## Registering for Courses in Food Science

Registration normally takes place in August, except for new CEGEP students coming into the program. Course registration is the responsibility of the student and most information is available on the web. This brief summary is designed to aid you in that process, but assumes you will have read the appropriate information in the calendar and on the Department web site.

Go to the McGill site: http://www.mcgill.ca/ to access the main page, part of which is shown below to access Minerva which is your interactive access to McGill for registration and all other personal information (marks, e-mail, tuition, etc.):


Select "Minerva for Students" or http://www.mcgill.ca/minerva-students/


Click on the



Enter your student ID (nine digit number) and password to enter Minerva and click Logon....


## Select Student Menu




## Click on Select Term

## Programs and Course Selection:

The two programs available in the Department of Food Science and Agricultural Chemistry include Food Science and Food Chemistry listed on the Food Science site http://www.mcgill.ca/foodscience/undergraduate/. The corresponding program course requirements are listed in the document named FDSC Term by Term.

Once you have compiled the list of required courses, you need to find out when and where they are given to develop a timetable.

On the Minerva Registration Menu shown below, click on Search Class Schedule


Examine and record (print out or copy and paste into a file) when the required courses are given in the week, their times and laboratory sections (if any). Note this information on
the timetable sheet to develop a timetable. All required courses are "non-conflicting" and will fit your program if you are following the standard academic path associated with one of the three options. If you are not, there may be conflicts to work around and may need to discuss your program with your advisor.

Once required courses have been assigned time slots, you can look at the calendar or search the course list for elective courses that interest you and which may fit into unoccupied time slots to complete your program for the terms (usually 5 courses or 15 credits). Elective courses that interest you may or may not fit in with the required courses (conflict), and in that case you will have to select another elective which does.


Once the required and elective courses have been selected and put in the timetable worksheet and the schedule appears workable, you can register for the courses selected using Minerva. You have time in the fall (at least 3 weeks) to make further changes to your program should there be any problems.

