Financial Services

FY19 Year-End Reporting and Communication Meeting

AGENDA

Friday, April 5th, 2019
9:30 – 11:00 a.m.
Arts Building – Room 150

1. Year-End Contacts

2. Year-End Memo

3. Year-End Cut-Off Deadlines
   - 1st Cut-off: Tuesday, May 7, 2019
   - Blackout Period: Tuesday, May 7, 2019
   - 2nd Cut-off: Tuesday, May 21, 2019
   - Final Cut-off: Friday, May 31, 2019

4. Year-End Accruals, Recurring and ME Journals
   - Payroll Accruals
   - AP Accruals process

5. Variance Analysis
   - Financial Statement Grouping

6. Endowment Matters
   - Capitalization of Unspent Income

7. RSF – Research Support Fund Outcomes Report

8. Important Tips

   - How To Articles

10. Questions & Comments