 Nutrition in Developing Countries (3 cr.)  
 NUTR 503 Bioenergetics and the Lifespan (3 cr.)  
 NUTR 511 Nutrition and Behavior (3 cr.)  
 NUTR 513 Credentialing in Dietetics (3 cr.)  
 NUTR 515 Dietetics French Examination (1 cr.)  
 NUTR 545 Clinical Nutrition 2 (5 cr.)  
 NUTR 602 Nutritional Status Assessment (3 cr.)  
 NUTR 606 Human Nutrition Research Methods (3 cr.)  
 NUTR 612 Stage in Foodservice Management (8 cr.)  
 NUTR 613 Stage in Clinical Nutrition (14 cr.)  
 NUTR 614 Stage in Public/Community Nutrition (8 cr.)  
 NUTR 626 Professional Dietetics Writing (3 cr.)  
 NUTR 627 Professional Dietetics Presentation (1 cr.)  
 NUTR 628 Dietetics Comprehensive Examination (1 cr.)  
 NUTR 629 Professional Dietetics Project (6 cr.)  
 NUTR 651 M.Sc.(Applied) Nutrition 1 (3 cr.)  
 NUTR 660 M.Sc.(Applied) Nutrition 2 (1 cr.)  
 NUTR 695 Human Nutrition Seminar 1 (1 cr.)  
 NUTR 696 Human Nutrition Seminar 2 (1 cr.)

**Complementary Courses (9 credits)**

3 credits of Social Science courses, at the 500 level or higher, to be chosen in consultation with the Advisor.

3 credits from the following:

ANSC 551 Carbohydrate and Lipid Metabolism (3 cr.)

ANSC 560 Biology of Lactation (3 cr.)

FDSC 545 Advances in Food Microbiology (3 cr.)

NUTR 502 Special Topics (3 cr.)

NUTR 512 Herbs, Foods, and Phytochemicals (3 cr.)

NUTR 551 Analysis of Nutrition Data (3 cr.)

NUTR 608 Special Topics (3 cr.)

NUTR 610 Maternal and Child Nutrition (3 cr.)

3 credits from the following:

AEMA 610 Statistical Methods 2 (3 cr.)

PSYC 650 Advanced Statistics 1 (3 cr.)

**Notes:**

1. A student who has the equivalency of one or more of the courses listed above, may substitute additional courses from the complementary course list in consultation with the Academic Advisor. However, this does not apply to NUTR 545 or NUTR 513. These are required in all cases.
2. Before proceeding to semesters 4, 5, and 6, students must pass the Dietetics Comprehensive Examination in Semester 3 at the McGill Simulation Centre.
3. Students who do not pass the Dietetics Comprehensive Examination may attempt it one further time in the following semester.
4. Before proceeding to semesters 4, 5, and 6, students must demonstrate basic French language skills in the Dietetics French Examination (NUTR 515).
5. Students who do not qualify for semesters 4, 5, and 6, but do fulfill all other requirements, including a CGPA of 3.5 or higher, will be able to transfer to the M.Sc.(Applied) in Human Nutrition program, without RD Credentialing, and complete an applied project and presentation: Literature review (NUTR 651); Project (NUTR 652, 653, 654, 655); Project presentation (NUTR 660).

## 10.0 Approvals

Routing Sequence	Name	Signature	Date
Department	Kristine Koski	<i>Kristine Koski</i>	Mar. 14, 2013
Curric/Acad Committee	W. Hendershot	<i>W. Hendershot</i>	Mar. 4, 2012
Faculty 1	Agricultural and Environmental Sciences, J. TenEyck	<i>J. TenEyck</i>	Mar. 15, 2013
Faculty 2	<del>Graduate Council</del>		
Faculty 3			
SCTP			APRIL 4, 2013
GS			
APPC			
Senate			

**SCTP  
APPROVED**

## Submitted by

Name	Maureen Rose
Phone	7748
Email	maureen.rose@mcgill.ca
Submission Date	February 25, 2013

To be completed by ARR:

CIP Code

Cindy Smith, Ms.

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**From:** David Zuroff <zuroff@mx0.psych.mcgill.ca>  
**Sent:** Sunday, March 31, 2013 4:38 PM  
**To:** Kristine G. Koski, Dr.  
**Subject:** Re: course consultation form - Human Nutrition - new M.Sc. program option (Professional)

Hi,

I am going to say OK for this year. However, next year, I would appreciate being given a little more lead time. It was difficult for me to consult with the affected staff over the holiday weekend.

