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**Faculty of Education  
Faculty Council  
MINUTES  
October 4, 2023 – 1:00 p.m. – 3:00 p.m.  
Room 233**

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Present:

*Elected members:* Professors Amir Kalan; Allison Gonsalves; Shanna Williams; Rachel Langevin; Benoit Gentil; Tyler Churchward-Venne; Veronica Bergsten; Celena Scheede-Bergdahl; Andee Shuster; Helena Silen; Jenny Kang

*Non-elected members:* Professors Sheryl Smith-Gilman; Victoria Talwar; Caroline Paquette, Marie-Hélène Pennestri, Limin Jao, Stephen Shaw and Gordon Bloom

**CHAIR'S REMARKS**

Interim Dean Victoria Talwar welcomed everyone to the first Faculty Council meeting of the 2023-2024 academic year. The Dean asked members of Faculty Council to introduce themselves around the table. The Dean shared that the first event of the year "We Will Walk Together" was a success. The Dean acknowledged that staffing issues were still an ongoing issue in the Faculty but the Dean is aware of the situation and the Faculty is taking steps to address the situation. The Faculty is actively recruiting new hires.

**ADOPTION OF THE AGENDA OF OCTOBER 4, 2023**

? moved and ? seconded the motion to approve the agenda.

**MOTION CARRIED**

**APPROVAL OF MINUTES OF MARCH 29, 2023**

Amendment: C. Paquette asked B. Gentil to clarify the in the March 29<sup>th</sup> Varia concerning the 30 Credit Diplome d'études Supérieur (DESS) Graduate Short Diplomas would now be a possibility at McGill. Benoit confirmed that this is accurate.

? moved and C. Paquette seconded the motion to approve the Minutes of March 29, 2023.

**MOTION CARRIED**

**CONSULTATIONS & REPORTS**

**ASSOCIATE DEAN ACADEMIC PROGRAMS**

**Teacher education initiatives:**

- The projets inédits en sciences de l'éducation: Ministry offer was sent to all departments. Proposals asked for initiatives to enhance pre-service and in-service teacher education, as well as projects focused on sustainability in teacher education. Internal submissions being reviewed this week. Final, translated proposals are due to Julie Degans by Oct.10-12 to be sent to the Ministry by Oct. 16th the latest.
- The Program « Soutien au parcours de formation en sciences de l'éducation » is being renewed for another year with an allocation of \$769,230 to be awarded to the Faculty of Education.

**Ministry student funding for teacher education:**

- Bourses Perspective:: Stagiaire funding for B.Ed. continues as in the past.(\$2500.00 each stage)
- The “Bourses d'excellence aux futurs enseignants” for B.Ed. students being renewed this year. (\$7500.00 per stage year). The Ministry has informed us that this may be the last year for this offer.
- Bourses de persévérance pour les étudiants inscrits à la maîtrise : For MATL students, the funding will cover an amount up to \$2500 for 15 credits completed in 2023.
- ECP : Soutien aux stages et à la formation pratique dans le domaine de la santé et des services sociaux : \$466,000.00 over 2 years (2023 & 2024).
- Bourses aux doctorantes et aux doctorants en sciences de l'éducation Scholarships for doctoral students in Education- Eligibility criteria:
  - be enrolled in a 3rd cycle degree program in education in the fall 2023 & winter 2024 semesters
  - have Quebec resident status;
  - be interested in the field of didactics or initial teacher training, as demonstrated by the research topic;
  - have an excellent academic record and strong research skills.Priority to candidates who have passed their doctoral examination. Financial support paid in two amounts of \$10,000 in the fall 2023 and winter 2024 terms respectively. Students may receive financial support only once during their doctoral studies.

**CASPER admission test:**

- After discussions and voting from KPE and DISE, and advice from enrolment services, the CASPER admission test has been suspended.
- R scores will be the only entrance requirement for 2024-25.
- UTEPC will further discuss- what can be implemented in the future.

**DISE program Development :**

- Goals continue as last year-revisions may delay.
- Reconnaissance des acquis et des compétences (RAC): Previous funding for RAC program development (\$110,055) & additional funding was added last year (\$100,000). DISE committee presently working on program development with objectives of being ready for May 2023.
- MATL K/elementary Option: Planning underway to develop a K/elementary MATL option. Goal is to be ready for May 2023.

