

Monthly Fund Details by Account Type



Report Summary

This report is designed to display all current month transactions and prior month balance forwards by Account Type for a specified fiscal year and fiscal period. Do not use this for Grant inception to date reporting. Use the Monthly Grant Details to produce accurate results.

Note: The data warehouse includes all transactions up to and including yesterday's data. Any transactions entered on Banner today will only appear in the warehouse tomorrow.

The prompting query fields are:

Fiscal Year – single value only (eg: 02 – 2001/2002)

Fiscal Period – single value only (eg: 01= June)

Fund Code – single value only (eg: the six digit fund code)

This report is grouped by:

Account Type (Revenue, Salaries, Benefits, Expenditures and Transfers)

Account code: current month totals and year to date totals are displayed by Account code

The Dollar columns are:

Accounted Budget - Total budget for a fiscal year, including adopted budget and budget adjustments

Actuals – Actual revenue, labour and expenditure transactions posted

Commitments – A combination of Reservations which is the setting aside of budgets usually derived from Purchase requisitions and Encumbrances which is a firm obligation for future payment usually generated for Purchase Orders and Appointment forms.

Remaining Budget – Total Accounted Budget (+/-) Actuals (+/-) Commitments

The Sub Totals are:

Total for the month: Sum of all current month transactions posted within the Account code excluding the prior month balance forwards.

Year to date total: Sum of all transactions posted within the Account code including the prior month balance forwards.

The Summary totals are:

Total Accounted Budget: Grand total of the Accounted Budget column for the Fund

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Total Actuals: Grand total of the Actuals column for the Fund

Total Commitments: Grand total of the Commitments column for the Fund

Fund Balance: Grand total of the Remaining Budget column for the Fund