Regards,

David Zuroff

*Psychology*

On 3/29/2013 12:47 PM, Kristine G. Koski, Dr. wrote:

Dear Dr Zuroff,

I am writing to ask for your continued approval that the School of Dietetics and Human Nutrition continue to include your course - PSYC 650 Advanced Statistics – in our revised MSc ( Applied) – Professional Option.

We are meeting with APC on the downtown campus on April 4 and although your course has been used in the past by <3 students per year to meet their professional licensing requirements for graduate students qualifying as a dietitian/nutritionist by the provincial licensing body, McGill's APC is asking us to update and to submit a newly signed program consultation form.

The broad description of the revised program, its rationale and the program consultation form are attached. Should you require more information, please feel free to contact me.

Thanking you in advance,

***Kristine G. Koski, Ph.D. RD***

***Director***

***School of Dietetics and Human Nutrition***

***Macdonald Campus, McGill University***

***21,111 Lakeshore Road***

***Ste Anne de Bellevue, Qc H9X 3V9***

***Tel: +1 514-398-7845***

***Fax: +1 514-398-7739***

***Email: [kristine.koski@mcgill.ca](mailto:kristine.koski@mcgill.ca)***

## APPENDIX 1

CONSULTATION REPORT FORM  
RE PROGRAM PROPOSALS

DATE: March 29, 2013

TO: Prof. Kris Koski, Director, School of Dietetics and Human Nutrition  
CC: Ms. Joanne Ten Eyck, Secretary, Faculty Academic Program Committee

FROM: Kevin Wade, Chair, Department of Animal Science

The attached proposal has been submitted to the Curriculum Committee, and it has been decided that your department should be consulted.

Program Title: M.Sc. (Applied), Human Nutrition (Professional)

Would you be good enough to review this proposal and let me know as soon as possible, on this form, whether or not your department has any objections to, or comments regarding, the proposal. Specifically, a course [or courses] taught by your department that has [have] been included in the program's list of courses.

Regarding the courses listed below:

1. ANSC 551 (Carbohydrate and Lipid Metabolism);
2. ANSC 560 (Biology of Lactation); and
3. AEMA 610 (Statistical Methods 2)

the Department of Animal Science has no objection to their inclusion in the outlined Complementary Course Sets of this proposed concentration: M.Sc. (Applied), Human Nutrition (Professional)

  X                        NO OBJECTIONS                                                                ~~SOME OBJECTIONS~~

## COMMENTS:

1. In addition to ANSC 551, would it not be sensible - pedagogically - to add ANSC 552 (Protein Metabolism & Nutrition) to the list of complementary courses?
2. That said, however, I should warn you that we have adopted a minimum policy of 5 students for both ANSC 551 and 552, and that they will likely soon move to alternate-year offerings (which may make the inclusion of both courses sensible for your proposal).
3. However, a comment on the list of 8 or 9 complementary courses from which to pick *only one*: since many of our 500-level courses are suffering from low enrollment, it could be argued that a wide choice in a complementary set does nothing to help this. One strategy might be to severely limit the choice to only a few 2 courses that the unit/program wishes to promote so as to create some critical mass for that specific course. The statement "or with permission of Advisor" would leave a loop hole for times when courses were not available or offered in the "inconvenient semester" - just a thought.
4. Looking at the current listing, I am not sure I see the reason to include the 500-level *as well as* the 600-level Special Topics since only 3 credits can be taken from that group. Even a former undergraduate who had possibly taken the 500-level course could still take the 600-level one in the MSc. Or am I missing something?
5. Lastly, you should be aware that the official name of AEMA 610 is Statistical Method 2 - not "Advanced Statistics" as referred to in the documentation: it would need to be corrected as the proposal moves forward...

Signature: \_\_\_\_\_



Date: \_\_\_\_\_

March 29, 2013



**Cindy Smith, Ms.**

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**From:** Kevin Wade, Dr.  
**Sent:** Saturday, March 30, 2013 12:22 PM  
**To:** Kristine G. Koski, Dr.  
**Cc:** Francine Tardif, Ms.; Joanne TenEyck  
**Subject:** Re: course consultation form - Human Nutrition - new M.Sc. program option (Professional)  
**Attachments:** Program consultation form-MSc-Nutrition-Professional-option-ANSC-Comments.pdf

Hi Kris,

No objections to the proposal but a few comments. I have attached the requested form indicating as such (I actually believe that one is sufficient for all three courses).

All the best with the proposal.

K.

