



NOMINATION FORM: CARRIE M. DERICK AWARD FOR GRADUATE SUPERVISION AND TEACHING

Nominee (please print)

Department/ Unit

Date

CHECKLIST

Please use this checklist to ensure that you are submitting a complete nomination package, with documents presented in this order:

- Completed nomination form
- A substantial letter of support from the nominee’s Department Chair/ Unit Director;
- Nominee’s statement of graduate teaching philosophy and approach to graduate supervision (maximum 1 page);
- Two (2) letters of support from current graduate students – one supervisee; one taught by the nominee, but not supervised
- Two (2) letters of support from former graduate students
- An abridged CV that includes:
 - o A list of all students supervised to degree, with start and completion dates, and their current positions
 - o A list of all publications under the nominee’s supervision to date (joint publications and solo publications by students);
 - o A list of all graduate courses taught by the nominee with years the courses were taught

NOMINEE INFORMATION

For how many years has the nominee held a tenured or tenure-track position (irrespective of institution)? _____

For how many years has the nominee been supervising graduate students at McGill? _____

To date, how many graduate students has the nominee supervised to degree? _____

To date, how many graduate courses has the nominee taught? _____

SUBMISSION

Nominations should be addressed to the Dean of Graduate and Postdoctoral Studies. Please send an electronic version (PDF) of this form and all supporting documents saved as a single PDF to sajana.jayasinghearachchilage@mcgill.ca. Please also mail one original (hard) copy of this form and supporting documents to: Dean Josephine Nalbantoglu, Graduate and Postdoctoral Studies, Room 400, James Administration Building. Please do not staple the documents.

DEADLINE: Friday, January 11, 2019 (late submissions will not be accepted)

Name of Nomination Coordinator (print)

Signature

Telephone number:

Email address:

Signature of Chair/ Director