

## DWH.FG\_BALANCES\_TRANSACTION\_DET



### Description

#### DWH.FG\_BALANCES.TRANSACTIONS.DET

When using this view, the mandatory fields must always be in your select criteria

#### Reports that use this view:

- a. Monthly Fund by Activity Summary
- b. Monthly Fund Details
- c. Monthly Fund Details by Account Type
- d. Monthly Fund Summary
- e. Monthly Fund Summary by Account Type

### Recommended Selection Fields

#### Chart Code Key

- The primary identification for any "set of books" which is used to uniquely identify that chart from any other in a multi-chart environment.
- It should always be equal the "1" This represents the McGill set of books

#### Univ Fisc Year

- Numeric identifier code for University fiscal year from June 1<sup>st</sup> to May 31<sup>st</sup>
- This is always a 2 digit number. Eg: 01
- It is not recommended to select more than one year at a time.

#### Univ Fisc Period

- Numeric identifier code for a month within the University's fiscal year from June 1<sup>st</sup> to May 31<sup>st</sup>
- This always 2 digits number eg: 04
- Always select one period only when using this view. The balance forwards transactions will cause the report to be out of balance

#### Fund Code key

- This is the Fund Code
- This is a 6 character field
- This is the main element of your FOAPAL
- You may use more than one Fund at a time but BEWARE the report must be designed to handle it.
- Group the report by Fund to display results Fund by Fund
- Note: Using the expression 'Is any value' is the same as not selecting the field at all.

#### Org Code Key

- This is the Organization Code
- This is a 5 digit field
- This represents the department or Budgetary unit responsible and accountable
- You may use more than one Org at a time but BEWARE the report must be designed to handle it.
- Group the report by Org to display results Org by Org

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- Note: Using the expression 'Is any value' is the same as not selecting the field at all.

### Other Fields

Field Name	Field Definition	Description
Chart Title	Specifies a description of the chart of accounts	Chart code = 1 = McGill University
Chart Status	Indicator representing the current status of a Chart Code	A= Active I = Inactive
Univ Fisc Year Title	Specifies a description of the University fiscal year	01=2000/01
Univ Fisc Period Title	Specifies a description of the University fiscal period	01=June
Fund Code Key Fund Code _1 Fund Code _2 Fund Code _3 Fund Code _4	Primary identification for a restriction and source of money Basically, how the money should be spent and where the money came from  Fund Code X, where X is a level 1 through 6 of a hierarchy describing the University's reporting structure	Fund Code = Your Fund For example – Fund = 100001 Fund hierarchy looks like: 1AA = unrestricted university allocation 1001 = univ. allocation to operate units 10001 = regular operating funds 100001 – regular operating fund.

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Field Name	Field Definition	Description
Frozen Ind	Indicator used to temporarily freeze a Fund from any future transaction postings	Y = Frozen
Fund Title Fund Title_1 Fund Title_2 Fund Title_3 Fund Title_4	Specifies a description for the level of fund selected	100001 = Regular Operating Fund
Fund Status Ind	Indicator representing the current status of a Fund Code	A = Active I = Inactive
Organization Code Key Org Code_1 Org Code_2 Org Code_3 Org Code_4 Org Code_5 Org Code_6	Primary identification for departmental entities or budgetary units within the University. Always a 5-digit code  Organization Code X, where X is a level 1 through 8 of a hierarchy describing the University's reporting structure	Example - 00101  90001      Principal 90002      V.P. Academic 90021      Faculty of Arts 00101      Economics Dept  (if applicable see below) Code 5 =    Sub Departmental/ School/Institute level Code 6 =    Lowest Departmental/ School/Institute level
Organization Title Org Title _ 1 Org Title _ 2 Org Title _ 3 Org Title _ 4 Org Title _ 5 Org Title _ 6	Specifies a description of the organization code	00101 = Economics Department
Organization Status Ind	Indicator representing the current status of the organization code	A = Active I = Inactive
Account Code Account Code_1 Account Code_2 Account Code_3	Primary identification describing the nature of the transactions	Example = 700030 Starts with ... 1 = Assets 2 = Liabilities

