How to Complete the Building Access Request Form

**Requester Information:** Complete all fields

**Department:** Choose: McGill Cancer Centre

**Building:**
For the Goodman Cancer Research Centre, choose: LIFE SCIENCE COMPLEX – CANCER CENTER
For the McIntyre, choose: McIntyre Medical Science Building
For the Bellini, choose: LIFE SCIENCE COMPLEX – BELLINI

**Status:** Choose the appropriate status

**Department Administrator:** Petra Gaiser

**Department Administrator Email:** Petra.gaiser@mcgill.ca

**Department Administrator Phone:** 514-398-3527

**Building Access Required:** Choose the building

**Please indicate room(s)/area(s) required for access:**
List the room number(s) or the floor(s) required

**Access from:**
For staff, choose 2 years.
For individuals on course, choose the time period required to complete the course.
For non-permanent guests, choose the duration of your agreed term.

**Reason for access:**
Include the name of your supervisor with email address and phone number. Clearly indicate the reason for your request. If you require access to a location not identified above, provide the information here.