Kevin Wade, Associate Professor and Chair  
Department of Animal Science, McGill University

Macdonald Campus, 2111 Lakeshore Road  
Ste. Anne de Bellevue, QC, H9X 3V9, CANADA

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+1 514 398-7964 (FAX)

[kevin.wade@mcgill.ca](mailto:kevin.wade@mcgill.ca)

[www.mcgill.ca/animal](http://www.mcgill.ca/animal)

On 29/03/2013 12:35 PM, Kristine G. Koski, Dr. wrote:

Hi Kevin,

I am writing to ask for your continued approval that the School of Dietetics and Human Nutrition continue to include your courses ANSC 551, ANSC 560 and AEMA 610 – in our revised MSc ( Applied) – Professional Option (Description attached) .

We are meeting with APC on the downtown campus on April 4 and although your course has been used for the past 10 years by 2-5 students per year to meet their professional licensing requirements as a dietitian/nutritionist by the provincial licensing body in our other MSc options, McGill's APC is asking us to update and to bring a newly signed program consultation form, given that we are developing a new professional option.

The broad description of the program, its rationale and the program consultation form are attached. Should you require more information, please feel free to contact me. Obviously we will need a separate form for each course.

Thanks,

***Kristine G. Koski, Ph.D. RD***  
***Director***

**Cindy Smith, Ms.**

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**From:** Varoujan Yaylayan, Dr.  
**Sent:** Wednesday, April 03, 2013 11:44 AM  
**To:** Kristine G. Koski, Dr.  
**Subject:** RE: course consultation form - Human Nutrition - new M.Sc. program option (Professional)  
**Attachments:** Program consultation form.doc

Hi Kris,

Sorry for the delay.

I have no objections.

The course you mention is fairly new one we offered it in Winter 2012 and this winter only. Perhaps you meant FDSC 442 Food Microbiology

*V. Yaylayan*

Chair, Department of Food Science & Agricultural Chemistry  
McGill University, 2111 Lakeshore, Ste Anne de Bellevue  
Quebec, Canada, H9X 3V9

Office MS1-033

Tel: 514 398-7918

Fax: 514 398-7977

<http://www.mcgill.ca/foodscience/>

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**From:** Kristine G. Koski, Dr.  
**Sent:** Friday, March 29, 2013 12:39 PM  
**To:** Varoujan Yaylayan, Dr.  
**Subject:** FW: course consultation form - Human Nutrition - new M.Sc. program option (Professional)

Hi Varoujan,

I am writing to ask for your continued approval that the School of Dietetics and Human Nutrition continue to include your course FDSC 545 – Advances in Food Microbiology – in our revised MSc ( Applied) – Professional Option.

We are meeting with APC on the downtown campus on April 4 and although your course has been used for the past 10 years by 2-5 students per year to meet their professional licensing requirements as a dietitian/nutritionist by the provincial licensing body, McGill's APC is asking us to update and to bring a newly signed program consultation form given the revisions to the program.

The broad description of the program, its rationale and the program consultation form are attached. Should you require more information, please feel free to contact me.

Thanks,

*Kristine G. Koski, Ph.D. RD*  
Director

**Cindy Smith, Ms.**

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**From:** Jeffrey Derevensky, Dr.  
**Sent:** Wednesday, April 03, 2013 7:47 AM  
**To:** Kristine G. Koski, Dr.  
**Subject:** RE: course consultation form - Human Nutrition - new M.Sc. program option (Professional)

Kristine,  
 Including the course is not a problem. However, due to budget cuts this course will only be offered in alternate years.

jeff

Dr. Jeffrey L. Derevensky  
 Interim Chair, Department of Educational &  
 Counselling Psychology  
 Professor, School/Applied Child Psychology  
 Professor, Psychiatry  
 Co-Director, International Centre for Youth Gambling  
 Problems and High-Risk Behaviors  
 McGill University  
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 Canada  
 514-398-4249 (Tel)  
 514-398-3401 (Fax)  
[www.youthgambling.com](http://www.youthgambling.com)

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**From:** Kristine G. Koski, Dr.  
**Sent:** March-29-13 12:31 PM  
**To:** Jeffrey Derevensky, Dr.  
**Subject:** course consultation form - Human Nutrition - new M.Sc. program option (Professional)

Dear Dr Derevensky,

I am writing to ask for your continued approval that the School of Dietetics and Human Nutrition continue to include your course EDPC 501 – Helping Relationships – in our revised MSc ( Applied) – Professional Option.

We are meeting with APC on the downtown campus on April 4 and although your course has been used for the past 10 years by 2-5 students per year to meet their professional licensing requirements as a dietitian/nutritionist by the provincial licensing body, McGill's APC is asking us to update and to bring a newly signed program consultation form.

The broad description of the program, its rationale and the program consultation form are attached. Should you require more information, please feel free to contact me.

Thanks,

*Kristine G. Koski, Ph.D. RD*  
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