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Field Name	Field Definition	Description
Account Code_4	Account code X, where X is a level 1 through 4 of a hierarchy describing nature of transaction	3 = Controls 4 = Fund (Capital) Balances 5 = Revenue 6 = Salaries, Wages & Benefits 7 = Expenditures  701 = Direct Operating Expense 7001 = Direct Operating Expense 70022 = Travel 700030 = Travel – Transport - Air
Account Title Account Title_1 Account Title_2 Account Title_3 Account Title_4	Specifies a description of the Account code	700001 = Materials & Supplies
Account Status Ind	Indicator representing the current status of the account code	A = Active I = Inactive
Program Code Program Code_1 Program Code_2 Program Code_3 Program Code_4	Primary identification for the functional reporting classification for tracking the use of funds. Dictated by the Provincial Government to ensure consistent reporting across Quebec universities	Eg: 6703  6 = Student Services 67 = Student Serv Student Aid 670 = Student Serv Student Aid 6703 = Stud Serv Scholar & Bursaries
Program Title Program Title_1 Program Title_2 Program Title_3 Program Title_4	Specifies a description of the Program code	1000 = Teaching 2000 = Research
Program Status Ind	Indicator representing the current status of the program code	A = Active I = Inactive

## DWH.FG\_BALANCES\_TRANSACTION\_DET



Field Name	Field Definition	Description
Activity Code	Primary identification for a free-form element, to be used for independent reporting not required by central administration	MU0078 SHIPPN
Activity Title	Specifies a description of the Activity code	MU0078 = Piano SHIPPN = Shipping
Activity Status Ind	Indicator representing the current status of the activity code	A = Active I = Inactive
Location Code Location Code_1 Location Code_2 Location Code_3	Primary identification for physical whereabouts of financial activity. Depicts campuses, buildings within campus, rooms within buildings  Location code X, where X is a level 1 through 3 of a hierarchy describing physical whereabouts	000102  Code 1 – campus Code 2 = building Code 3 = room
Location Title Location Title_1 Location Title_2 Location Title_3	Specifies a description of the Location code	000102 = Bronfman building
Location Status Ind	Indicator representing the current status of the location code	A = Active I = Inactive
Origin Ind	For internal use only	

## DWH.FG\_BALANCES\_TRANSACTION\_DET



Field Name	Field Definition	Description
Transaction Date	Creation date of document	Date format
Transaction Title	Brief description / particulars of document purpose. Limited to 35 characters	" July 2000 rental M. Smith"
Transaction Amount	The dollar amount of the transaction associated with this particular accounting distribution	Dollars, numeric  NOTE: May be displayed in either the Budget columns, OR Commitment columns OR Actuals column
Doc Code	System generated audit number. First letter indicates document type:	F = feed H= cash deposit I = invoice J = journal P = purchase order R = purchase requisition
Adopted Budget	Budget awarded at the beginning of a fund's year. Also called Original Budget. Relates to Operating ledger (Accounts starting with 5, 6, 7 and 8) only	Dollars, numeric  BD01 or BD03
Adjusted Budget	Adjustments to Adopted Budget throughout the fiscal year. Relates to Operating ledger (Accounts starting with 5, 6, 7 and 8) only	Dollars, numeric  BD02 or BD04
Actuals	Actual revenue, labour and expenditure transactions posted	Dollars, numeric

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Field Name	Field Definition	Description
Encumbrance	A firm obligation for future payment. Usually generated for Purchase Orders and Appointment forms. Relates to Operating ledger (Accounts starting with 5, 6, 7 and 8) only	Dollars, numeric
Budget Reservation	The setting aside of budgets. Usually derived from Purchase requisitions. Relates to Operating ledger (Accounts starting with 5, 6, 7 and 8) only	Dollars, numeric
Accounted Budget	Total budget for a fiscal year, including adopted budget and budget adjustments	Dollars, numeric BD01 + BD02 + BD03 + BD04
Temporary Budget	Non-base budget, not to be used in calculating the future year's budget allocation. Relates to Operating ledger (Accounts starting with 5, 6, 7 and 8) only	Dollars, numeric BD03 and BD04
Remaining Budget	Calculated as [Adopted budget + Adjusted Budget – (Actuals + Encumbrances + Budget reservations)]. Relates to Operating ledger (Accounts starting with 5, 6, 7 and 8) only	Dollars, numeric
GI Debit	The sum of all debit transactions for a given period of time. Relates to Balance sheet (Accounts starting with 1, 2, 3 and 4) only	Dollars, numeric <b>Will return blank because this view looks at the Operating ledger only</b>
GI Credit	The sum of all credit transactions for a given period of time. Relates to Balance sheet (Accounts starting with 1,2,3 and 4) only	Dollars, numeric <b>Will return blank because this view looks at the Operating ledger only</b>

