

Graduate Mobility Award Application Form 2021-22

APPLICANT INFORMATION			
Student ID	Family name	Given name	
Department/Program		Date of latest advisory/supervisory committee meeting prior to travel	
Year of study (e.g. PhD2)	Citizenship	McGill email address	
PROJECT TYPE			
Indicate the type of Graduate Mobility Award and fill in appropriate section: <input type="checkbox"/> Virtual collaboration project (fill in Section 1) <input type="checkbox"/> Regular Graduate Mobility Award (fill in Section 2)			
1. VIRTUAL COLLABORATION PROJECT			
1.1 Indicate the start and end date of the activity (DD/MM/YYYY) From _____ To _____		1.2 Country	
1.3 Type of virtual collaboration project: <input type="checkbox"/> Remote research <input type="checkbox"/> Online workshop <input type="checkbox"/> Other: _____		1.4 Host institution	
		1.5 Host supervisor	
Budget Details			
1.6 Stipend (CAD)	1.7 Equipment or software costs (CAD)	1.8 Other expenses (CAD)	1.9 Requested amount (CAD)
2. REGULAR GRADUATE MOBILITY AWARD			
2.1 Indicate the start and end date of the activity (DD/MM/YYYY) From _____ To _____		2.2 Country	
2.3 Type of mobility: <input type="checkbox"/> Participation in a bilateral exchange/research partnership <input type="checkbox"/> Fieldwork <input type="checkbox"/> Research stay at a lab abroad <input type="checkbox"/> Other: _____		2.4 Host institution	
		2.5 Host supervisor	
Budget Details			
2.6 Travel expenses (CAD)	2.7 Accommodation expenses (CAD)	2.8 Living expenses (CAD)	2.9 Requested amount (CAD)
2.10 Please indicate any additional sources and amounts of funding for this travel, approved or applied for (if there are no other sources, please write "NONE").			

PROJECT DETAILS

STATEMENT OF PURPOSE

Briefly describe the proposed mobility activity and how it will complement your program of study at McGill.

CHECKLIST OF ATTACHMENTS

- ☐ The letter of support from McGill Supervisor is attached
- ☐ The letter of support from Host Supervisor is attached (if virtual collaboration project)
- ☐ The applicant's CV is attached
- ☐ Quarantine plans in host country and Montreal are confirmed and attached (if regular GMA)
- ☐ **Travel restrictions for university-sponsored travel and activities in other provinces or countries remain in effect.**
I confirm that I have received an exemption from my Faculty and the EOC for travel, and will attach proof with my application form (if regular GMA)

TERMS AND CONDITIONS

- Changes in plans, including dates of activity, must be reported immediately to the Academic Unit and to GPS. Failure to do so may result in the withdrawal of the award.
- University-related travel is currently heavily restricted. Note that your travel must be permitted before you can make definitive plans. [See the latest about University-related travel](#). Once your trip is permitted, and if your application is accepted, you will need to submit a Travel Registry to get your final approval and award payment.
- If travel is involved, upon return from travel, GMA recipients are required to provide Proof of Travel (i.e. boarding passes) by filling out the [Survey and Proof of Travel form](#). Failure to provide proof of travel within 30 days of the return date may result in the withdrawal of the award. Kindly note that airplane tickets are NOT accepted as proof of travel. A boarding pass is required. If the trip does not involve air travel, contact us at graduatefunding.gps@mcgill.ca to inquire what proof of travel is acceptable for your trip.
- If travel is not involved, or the student is already abroad, GMA recipients are required to submit a short report from their supervisor, confirming that the activity was completed.

TO BE COMPLETED BY THE ACADEMIC UNIT AND/OR FACULTY

APPROVED AWARD AMOUNT

Approved award amount from **Regulated Mobility** should be entered as *Regulated* and approved award amount from **Special Mobility** should be entered as *Special*. This section must be completed prior to submitting to GPS.

Regulated (CAD) - *numbers only*

Special (CAD) - *numbers only*

Total approved award amount (CAD)

SIGNATURES

- By signing below, the applicant certifies all information given in this document is true and correct to the best of their knowledge, and agrees to the Terms and Conditions as listed above.
- By signing below, the supervisor, Graduate Program Director and Faculty Associate Dean* confirm they have seen this application, including the budget, and are nominating this student for the Graduate Mobility Award.
- GPS will review the submission and sign below after final approval.

Applicant's name (please print)

Date

McGill Supervisor name (please print)

Date

Signature

Signature

Graduate Program Director Name (please print)

Date

Faculty Associate Dean* name (please print)

Date

Signature

Signature

Graduate and Postdoctoral Studies Approval (For internal use only)

Confirmation of approved amounts

Graduate Funding Manager

Date

Signature

FURTHER INSTRUCTIONS

- *Please note that applicants from Dentistry, IPN, QLS, BBME, Law, Management and Music are not required to provide a signature from a Faculty Associate Dean.
- **Once all signatures (excluding GPS') have been obtained**, please submit your application and supporting documents to GPS through the [GMA web form](#).