Hello from the CL&E team!

Happy Monday! This is the first part of a 2-part series of emails on course registration. This week, we'll be covering general information to help you prepare for course registration. Next week, we'll go into the details on how to register using Minerva, talking to an academic advisor, tips for building a great schedule, and more.

When you visit our First Year website, you'll find the following information in more detail.

**Step 1: Know the Basics**

- **Academic Advisors** - Get acquainted with your course requirements and registration dates, and confirm with an advisor if need be.
- **Faculties and Schools** - Registration dates vary depending on your faculty and year of study.
- **Take some time to decide, BEFORE registration opens**, which classes you need to take, depending on which semester they are available. Preparing your schedule before you register
saves you time and stress! Remember, you are registering for both Fall 2019 and Winter 2020 semesters.

**Step 2: Inform Yourself**

Last week, we introduced you to McGill 101, an online hub of videos, quizzes, and more to introduce you to McGill and acquaint you with the way it functions. From course registration to getting involved, this platform has what you need to get started.

- **Access McGill 101** using your McGill username and password: Learn how to register for classes, every step of the way! Should you login to myCourses and not see McGill 101 on your screen, email us with your name, faculty and student ID number and we will add you to the class list as soon as possible.

- **Placement Exams** – Some courses offer placement tests to evaluate students’ proficiency.

**Step 3: Know Your Program Requirements**

- **U0 or U1?** – Unsure if you are a U0 or U1 student? You can verify your year of study by logging onto Minerva and following Registration Menu > Step 1: Check your Registration Eligibility and Verify Your Curriculum.
- **Take a Course Selection & Advising Information Session** – Register here!
Step 4: Know Your Dates

All details regarding course registration dates can be found on McGill's *I've Been Accepted* website.

Course Registration Dates:

**Students from Quebec CEGEPs:** June 7 for scholarship recipients, June 10 for all other students

**Students admitted into year U1:** June 14 for scholarship recipients, June 17 for all other students

**All other students** (beginning as U0 or Freshman): June 14 for scholarship recipients, June 18 for students admitted into Arts (including Social Work and Religious Studies), BA & Sc., Education, Management and Music, and June 19 for students admitted in Agricultural & Environmental Sciences, Engineering (including Architecture), Nursing, Physical & Occupational Therapy, and Science.

Register for at least one course by August 14 to avoid a late fee!

Step 5: Access Minerva

All course registration happens on Minerva, using your McGill username and password to log in. Select Student Menu > Registration Menu from the Main Menu to verify your registration eligibility and program, browse available classes by faculty and department, register for specific classes, confirm your registration fees, and view your weekly schedule.

For now, we recommend that you begin exploring Minerva to get familiar with the website. Stay tuned for next week's email, where we'll go over all of the ins and outs of using Minerva to register for courses.

Having Difficulty?

If you happen to face problems during registration, there are resources available for help!

**IT Services:** If you face technical difficulties logging onto Minerva, MyCourses or your McGill email, you can call IT Services at (514) 398-3398 or email itsupport@mcgill.ca for assistance.
**Service Point:** Once logged in, if you are having trouble understanding how to use Minerva, MyCourses, or your McGill email, call Service Point at **514-398-7878** or send them an email [here](mailto:). 

**Campus Life & Engagement:** If you have another problem but don’t know where to start or who can help, contact us at Campus Life & Engagement! We are available to talk over the phone during business hours at **514-398-6913**, or feel free to email us at any point in time at [firstyear@mcgill.ca](mailto:). Our office is dedicated to helping first-year students with any questions they may have. We either know the answer, or can find you someone who does.

Stay tuned, **Part 2 of our course registration emails** will follow with information for building your schedule, picking the right classes and contacting advisors.

*Have a great week!* 

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**Leslie Copeland**  
First-Year Coordinator  
Campus Life & Engagement | McGill Student Services
If you think you've missed any of our messages or want to re-read any, check out CL&E’s First-Year Email archive.

Please note that any reference to admissions in this communication should not be considered as an official acceptance to the University. The official admission decision is conveyed in McGill’s formal letter of acceptance found on Minerva.

Keep up with CL&E on Facebook!

Follow CL&E on Instagram!

Join the Entering Class of 2019-2020!

McGill University is located on land which has long served as a site of meeting and exchange amongst Indigenous peoples, including the Haudenosaunee and Anishinabeg nations. McGill
honours, recognizes and respects these nations as the traditional stewards of the lands and waters on which we meet today.

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