## DWH.FG\_BALANCES\_TRANSACTION\_DET



Field Name	Field Definition	Description
Ledger Ind	Indicates which ledger is updated by this transaction posted	O = operating ledger  <b>Always Operating ledger. No need to select it</b>
Field Code	Known as the field column, describes which bucket(column) a posting affects in a ledger	GDR = Debit in General ledger GCR = Credit in General ledger OEN = Original in Encumbrance ledger AEN = Adjustment in Encumb ledger LIQ = Liquidation in Encumb ledger OBD = Adopted Budget in Operating Ledger (OPAL) ABD = Budget Adjustments in OPAL YTD = Actuals in OPAL ENC = Encumbrance in OPAL RSV = Reservations in OPAL
Header RUCL Code	Four character alphanumeric code identifying an accounting transaction rule class.	APS1/APS2 = Apply Student Charges APS3/APS4 = Apply Student Payments BD01 = Permanent Adopted Budget BD02 = Permanent Budget Adjustments BD03 = Temporary Adopted Budget BD04 = Temporary Budget Adjustments CHS1 = Student Non-cash Chrg/Pmnt CORD= Establish Change Order CSR = McGill Cash Receipt CSS1 = Student Cash Payments CSS2 = Student Payment Release CSU = A/R US \$ Cash Payment DAXL = Exchange Adjustment TAXL DCSR = Direct Cash Receipt DNEC = Cheque C/M w/ Encumb DNNC = Cheque C/M w/o Encumb DNNI = Cheque Invoice w/o Encumb HEEL = Payroll Employee Liability HERL = Payroll Employer Liability HGNL = Payroll Gross Expense HGRB = Payroll Employer-paid benefits HNET = Net Payroll ICEC = Cancel Credit memo w/Encumb ICEI = Cancel Invoice w/Encumb ICNC =Cancel Credit memo w/o Encumb ICNI = Cancel Invoice w/o Encumb IDC = Inter-departmental Charge INEC = Credit Memo w/ Encumbrance INEI = Invoice w/ Encumbrance INNC = Credit memo w/o Encumbrance



## DWH.FG\_BALANCES\_TRANSCATION\_DET



Field Name	Field Definition	Description
		INNI = Invoice w/o Encumbrance JE15 = Intra-fund Journal Entry JE16 = Inter-fund Journal Entry PCLQ = Cancel PO – Reinstatement Request PCRD = Cancel Purchase Order POLQ = Purchase Order Request Liquidat PORD = Establish Purchase Order RBTR = Return rebate on cash receipt RCQP = Cancel requisition REBC = Credit memo – Rebate Tax REBD = Rebate Exchange Difference REBT = Tax Rebate REBX = Tax Rebate Cancellation REQP = Requisition – Reservation RES1 = Student Refunds TAXL = Record Liability for Non-vendor Tax TAXX = Cancel Liability for Non-vendor Tax
RUCL Title	Specifies description of the RUCL code	BD01 = Permanent Adopted Budget
User Id	Initiator/creator of a document	JSMITH34
Doc Reference Number	Unique, user-defined number associated to a document	Sales reference number, Receipt number
Bank Code	To identify cash transactions to a physical bank account, automatically generates cash and inter cash transactions	RC = Royal Bank Cdn Chequing UC = Royal bank US Chequing CD = Royal bank Cdn Deposit UD = Royal bank US Deposit MM = Bank of Montreal Mastercard Deposit

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Field Name	Field Definition	Description
Deposit Number	Deposit number of a related bank deposit slip	
Encumbrance Action Ind	Identifies liquidation action on encumbrance	P-Partial T-Total
Vendor ID	Non-person ID for a vendor	147000610
Vendor Name	The legal name of a vendor	Fisher Scientific Inc.
Vendor Invoice Number	The invoice number related to the actual invoice received from the Vendor	Inv # 6052423
Currency Code	A code which uniquely identifies the type of currency represented in the amount field	USD = U.S dollar – surcharge
Amount	The base currency amount calculated for this accounting record. Used when a currency code is established in this record. Gross Cdn\$	Dollars, numeric
Exchange Amount	The difference between the input transaction and the converted amount. This field is used to balance the exchange accounts associated to each currency code	Dollars, numeric

