McGILL UNIVERSITY

Faculty of Engineering
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MEMORANDUM

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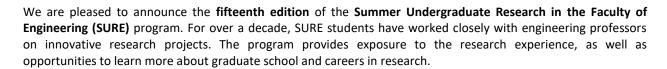Email: sure-info.engineering@mcgill.ca

From: Anne Kietzig, Associate Dean (Student Affairs)
Date: Thursday, January 05, 2023
To: Undergraduate students in the Faculty of Engineering
Re: *Summer Undergraduate Research in the Faculty of Engineering (SURE) program for Summer 2023*

We are pleased to announce the **fifteenth edition** of the **Summer Undergraduate Research in the Faculty of Engineering (SURE)** program. For over a decade, SURE students have worked closely with engineering professors on innovative research projects. The program provides exposure to the research experience, as well as opportunities to learn more about graduate school and careers in research.

The SURE program supports approximately **140 summer research awards**. Around 40 research awards will be made available through the NSERC Undergraduate Student Research Awards (NSERC USRA) program, while the remaining research awards will be funded through the Faculty of Engineering, the Trottier Institute for Sustainable Engineering and Design (TISED), ELATE (Enhancing Learning and Teaching in Engineering) and the support of many generous donors.

The SURE stipend is valued at a minimum of $8,300 per award.

SURE research awards that are funded through the Faculty of Engineering are **available to students irrespective of their citizenship or immigration status** (i.e., the program is open to Canadian citizens, Permanent Residents, and international students). Following NSERC regulations, NSERC USRA awards are available to Canadian citizens and Permanent Residents, and Protected Persons under subsection 95(2) of the Immigration and Refugee Protection Act (Canada) only.

SURE – KEY DATES AND PROGRAM DETAILS

- ➢ **Projects posted on website:**   **by January 16, 2023**
- ➢ **Application period:**   **January 16 – January 30, 2023**
- ➢ **Decisions released:**   **Week of February 20, 2023**
- ➢ **Program dates:**   **May 01 to August 18, 2023**

1. Eligibility:
   - Full-time students in **Year 1 or above (at the time of application)**
   - All students must have a **CGPA of 3.0 or higher**.

2. The program is also open to May 2023 (Winter 2023) graduates. There are additional eligibility requirements For NSERC USRA awards described on the NSERC webpage.

3. Participation in the SURE program will be recorded on continuing McGill students' transcripts as one of *FACC 351-354 – SURE Experience*. This gives continuing McGill students an official record of their participation in the SURE program. Supervisors and SURE participants must complete a Confirmation Form at the end of the program, confirming that the student has completed the SURE program.

4. SURE awards are full time awards with a typical engagement from students of 35 hours weekly for 16 weeks. A vacation request may be accommodated by the supervisor if not in conflict with any SURE events and if the student will make up the missed time. Students' research schedule should be completed during reasonable business hours each day.

HOW TO APPLY TO SURE

1. Plan to attend to the **'SURE Information Session'**, to be held on

   Date: January 16, 2023
   Time: 11:30 am -12:30 pm
   Location: McConnell Engineering Building, Room 204

2. Review available projects on the [SURE website](#) (available by January 16, 2023).

3. Contact the supervisor(s) of projects in which you're interested to discuss your interest in the research, and the anticipated research tasks and deliverables for the project.

4. If you and the supervisor tentatively agree that you should apply to the project, proceed to the Online Student Application form for which a link can be found on the [SURE website](#) under 'How to Apply to SURE'.

5. Students may submit a **maximum of 3 applications**. If a student qualifies for more than one project, it is assumed that they wish to work on all projects equally and thus may be placed in a project at random. Therefore, should the supervisor and student agree to work together, the supervisor should rank only one student and the student should apply to only one project.

6. Please submit a new application form for each project you apply to. Once the Online Student Application has been completed and your transcript uploaded, please save a copy and **email it to your prospective supervisor along with a copy of your Official University Transcript** (McGill students may submit their unofficial Minerva transcripts). External students will be asked to submit an official transcript if they are selected.

7. We anticipate a high level of participation in this program and we therefore recommend that you **discuss your candidacy with potential supervisors well ahead of the deadline**. Note: Application packages (i.e., application form and transcript) are to be submitted to your intended supervisor via email.

8. SURE, and NSERC USRAs will be awarded on a competitive basis and award decisions will be based on CGPA and academic credentials.

I encourage you to apply to the SURE program and engage in one of the many exciting research projects available.

Sincerely,

A. Kietzig

cc: Jim Nicell, Dean, Faculty of Engineering
    Nancy Lewis, Associate Director – Student Affairs, Engineering Student Centre
    Administrative Assistants, all Engineering Departments/Schools