**Accreditation processes:**

- Accreditation process: Deployment plan for accreditation was submitted last year to CAPFE. Ministry had outlined the competencies to be reviewed in all teacher education programs. An early 2025 CAPFE visit was planned.
- CAPFE has been dissolved and mandate has been canceled for this year. Ministry of Education is planning on restructuring the higher institution of education.
- Ministry is proposing the creation of: L'institut national d'excellence en education.

**Marketing & Communication:**

- AD working with Andee & Katherine to support more outreach and recruitment; focus on reaching out to diverse communities as well as looking at low enrollment programs in all departments and other stable programs. Planning with GPS for Graduate programs to be discussed.
- Branches McGill: Explore Day at McGill: DISE will be hosting a 1-hour workshop for High school and CEGEP students from various communities.

<https://www.mcgill.ca/branches/programs/explore-mcgill>

Emmanuel Tabi and 2 PhD students, Welly Minyangadou Ngokobi and Sabi Hinkson, along with Katherine Spandidakis (ISA recruitment Administrator) will be leading the event.

**Open House Oct. 22<sup>nd</sup> 2023:**

- Degane Sougal provided details about the Faculty of Education schedule and events at Open House.

**ASSOCIATE DEAN RESEARCH & INNOVATION**

**OSF checklists -Tables of Commitments:**

- OSR checklists and Table of commitments: when unsure, please consult with ADR before getting the signatures, to avoid multiple rounds of signatures.
- Any commitment (even funds held by the researcher) requires a Table of Commitment.
- Administrative and financial verification are needed at the Faculty level. We receive a high volume of requests and we are short-staffed: **please plan accordingly.**
- Please consult at the Faculty level before reaching out to OSR to avoid confusion and to facilitate the process.
- Thanks given to Chairs, for their help in the process.

**Offering:**

- No-one has been in the position for about a year.
- A graduate student was working a few hours per week during the summer.
- Potentially a new hire in November 2023.
- Thanks for your patience!
- Services we want to develop in the future: documentation to clarify the application process, meeting with new faculty members (faculty should not hesitate to meet with MH Pennestri, if they have any specific needs).

**Research Units (research centers and institutes):**

- Policy on Research Centres being revised in 2023; renamed to *Policy and Procedures on Research Entities*.

**Prizes and Awards:**

- New database: please reach out to MH Pennestri if you were awarded a prize or award. Recipients will be invited to a gala.
- There will be an inventory created of Prizes and Awards that can be applied for for Faculty to refer to.

**Graduate studies:**

- Time to start thinking and planning about admissions. Last year the University did not meet their targets.
- Recruitment activities: an email was sent to GPDs by GPS: ensuring your Department/Program websites are updated, online information sessions.

Question: R. Langevin asked should people be proactive in regards to applying for Awards?

Answer: MH Pennestri responded that there is a committee at the Faculty level that works in collaboration with Central for awards and competitions. Researchers can reach out to the MH Pennestri, if they are interested in a particular award.

## **ASSOCIATE DEAN ADMINISTRATION**

### **Updates on Construction Projects:**

- PENDING: Education Garage is managed solely by FMAS (Facilities Management and Ancillary Services) and is therefore the sole unit responsible for its reopening and operation. The Faculty of Education is not involved with the Garage operations. The Dean's Office communicates regularly with FMAS to obtain updates on the reopening. FMAS was optimistic for an opening at the end of August, but I was recently informed that we are now looking at an opening date in mid-November. If Faculty members or staff require assistance with parking, they should contact Parking Services directly (operating under FMAS). Parking services should be able to propose solutions to Faculty and staff.

### **Ongoing Renovations:**

#### **Active Projects**

- Education 627: update of the space to be functional (removal of computers and arms). Awaiting confirmation of updates to the projection system and podium from TLS.