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Field Name	Field Definition	Description
	Gross Amt less Gross Cdn \$	
Exchange Difference	The difference between the exchange amounts from when the invoice is recorded to when the cheque is written. This field is also used to balance the exchange accounts associated to each currency code	Dollars, numeric
Sum Posting Document	Document number generated in a given posting run	
Detail RUCL Code	The four character alphanumeric code identifying an accounting transaction rule class Sometimes referred to as "Type" on on-line forms, e.g. FGITRND	APS1/APS2 = Apply Student Charges APS3/APS4 = Apply Student Payments BD01 = Permanent Adopted Budget BD02 = Permanent Budget Adjustments BD03 = Temporary Adopted Budget BD04 = Temporary Budget Adjustments CHS1 = Student Non-cash Chrg/Pmnt CORD= Establish Change Order CSR = McGill Cash Receipt CSS1 = Student Cash Payments CSS2 = Student Payment Release CSU = A/R US \$ Cash Payment DAXL = Exchange Adjustment TAXL DCSR = Direct Cash Receipt DNEC = Cheque C/M w/ Encumb DNNC = Cheque C/M w/o Encumb DNNI = Cheque Invoice w/o Encumb HEEL = Payroll Employee Liability HERL = Payroll Employer Liability HGNL = Payroll Gross Expense HGRB = Payroll Employer-paid benefits HNET = Net Payroll ICEC = Cancel Credit memo w/Encumb ICEI = Cancel Invoice w/Encumb ICNC =Cancel Credit memo w/o Encumb ICNI = Cancel Invoice w/o Encumb IDC = Inter-departmental Charge INEC = Credit Memo w/ Encumbrance INEI = Invoice w/ Encumbrance

## DWH.FG\_BALANCES\_TRANSACTION\_DET



Field Name	Field Definition	Description
		INNC = Credit memo w/o Encumbrance INNI = Invoice w/o Encumbrance JE15 = Intra-fund Journal Entry JE16 = Inter-fund Journal Entry PCLQ = Cancel PO – Reinstatement Request PCRD = Cancel Purchase Order POLQ = Purchase Order Request Liquidat PORD = Establish Purchase Order RBTR = Return rebate on cash receipt RCQP = Cancel requisition REBC = Credit memo – Rebate Tax REBD = Rebate Exchange Difference REBT = Tax Rebate REBX = Tax Rebate Cancellation REQP = Requisition – Reservation RES1 = Student Refunds TAXL = Record Liability for Non-vendor Tax TAXX = Cancel Liability for Non-vendor Tax
Activity Date	The date that information for this record was entered or last updated	Date/time format
Detail User ID	The unique identification code of the user who entered the transaction	JSMITH1
Budget ID	The University-defined budget identifier, generally depicting the fiscal year for which the budget is being prepared.	Numeric budget year the transaction is entered
Debit Credit Ind	D (debit) and C (credit) is used for the General Ledger. +(increase) and – (decrease) is used for the Operating Ledger	D/C +/-

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Field Name	Field Definition	Description
Other Data	This is a user-defined free-form description	NOT USED
Amount Ind	To identify which amount will be posted. The Default is "C"	C= converted I = input E= exchange D= exchange difference
Financial Manager Id Fund	Banner Id number of the person responsible and accountable for a given fund	Eg: 150XXXXXX, Principal investigator for a Research Grant
Financial Manager Last Name	Last name of the individual responsible and accountable for a given Fund Code	Eg: Smith
Financial Manager First Name	First name of the individual responsible and accountable for a given Fund Code	Eg: John
Fund Manager Address Type Code	Always defaults to CA which the internal mailing address	CA
Fund Manager Street Line 1	Internal mailing address	Faculty of Arts

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Field Name	Field Definition	Description
Fund Manager Street Line 2	Internal mailing address	Dean's Office
Fund Manager Street Line 3	Internal mailing address	Room 152
Fund Manager City	Internal mailing address	Dawson Hall
Fund Manager Stat Code	Province code	QC
Fund Manager Zip	Internal mailing address	*123
Fund Manager Nation Code	Nation/Country associated with the address of the Fund Manager	