

**COUNCIL OF GRADUATE AND POSTDOCTORAL STUDIES (CGPS)**

Meeting held via Zoom

Date: Monday, January 17, 2022

Time: 2:30 p.m. to 4:30 p.m.

\*For meeting attendance list, please see last page.\*

Guests:

Dr. Alenoush Saroyan, Department of Educational and Counselling Psychology (Faculty of Education)

Dr. Linda Snell, Institute of Health Sciences Education (Faculty of Medicine and Health Sciences)

**Order was called at 2:36 p.m.**

Dean Nalbantoglu confirmed quorum.

**1.0 Adoption of the Agenda**

**CGPS-AGD\_2022.01.17**

Motion was made by Benoit Boulet, and seconded by Griet Vankeerberghen, to adopt the agenda.

Motion carried.

**2.0 Approval of previous Minutes of Meeting**

**CGPS-MoM\_2021.12.13**

Motion was made by Pierre Moffatt, and seconded by Atagün Kejanlioglu, to approve the minutes of the meeting held on Monday, December 13, 2021. Motion carried.

**Business Arising**

None.

**For Approval**

**3.0 New Graduate Programs:**

**3.1 Graduate Certificate (Gr. Cert.) in Foundations in Health Sciences Education (15 credits)**

**CGPS-NP-Gr.Cert.FoundHSE\_R00**

Presented by: Alenoush Saroyan (Department of Educational and Counselling Psychology, Faculty of Education) and Linda Snell (Institute of Health Sciences Education, Faculty of Medicine and Health Sciences)

The Graduate Certificate in Foundations in Health Sciences Education focuses on theoretical and evidence-based knowledge and practical skills in the areas of teaching and learning, curriculum and course design, assessment and evaluation, leadership, and scholarship as applied to health sciences education. Program content includes contemporary educational and psychological concepts, theories, and evidence-based practices relevant to specific contexts in which health and health science professionals practice, and the different educational roles they are likely to assume. The blended learning format includes face-to-face instruction and synchronous/asynchronous online learning, comprising 650 hours of learning time. The program includes project-based assignments that build on one another, provide opportunities to integrate courses, and explore their application to authentic personal contexts.

The 15-credit, self-funded program is delivered over one year. It is a joint offering between the Faculty of Education and the Faculty of Medicine and Health Sciences. Students will primarily be practicing health professionals with an undergraduate degree in health sciences or health professions (or a related field). The graduate certificate will facilitate their work as clinician educators through flexibility of curricula and delivery, contextualized & applied content, mentoring support, and sufficient interaction with experts in medical education. The cohort size will begin at 15 and reach a peak of 25 in its third year.

CGPS commentary

An engaging discussion ensued on the value of the face-to-face component of the program to the cohort taking the Certificate. Proposers also further explained how non-local students would adapt to the study plan. Finally, they elaborated on comparable programs in the region. Dr. Snell noted that most similar

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programs are Master’s programs, including McGill’s own HPE concentration in the Faculty of Education. Laval also offers a *microprogramme* in health science pedagogy, but this program is focused mostly on teaching and lacks the breadth of the proposed certificate.

Council recommended revisions to the text and program proposal form prior to submission to SCTP.

Motion was made by Robert Funnell, and seconded by Isabelle Gélinas, to approve the program. The new program was approved with 20 votes (2 abstain, 0 against); it will be reported to SCTP for approval.

**For Information**

**4.0 For Information:**

- 4.1 **Minor/Moderate Revisions and Program Retirement** **CGPS-RPTP\_2022.01.17**  
[including Low Enrolment/Obsolete]

Proposals available under request.

