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# SUSTAINABLE LABS WORKING GROUP

October 31, 2018 2:00-3:30 pm, 3610 McTavish, Suite 430

**Present:** Victor Arshad *for* Anne-Marie Durocher, Christian Bouchard (Chair), Isabella Boushey, Emilienne Hamel, Robert Kidd, Teodore Mocanu, Kathleen Ng

**Guest:** Winnie Leung

1. Review agenda and notes from past meeting
  - There were no changes made to the agenda or notes from the past meeting.
2. New business
  - a. University Lab Safety Committee (ULSC): annual report, design guidelines  
Christian (SLWG liaison with the ULSC) indicated that there were no changes to report for the annual meeting.  
**ACTION:**
    - KATHLEEN would change the filename for the Annual Report on the SLWG website (remove “draft”).
3. Business arising

**Re. Sustainable Lab Design Guidelines.** There was discussion about whether there was even space for recycling in labs given that research space was limited and how this would work logistically. Kendra Pomerantz (Zero Waste Coordinator) was apparently working on a project to overhaul public recycling bins and signage for domestic recycling over the next few years.

  - a. Sustainable Labs Awards
    - i. Reviewing criteria & procedures  
Per the previous meeting, Francois proposed a new version of the form, which was subsequently revised by Kathleen, Christian and Robert. This was circulated prior to the meeting and much time was spent discussing the revisions to the nomination form, including the evaluation criteria. Financial sustainability was also discussed, with sponsorship being considered as an option.  
**ACTION:**
      - EVERYONE would consult with their representative areas for feedback and provide final comments to Christian by November 9<sup>th</sup>.
      - VICTOR to follow up with VPR&I re. potential sponsorship of the award.
    - ii. Establishing timelines & milestones  
[Adjourned to next meeting]
  - b. Working group reports [Item adjourned to next meeting]
  - c. Vision2020
    - i. The Office of Sustainability recently launched a Sustainable Travel and Mobility Guide and Staff Sustainability Guide (available [online](#)) that could be of interest to SLWG members.
  - d. Capital Asset Management update [Item adjourned to next meeting]
4. Other business [n/a]

## VISION FOR SUSTAINABLE LABS AT MCGILL

Engage the University community; promote and recognize efforts to reduce material, water, and energy consumption while maximizing cost savings; improve safety and accessibility through optimizing operations, training and awareness.

Approved by the SLWG 30 January 2015