HOW TO query a Grant Balance in Banner (FRIGITD)

The form FRIGITD allows authorized users* to view transactions posted to a fund that is linked to a grant in a grant ledger view.

*Authorized User = An individual with Banner access to the Finance module.

Before You Begin:

- This is a grant ledger view of the transactions posted to a fund that is linked to a grant. The transactions are presented from the inception of the grant to date.
- Transactions in other currencies will be posted to the appropriate FOAPAL(s) in the Canadian dollar equivalent.

Viewing the available balance of a Grant:

Steps:

1. Select FRIGITD from the Finance Fast Track Menu on the Main Menu or type FRIGITD in the Go field and hit Enter.
2. Tab to the Grant field and enter the grant number or click on the Search icon to perform a search.
3. Tab to the Fund field and enter the fund code that is linked to the grant or click on the Search icon to perform a search. Tab out and the defaults will come in.
4. Tab to the Program field and clear if all program codes are to be included.
5. Tab to the Activity field and clear if all activity codes are to be included.
6. Tab to the Location field and clear if all location codes are to be included.
7. Select Include Revenue Accounts check box if Revenue accounts transactions are to be returned on the form.
   Note: The available balance is not calculated properly as a result.
8. Click on the Next Block icon or use Ctrl-Page Down if using the keyboard.
9. The transactions will be displayed in summary by account code. The fields displayed included Account, Type, Adjusted Budget, Activity, Commitments and Available Balance.
10. To review the list of transactions for a specific account code, highlight the appropriate row. Select Grant Detail Information (FRIGTRD) from the Options Menu.
Additional Notes:

Positive spending power is defined as the positive available balance, Adjusted Budget less (Activity and Commitments). A grant is overspent if the grant has a negative available balance.

With the introduction of **Budget Availability Checking**, started, pending, completed but not yet approved and disapproved transactions have an immediate impact on your spending power.