

Multi Period Grant Details by Activity



Report Summary

This report is designed to display all Grant related transactions by Activity code for a specified calendar year and for a range of calendar months. This report does not contain previous month balance forwards. Do not use this report for Funds not related to Grants. Use the Multi Period Fund details by Activity for accurate results.

Note: The data warehouse includes all transactions up to and including yesterday's data. Any transactions entered on Banner today will only appear in the warehouse tomorrow.

This report is grouped by:

Activity code – sub totals are displayed by Activity code

Account code – sub totals are displayed by Account code

The prompting query fields are:

Calendar Year – single value only (eg: 2002)

Starting Calendar Month – single value only (eg: 01= January)

Ending Calendar Month – single value only (eg: 08=August)

Fund Code – single value only (eg: the six digit fund code)

The Dollar columns are:

Accounted Budget - Total budget for a fiscal year, including adopted budget and budget adjustments

Actuals – Actual revenue, labour and expenditure transactions posted

Commitments – A combination of Reservations which is the setting aside of budgets usually derived from Purchase requisitions and Encumbrances which is a firm obligation for future payment usually generated for Purchase Orders and Appointment forms.

Remaining Budget – Total Accounted Budget (+/-) Actuals (+/-) Commitments

The Summary totals are:

Total Accounted Budget: Grand total of the Accounted Budget column for the Fund excluding Revenues.

Total Actuals: Grand total of the Actuals column for the Fund excluding Revenues.

Total Commitments: Grand total of the Commitments column for the Fund

Fund Balance: Grand total of the Remaining Budget column for the Fund excluding Revenues.