#### **Request for scientific equipment (Teaching Labs):**

- \$98k of equipment approved for the Science Teaching Lab, Tassone Teaching Lab, and ECP clinic.
- Every year, the University Teaching Lab Working Group (UTLWG) accepts applications to update/replace equipment for our teaching labs. A call for equipment may be issued in October/November, depending on the UTLWG budgets. Please inform the contact persons overseeing a teaching lab you use and communicate any equipment need to the AD-Administration.

#### **Space:**

- Space Audit ongoing. Space allocation to be communicated by the end of 2023.

#### **Coach House Move completed:**

- Users have moved into their new offices/labs at 2001 McGill College in July.

#### **Space In-Kind Contributions for grants:**

- Figures updated from McGill Central.
- The AD - Administration will provide new in-kind dollar amount and ensure availability of the spaces for the project. Not all spaces can be committed, especially during the teaching semester (e.g., Jack Cram). An updated Faculty Table of Commitments will be shared this academic year.
- AD Research and Innovation, Marie-Helene Pennestri, suggested that she be cc'd as well for any space in-kind requests.

Question: R. Langevin asked for signage to indicate that the garage is closed. There was a signage and it has been removed.

Answer: Dean Talwar responded that AD Administration, Caroline Paquette, can request Parking Services to put signage back, it is their responsibility.

Question: R. Langevin asked what is the hold up for the space audit?

Answer: C. Paquette responded there are many ongoing deadlines to deal with for different projects.

### Liaison Librarian and Coordinator

Veronica Bergsten provided the following McLennan Library Update:

- Items are being prepared to move from the Humanities & Social Sciences Library to the McGill University Collections Center. To prepare for the move, items will be moved floor by floor – meaning that the floors will close to prepare items for the move, and then reopen after moving the items from that floor has been completed. Floor 6 will be the first to close, then floor 5, and so on.
- In preparation for the move, books in the catalogue will start to reflect these changes by no longer having the “Hold Request” button. The floor will still be physically accessible, so you will be able to retrieve the item of interest by visiting the Library.
  - Books on the 6<sup>th</sup> floor, the hold button will disappear starting **this Thursday, October 5<sup>th</sup>**. The floor will still be physically accessible until the movers start on **Nov. 3<sup>rd</sup>**.
  - Books on the 3<sup>rd</sup> floor will see the hold button disappear starting **Dec. 21<sup>st</sup>** but they will be physically accessible until the movers start on **Feb. 2<sup>nd</sup>, 2024**.
- To submit a request on an item that no longer has the hold button available, you can submit the [retrieval form](#) (which will typically be available for 1 week after the floor has closed).
  - After this day, items that have been moved will not be accessible until all items in the library have been moved to the Collection Center (which is projected as April 2024).
- Interlibrary Loans from other institutions will still be available – even if we have an item in our collection.
- Veronica will be touching base with faculty members in KPE and will coordinate notifying those in ECP books their research areas and specific dates in more detail. (She will touch base with Sharon as well for Education as a whole).
- Concerned about the number of items you can check out?
  - Additional borrowing cards available ([Faculty Research Cards](#))
  - [Faculty Office Delivery](#)
- Faculty and students can borrow up to 100 items; but Faculty can borrow up to 200 items. There is a Faculty Office Delivery Service available.
- Worried about Course Reserves for the Winter 2024 term?
  - Submit your requests now though the website at <https://www.mcgill.ca/library/services/teaching/course-reserves/request>
- For students:
  - Floors will be closed, but will re-open when movers have finished moving the books on each floor. The same number of study space & seating will increase once books have left each floor.
- Enquiries about the library move can be directed to our Faculty Liaison [Veronica Bergsten](#).

Question: EGSS asked about Study Spaces reserved for Faculty of Education students in the building.

Answer: V. Bergsten responded that there are 10 other libraries with study spaces on campus after McLennan Library closes.

Answer: S. Smith-Gilman responded the Learning Commons space (including the Curriculum lab) is intended for the Faculty of Education.

Question: how long will the Library renovation last?

Answer: V. Bergsten responded that the building will be open for all of 2024 but the renovations will last for three years.

Answer: Dean Talwar informed the members that there will be a presentation on the Library renovations at the next Faculty Council.

## EGSS

### Awards:

EGSS plans on distributing the following awards:

- Academic excellence award (merit based - 3 MA, 3 PhD).
- Student solidarity fund (student initiatives for fall and winter semesters).
- Perseverance award (need-based, 5 MA, 5 PhD).
- Travel awards.

