

POSITION AVAILABLE: Clinical Research Assistant

JOB DESCRIPTION:

An immediate full-time position (35 hours/week) is available in the research laboratory of Dr. Mark Eisenberg, at the Centre for Clinical Epidemiology of the Lady Davis Institute (Jewish General Hospital, Montreal, QC). Dr. Eisenberg's research includes knowledge syntheses and clinical trials in public health (e.g., smoking cessation, e-cigarettes, cannabis legalization, opioid crisis) and interventional cardiology.

The primary responsibilities of this position are:

- Conducting systematic reviews, including developing protocols, screening search results, extracting data, and drafting manuscripts for publication;
- Assisting with grant writing and submission; and
- Performing various administrative tasks including CV management, preparing PowerPoint presentations, organizing meetings, and submitting manuscripts to journals.

QUALIFICATIONS:

- Bachelor or Masters degree in epidemiology, public health, or a related field. Recent Bachelor's graduates with an interest in medicine, epidemiology, or a related field are encouraged to apply.
- Proficient with Microsoft Office
- Excellent writing skills in English are required for this position
- Bilingualism an asset, but not required
- Ability to work both independently and in a group is essential
- Experience conducting statistical analyses is an asset, but not required.
- Prior experience with systematic reviews, meta-analyses, and/or clinical trials is an asset

Applications will be accepted until the position is filled. Please note that given the volume of applications, only applicants who are selected for an interview will be contacted.

CONTACT INFORMATION:

Mark J. Eisenberg, MD MPH
c/o Andréa Hébert-Losier, MSc

To apply, please email a cover letter, CV, transcripts (unofficial), and up to three (3) writing samples to andrea.hebert-losier@ladydavis.ca.

Please do not contact Dr. Eisenberg directly regarding this posting.