**4.2 Progress Tracking** **CGPS\_2022.01.17\_GradProgTracking**

The Dean presented the minor changes being made to the progress tracking form and regulations. She emphasized the importance of progress tracking, noting that it accomplishes a number of different goals. During the ensuing discussion, Dean Nalbantoglu addressed a concern about the external funding application requirement for students with less competitive GPAs, noting that funding decisions are increasingly informed by students’ entire applications, including their proposal and CV (i.e., research activities and experience). The Dean also noted the value of writing grant applications, regardless of the outcome. Discussion also ensued about and the policy surrounding unsatisfactory progress tracking reports was clarified. Several Council members suggested further, minor revisions. The progress tracking form and regulations will be reviewed again at the next CGPS meeting.

**Councilors’ forum**

None.

**Other Business**

**5.0 Comprehensive Exams**

Associate Dean Nathan Hall presented on comprehensive exams. He noted several logistical challenges associated with the exams, confusions regarding student appeals procedures, and other aspects of existing exam policy that require clarification. He indicated that consultation with units across the university will happen in the coming months, with the aim of providing a clearer framework by the end of the academic year. During the discussion, several Council members shared specific challenges associated with comprehensive exams in their units. A Council member discussed the field-specific nature of comprehensive exams that might make standardization difficult. Associate Dean Russell Steele replied that a standardized framework was compatible with individualized exams, noting that what should be clarified across the university is the evaluation criteria and other student expectations.

**There being no further business, all were in favor to adjourn the meeting at 4:10 p.m.**

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Q*	Name	Faculty/Department	Present	Regrets	Absent
1	Tove Holmes	Arts	X		
2	Eran Shor	Arts			X
3	Griet Vankeerberghen	Arts	X		
4	Robert Funnell	Medicine and Health Sciences	X		
5	Isabelle Gélinas	Medicine and Health Sciences	X		
6	Pierre Moffatt	Medicine and Health Sciences	X		
7	Andrew Cumming	Science			X
8	Margaret Kalacska	Science	X		
9	Nicolas Moitessier	Science	X		
10	Jean-Benoit Charron	Agricultural, Environmental & Science	X		
11	Stéphanie Chevalier	Agricultural, Environmental & Science	X		
12	Limin Jao	Education	X		
13	Marie-Hélène Pennestri	Education	X		
14	Philippe Ouzilleau	Engineering	X		
15	Philip Thidwell	Engineering	X		
16	Monzur Murshed	Dentistry	X		
17	Brittany Williams	Law			X
18	Samer Faraj	Management	X		
19	Philippe Depalle	Music	X		
21	María Sierra Córdoba Serrano	School of Continuing Studies	X		
21	Hossein Poorhemati	Secretary-General - PGSS (delegate)			X
22	<b>TBA</b>	Postdoctoral fellow			X
23	Soyoun Park	Graduate Student - AES	X		
24	Étienne Poirier	Graduate Student - Arts	X		
25	Jennifer Chen	Graduate Student - Med and Hlth Scis	X		
26	Atagün Kejanlioglu	Graduate Student - Law	X		
-	April Colosimo	Libraries (ex-officio)			
-	Benoit Boulet (for Martha Crago)	Vice-Principal (Research and Innovation) (ex-officio) (delegate)	X		
-	Carolyn Samuel (for Laura Winer)	Director - TLS (ex-officio)	X		
<b>Members with voice but no vote</b>					
-	Josephine Nalbantoglu	Dean of GPS - Chair	X		
-	Lorraine Chalifour	Associate Dean - GPS	X		
-	Nathan Hall	Associate Dean - GPS	X		
-	Russell Steele	Associate Dean - GPS	X		
-	Elisa Pylkkanen	Director - GPS	X		
-	Chloe Garcia	Manager, Academic Programs - GPS	X		
-	Nicholas Dunn	Academic Programs Officer - GPS	X		
-	Cindy Smith	SCTP Secretary	X		
-	<b>TBA</b>	Committee Secretary			

\*Q = quorum (40%) = 10 on 25 members - Article 6.3.1 from Statutes of McGill University.

An ex-officio member is not counted in calculating the quorum, but they have the right to vote. - Robert's Rules of Order