Waiting for funds from PGSS before sending out award callouts, they have advised EGSS that the funds should be received sometime between October and November.

### Events:

**Back to School Pizza Event** was held on Sep 5, 2023. There was pizza, snacks and games in the graduate student lounge. It was an opportunity to meet the current EGSS Council.

**Postcard event** was held on Oct 3, 2023. This was a Arts event to decorate postcards. Snacks and light refreshments were provided.

**Merchandise Sale** was held in September 2023.

**Halloween** Date TBD. Food, snacks and games will be provided in the EGSS Lounge. Props and small costume accessories will be provided for a “photobooth”.

### Graduate student lounge (card key access, room 633):

- Snacks, drinks, stationery, and art supplies are regularly replenished (3~4 times a week).
- Food items (frozen meals, microwavable oatmeal and rice, bagels, bread) are replenished once or twice a week.
- On October 3<sup>rd</sup> 2023, some of the appliances (microwave, coffee machine) were stolen from the lounge and now are being replaced using leftover funds.

### Communications:

- We communicate with students via our monthly newsletters sent through email, our social media (Facebook, Twitter, Instagram), and our website

## EDUS

### Events:

**Grilled Cheese Fest** was held on September 11, 2023 to welcome students (back) and it was a success, sold out of grilled cheese over an hour early!

**Creepy Crawl for the Cure** to be held on October 21, 2023. This Halloween-themed apartment crawl is a charitable fundraiser with all proceeds going to the Canadian Cancer Society.

**EduBuddies** was held on September 16<sup>th</sup> 2023 with 46 mentors/mentee pairs.

**PedTalk** the First PedTalk with Mr. Tino Bordonaro was held on Monday, September 25th from 11:30 a.m. -12:30 p.m. on the topic of the Concerns and Recommendations of the Advisory Board on English Education (ABEE) regarding Bill 96

**Asian Author Library:**

Equity Commissioners Serena Sethi and Nattamon Tokaao curated a list of literature created by Asian authors. This collection of books aims to support Education students with greater resources for Asian representation in literature. Students can use these books for personal enjoyment or use them with their students. The bookshelf is in the Education building lounge

**Cohort Bonding:**

Program-specific representatives have hosted successful events promoting community within their cohorts. Recently had a K/Elem painting picnic event and “Donut Stress” for U3 K/Elem students on FE3.

**VARIA**

Meeting adjourned @ 1:45 p.m.

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**Faculty of Education  
Faculty Council  
MINUTES  
December 6, 2023 – 2:30 – 4:00 p.m.  
Room 233**

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**PRESENT:**

*Elected members:* Professors Allison Gonsalves; Shanna Williams; Tyler Churchward-Venne; Celena Scheede-Bergdahl; Ms. Helena Silen; Ms. Danielle Foster; Ms. Veronica Bergsten

*Non-elected members:* Interim Dean Talwar; Professors Sheryl Smith-Gilman; Caroline Paquette; Marie-Hélène Pennestri; Limin Jao; Stephen Shaw and Gordon Bloom

*Regrets:* Professors Rachel Langevin; Amir Kalan; Benoit Gentil; Mrs. Andee Shuster; Ms. Jenny Kang

**CHAIR'S REMARKS**

Interim Dean Victoria Talwar addressed the tuition hikes and stated that the final government announcement has not come out yet. The University is anticipating cuts and they have frozen all hires (Faculty or staff hires) in hopes that this will help mitigate some of the impact. Very rare cases will be considered on a case-by-case basis.

