

**Internal Purchases and Internal Sales**

**Account Code Guide**

Effective November 1, 2020

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Prepared by: Financial Services -Controller's Office

INTERNAL PURCHASES		INTERNAL SALES	
Account code	Account Code description	Account code	Account Code description
780001	Materials & Supplies Internal purch	770001	Materials & Supplies Internal Sales
780002	Repairs/Maintenance Internal purch	770002	Repairs/Maintenance Internal Sales
780004	Audio-Visual Equip Internal Purch	770004	Audio-Visual Equip Internal Sales
780006	Computer Equipment Internal Purch	770006	Computer Equipment Internal Sales
780007	Furniture & Applian Intern Purch	770007	Furniture & Applian Intern Sales
780010	Printing&Stationery Internal purch	770010	Printing&Stationery Internal Sales
780011	Post/Ship/Courier Internal purchase	770011	Post/Ship/Courier Internal Sales
780012	Miscellaneous Internal purchases	770012	Miscellaneous Internal Sales
780013	Computer Charges Internal purchases	770013	Computer Charges Internal Sales
780014	Communications Internal purchases	770014	Communications Internal Sales
780016	Photocopy Internal purchases	770016	Photocopy Internal Sales
780017	Books & Publications Internal purch	770017	Books & Publications Internal Sales
780020	Entertain/Receptions Internal purch	770020	Entertain/Receptions Internal Sales
780024	Staff Develop Costs Internal purch	770024	Staff Develop Costs Internal Sales
780026	Rental Expense Internal purchases	770026	Rental Expense Internal Sales
780027	Contract Services Internal purchase	770027	Contract Services Internal Sales
780029	Computer Software Internal Purch	770029	Computer Software Internal Sales
780032	Utilities Internal purchases	770032	Utilities Internal Sales
780038	Parking on Campus Internal purchase	770038	Parking on Campus Internal Sales
780042	Advertising/Publicity Internal purc	770042	Advertising/Publicity Internal Sale
780046	Professional Fees Internal purchase	770046	Professional Fees Internal Sales
780047	Rental of Equip & Furni Inter Purch		Based on FMAS system FAMIS
780053	Insurance-Truck & Autom InterPurch	770053	Insurance-Truck & Autom Inter Sales
780054	Insurance Internal purchases	770054	Insurance Internal Sales
780056	Equipment Expenditure Internal purc	770056	Equipment Expenditure InternalSales
780065	Contr Serv.Elev Maint. InternPurch		Based on FMAS system FAMIS
780079	Course Materials Internal purchases	770079	Course Materials Internal Sales
780090	Network Equip Internal Purch	770090	Network Equip Internal Sales
780147	Administration Fee Internal purchas	770147	Administration Fee Internal Sales
780150	Telephone Equip/Serv Internal Purch	770150	Telephone Equip/Serv Internal Sales
780208	Lab Tests/Analysis Internal Purchas	770208	Internal Sales – Lab Tests/Analysis
780217	Contract Serv-Design Internal Pur	770217	Contract Serv-Design Internal Sal
780233	Telephone Long Distance Inter purch	700233	Telephone Long Distance Inter Sales
780322	Cip WorkOrders Operation InterPurch		Based on FMAS system FAMIS
780329	Cip Office ConfRm Furnit-InterPurch		Based on FMAS system FAMIS
780425	Security Services Internal Purchase	770425	Security Services Internal Sales
780470	Plumbing & Heating Maint InterPurch		Based on FMAS system FAMIS
780471	Painting & Decor Maint InterPurch		Based on FMAS system FAMIS
780472	Electrical Maintenance Internal Pur		Based on FMAS system FAMIS
780473	Annual Maintenance Internal Purch		Based on FMAS system FAMIS
780475	Vehicle Maintenance Internal Purch		Based on FMAS system FAMIS
780479	Renovations - Internal purchases	770479	Renovations - Internal Sales
780489	Scientific Platform Fees Inter Purc	770489	Scientific Platform Fees Inter Sale

780510 Livestock/Animals Internal purchase  
780512 Travel Internal purchases  
780518 Cip General Contract 6 Internal Pur  
780550 Backbone Network Con Internal purch  
780575 Wireless Connection Internal purch  
780600 Security Equipment Internal purch  
780723 Software -Cloud-based Int purch  
780900 Multimedia Services Internal purch  
770500 Software -Locally installed Int sa.  
770561 License Fees Int Sales

770510 Livestock/Animals Internal Sales  
770512 Travel Internal Sales  
Based on FMAS system FAMIS  
770550 Backbone Network Con Internal Sales  
700575 Wireless Connection Internal Sales  
770600 Security Equipment Internal Sales  
770723 Software -Cloud-based Int sales  
770900 Multi Media Services Internal Sales  
780500 Software -Locally installed Int pu.  
780561 License Fees Int Purch