**ADOPTION OF THE AGENDA OF DECEMBER 6, 2023**

A. Gonsalves moved and S. Shaw seconded the motion to approve the agenda.

**MOTION CARRIED**

**APPROVAL OF MINUTES OF OCTOBER 4, 2023**

S. Smith-Gilman moved and C. Scheede-Bergdahl seconded the motion to approve the Minutes of October 4, 2023.

**MOTION CARRIED**

**QUESTION**

**Question regarding tuition hikes for out-of-province students Appendix [06122023Q1](#)**

- The Faculty of Education nor any specific departments in our Faculty have not been targeted in terms of specific losses and cuts (as an example in regard to the hiring freeze, some units at the University were already informed that they were affected before the broad announcement went out to all the University). All new hires must be approved on a case-by-case basis during the hiring freeze including staff positions funded by donation money.
- Undergraduate enrollment will be affected by the tuition hike, but it does not affect graduate programs (Masters and PhD's).
- The PEVPA has confirmed to the Interim Dean the broad cuts implemented by the University will affect our budget. As a result, we will need to review our course offerings (ie: offering courses with low enrollment, combine course sections); increase admissions offers to qualified applicants and consider other potential revenue generating ideas. There will be a budget planning exercise in the winter based on the official government announcement expected shortly.

- The Dean advised Chairs to be frank at their department meetings; and to be certain to use up any Ministry Funds available.
- Francophone universities are not supportive of this government announcement because it will affect them, however not to the same degree as it will affect McGill and Concordia Universities. The government may make exceptions for Bishops University because of their situation.
- There are no plans at this time to seek legal action against the government to challenge the tuition increase for out-of-province undergraduate applicants. Proposals have been suggested to the government by the Anglophone Universities, but they have not been considered.

## **CONSULTATIONS & REPORTS**

### **ASSOCIATE DEAN ACADEMIC PROGRAMS**

#### **Bill 23:**

Bill 23 will be tabled by the CAQ government this week. The bill has been discussed with the deans of all Quebec universities for several months.

Monday Dec. 4th press conference was held. Teacher Unions, ADEREQ, School boards and Services de scolaires, educational researchers etc. have voiced their opposition to the Bill whereby the changes include:

- the Education Minister's power to direct the continuing education of teachers.
  - the Minister's power to appoint CSS directors general: want CSS to direct in service training. (English school boards have made other arrangements with the CAQ, for now).
  - the abolition of the Comité d'agrément des programmes de formation à l'enseignement (CAPFE – our accreditation system and liaison to the government).
  - the dismantling of the Conseil supérieur de l'éducation (CSE).
  - the creation of the Institut national d'excellence en éducation (teacher education and licensing being affected with fast-track programs without proper consultation and agreements with universities.
- General commentary was devaluing the teaching profession. More news to follow.

#### **DISE: MATL revisioning:**

Work continues creating a research track and course track programs for MATL Secondary program. Plans for a K/elementary and a RAC stream for educators teaching without a license are being considered once revisions go through and better guidelines are offered by the Ministry.

Other RAC programs to meet the needs of English schools in discussion with DISE program directors.

#### **ESSAC (Enrolment & student advisory committee):**

- An accommodations subcommittee to support SAA has been organized. Gaps in the process of communication have been noted. The process is being examined and documented. Suggestions for clearer definitions and improved responses being attempted. Various faculties have different issues. Guidelines/standards need to be better presented to students as well.
- AI in teaching & learning: Report from committee had 2 recommendations
  1. Invite principles how we approach Generative AI- principles based.
  2. Resource, support-and research. A more productive approach was considered – how to work with Gen AI.

AI and discipline process- if AI is used and not referenced it is a discipline issue under cheating & plagiarism. Knowing for certain AI was used –must be sure to have exact proof. Assessments must be clear

in course outlines-PASL principles will support how to use AI. TLS will be having workshops. Instructors can contact TLS if there are questions and if they have good examples to share, TLS will appreciate it.

**School of Continuing Studies & ECP & OFNIE:**

Work is underway for ECP and OFNIE programs listed and administered through SCS (all Certificate programs), will be transferred to Enrollment Services. The goal is to have all work transferred by Fall 2024. Many thanks to SCS administrators, Enrollment services, ECP and OFNIE administrators and Kathy Woo in Finance who are working on this complex transition.

**ASSOCIATE DEAN RESEARCH & INNOVATION**

**CRC and internal awards:**

CRC: For every competition, each Faculty is assigned a cap; that is, a maximum number of nominations it may submit to each vacant chair. Unfortunately, the Faculty of Education cannot submit any application for this current round (April 2024). Please note that the overall CRC vacancies for the whole University are quite limited for this round. As a consequence, this situation is not unique to the Faculty of Education and several other Faculties are in the same situation.

Internal awards: The Province's proposed changes to tuition rates for international and out-of-province Canadian students stand to have grave financial consequences for McGill. Given the budgetary prudence that these proposals compel, we were informed that there will be a pause in awarding new James McGill Professor and William Dawson Scholars for April 2024 as these awards are entirely supported by operating funds. As such, the University will pause plans to hold an Open Call for these internal awards this year.

**Services for research funding:**

VPRI provides a wide range of information and services for research funding, from funding opportunities to the application, award and post-award stages including research compliance and security. Resources are available at the pre-award stage, to support our researchers identify and select funding programs of interest and help them build competitive proposals for research funding.

**Offering:**

- Ida de Oliveira started in the position on November 1, 2023.
- Please email [Offering](#) for any research-related request.
- Workshops to be developed (expense reports, application process and table of commitments, hiring process, mentorship...). Any suggestions are welcome!

**Proposed revisions to the Policy on the Ethical Conduct of Research Involving Human:**

The Policy is undergoing revisions to remove outdated processes from the Policy, move existing procedural content to a new Procedures document and incorporate an updated appeals process compliant with the Tri-Council Policy Statement (TCPS) within the new Procedures.

**Graduate Studies:**

Graduate funding allocation, graduate admissions targets and the graduate awards and fellowships in the Faculty of Education will be sent to the Departments in January.

## ASSOCIATE DEAN ADMINISTRATION

### Updates on Construction Projects:

- PENDING: Education Garage scheduled opening for mid-November pushed back to the New Year (mid-January to end of January). Parking services informed us that there are wiring and server issues that are not resolved.

Once all connections and testing are complete on the equipment, Parking Services will send out a communication to the community stating the reopening of the Education garage and advising what the next steps are to obtain a permit or daily pass.

### Space:

- Space Audit completed. Users who requested spaces are contacted sequentially.
- New postdoc/RA office with hot desks (shared office) will be set up in the basement area shortly.

## Liaison Librarian and Coordinator

### Fiat Lux & McGill University Collections Centre Update:

As mentioned in the October 4<sup>th</sup> Faculty Council meeting, the McLennan-Redpath Library is preparing for the Fiat Lux project (which is anticipated to start in 2025) by moving the library's collection to the Collections Centre in Valleyfield. Since the last meeting:

- The 6<sup>th</sup> floor of the McLennan-Redpath Library has closed, and movers are currently packing books and preparing them for the move. The floor is projected to be closed for another 2-3 weeks.
  - If there are items you require from the 6<sup>th</sup> floor, and providing they have not been packed yet, submit a [Library Pickup Request form](#) *immediately*.
- The 6<sup>th</sup> floor will reopen once the move has been completed, and the 5<sup>th</sup> floor will close sometime in December.

Once books have been packed, they will not be accessible until all items of the Library collection have moved, which will be sometime in March-April 2024. Once each floor reopens, additional furniture will be added to optimize seating in the Library.

### Winter 2024 Update:

If you have not yet submitted your course reserves request for the Winter term, make sure you submit them now. If you require additional assistance with your course reserves, or if you would like to have a library session in your lectures next term, please do not hesitate to reach out to your liaison librarian.

## EGSS

- EGSS Professional and Research Development (PRD) Awards: Funding is allocated based on a three-tiered system:
  - Each tier corresponds to a percentage of the allocated annual budget of \$5,000.
  - Deadline Dec. 2 for events between Sep. 1 – Dec. 31, 2023. There are three callouts throughout the academic year.
  - Funding for students to participate in a professional or research development activity:

- a. Professional Development: participating in a professional development or academic workshop, conference or scholarly meeting (in-person or online) to disseminate, learn or develop a specific skill or knowledge pertinent to your degree.
  - b. Research Development: attending a conference/scholarly event (in-person or online) to present your work, create meaningful connections, receive critical feedback, and broaden your knowledge by taking in expertise from respective fields.
- Post Graduate Student Life Funds: Transfer received from PGSS - \$9,029 on November 19, 2023. Lower amount from previous years; taken from student fees and based on enrollment. The award callouts were significantly delayed.
- Upcoming awards and events:
  - a. Perseverance awards (need-based): 3 MA, 3 PhD.
  - b. Annual EGSS conference in March: submissions due Jan. 15, 2024. Theme of conference: Education for Peace and Social Justice: Theory, Research and Praxis.

## **EDUS**

- Creepy Crawl for the Cure took place on October 21, 2023 and raised \$1400 for the Canadian Cancer Society.
- Queer History Month bake sale was held on October 27, 2023 and raised \$50 for the Project 10, a Montreal-based social services organization for LGBT youth.
- Pedtalks
  - November 6: Decolonizing Pedagogy: restoring relationships presented by Curran Jacobs (attended by 38).
  - November 24: Making CHATGPT Work for You: how teachers can (and should) use CHATGPT presented by Dr. Nikki Lobczowski (attended by 25).
- Fee referenda: a vote was held on two fees: Education Improvement Fund Fee and the Career Advising Fee. It did not meet quorum, so we will do it again next semester during the EDUS election period February 16-18, 2024.
- The Career Fair will be held on February 7, 2024 from 12:00 – 4:00 p.m. in the SSMU Ballroom.
- Cohort bonding events:
  - EDUS merchandise giveaways.
  - Field Experience meetup events.
  - collaboration events with different programs within education.
  - trivia event for McGill 24.

## **VARIA**

Meeting adjourned @ 3:15 p.m.

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**Faculty of Education**  
**Faculty Council**  
**MINUTES**  
**January 31, 2024 – 1:00 – 3:00 p.m.**  
**Room 233**

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Present:

*Elected members:* Professors Allison Gonsalves; Benoit Gentil; Celena Scheede-Bergdahl; Rachel Langevin; Ms. Danielle Foster; Miss Wellysanè Minyangadou Ngokobi; Ms. Andee Shuster

*Non-elected members:* Interim Dean Talwar; Professors Sheryl Smith-Gilman; Caroline Paquette, Marie-Hélène Pennestri, Limin Jao, Stephen Shaw and Gordon Bloom

*Regrets:* Professors Tyler Churchward-Venne, Shannon Williams, Ms. Veronica Bergsten

**CHAIR'S REMARKS**

- In view of the tuition increases there will be budget ramifications consisting of short-term and long-term phases.
- Short-term phase:
  - The University is reducing expenditures for non-essential items.
  - No staff cuts are anticipated in the short term.
  - Zero enrollment and low enrollment courses (below 10 students) may be retired but they can be reinstated if need be. The dean will be reaching out to chairs about this in approximately one month.
  - There is a freeze on hiring and new program development (except programs with external funding. External funding programs will still have to be reviewed and they will require approval).
- The Provost and President are working on a long-term plan, the details are not yet available.
- **QUESTIONS:**
  - Will creating concentrations within existing programs be frozen?  
Sheryl Smith-Gilman will check with Cindy Smith, Course and Program Officer, PEVPA Office.
  - Can new staff be hired for new programs with external funding?  
Dean Talwar responded that, in the short term, we will need formal approval by completing and submitting a document to Prof. Chris Buddle, Associate Provost, PEVPA Office, followed by other approval steps. The department has to prepare a business case to show that the new program will generate revenue. Academic hires are frozen with the exception if it is in the agreement with the donor, and, if the donor is covering the salary.

**ADOPTION OF THE AGENDA OF JANUARY 31, 2024**

B. Gentil moved R. Langevin seconded the motion to approve the agenda.

**MOTION CARRIED**

**APPROVAL OF MINUTES OF DECEMBER 6, 2023**

S. Smith-Gilman moved and S. Shaw seconded the motion to approve the Minutes of December 6, 2023.

**MOTION CARRIED**

## **CONSULTATIONS & REPORTS**

### **ASSOCIATE DEAN ACADEMIC PROGRAMS**

#### **ESSAC (Enrolment & Student Affairs Committee)**

- SAA policies have been reviewed and updated.
- Students who are registered with SAA must have documented medical forms submitted with a diagnosis. Communication with SAA office is important for any complex inquiries.
- Students can apply for temporary accommodations with valid documentation/rationales (i.e. death in family; illness with hospital stay etc...).
- New forms for communication have been in use this semester. It is the student's responsibility. The student should go through SAA Office and the student should advise the instructor. All questions should be addressed to SAA Office.
- Students should not be asking the instructor for accommodation for requests such as note-takers etc. It is the student's responsibility to find a note-taker after notifying the SAA Office.
- Student Safety Abroad Policy has been under review and will be updated (emanated from experiences with COVID pandemic (2020-2021). There are big safety and travel concerns.
- McGill has a travel registry that is mandated for students travelling outside of Canada for a university sanctioned activity (e.g. internships, co-ops, research, field course with instructor etc...). The policy draft is going to Senate. Units can keep in touch with McGill's ISS (international student services) with any inquiries.

#### **II, ABR and EDI Faculty Leadership Council**

- A task force has been working on updating McGill's employment equity act. The revisions were submitted to the Minister of Labour in December 2023. The revisions are built around 3 pillars: removal of barriers to hiring; meaningful consultations and regulatory oversight (ensure law is implemented).
- Some suggestions were proposed for equity hiring improvements and establishing an employment equity commissioner. (Increased hiring of Black & 2SLGBTQI employees).
- Once the government has accepted, McGill will have the go-ahead to collect the necessary data. Further considerations will be had around consultations.
- It is a Positive move that the university is thinking this way and moving forward.
- Black History Month (beginning February 1st) many events have been planned. If any specific event being organized in the faculty, please inform Karen [Diop](#).
- Retention of Black faculty: Provostial delegates are being arranged; Senior Black faculty members to mentor new Black faculty members.
- Emmanuelle Lapointe, Architect Engineer, and the team from Ancillary Services have been working for over a year on establishing gender inclusive bathrooms across McGill. The goal is to have at least one per building. Burnside Hall has a new gender inclusive bathroom with multi stalls.

#### **ALF Forum (Academic Leadership Forum)**

- Last week Academic leaders across McGill had a virtual meeting with the Provost to get a clearer explanation of the impact of recent Quebec government measures.
- Non-resident students will be affected by the tuition increase from \$9000 to \$12,000.
- Claw back to the Quebec government has increased. \$4,900 more imposed on international

Students.

- Current students not included in any of the new measures nor are MA & PhD degrees.
- A \$3000. McGill Scholarship will be given to Canadian out-of-province students for this year-uncertain if it will continue.
- FALL 2025- Francization measures will come into play for all students entering in 2025 from outside of Quebec.
- 80% of operating budget comes from student enrollment.
- Budget planning has been ongoing - 2025 budget underway as well.
- Cutbacks include hiring freeze, reduction of Administration Staff, control of expenses.
- At the next ADEREQ meeting on February 1<sup>st</sup>, the Deans will be discussing many new policies being presented regarding teacher education as well as CAPFE re-institution according to the Ministry.
- There will be a discussion with representatives from the Ministry at the February 2<sup>nd</sup> TMU meeting regarding the above.

#### **PASL Update**

- Sheryl Smith-Gilman will update the Chairs.
- Final assessments can be the same week as exams as per TLS and the Committee, but students need 15 days notice. The ruling that no assignments could be given the last 10 days of school has been lifted.

#### **ASSOCIATE DEAN RESEARCH & INNOVATION**

##### **OSR Checklists**

- Reminder to send OSR checklists to Offering and plan accordingly, especially when there is a contribution.
- **QUESTION:** A request to define what an in-kind contribution is and to send clarifying information to the Chairs was made.
- Marie-Helene Pennestri informed Faculty Council that Andee Shuster is working on a section of the Faculty Website for research.
  - If you have a grant as a contribution, it still has to be approved.
  - It depends on the grant you are applying to when using an in-kind contribution.
  - Applicants should verify all this info with Offering before they ask for Chair's approval.
  - It was suggested a workshop about in-kind contributions would be helpful.
  - The Dean suggested early academics should contact Marie-Helene Pennestri for guidance well in advance to review and make changes before obtaining signatures.

##### **2024 Congress of the Humanities and Social Sciences**

McGill will host the 2024 Congress of the Humanities and Social Sciences and in this context, the Faculty of Education will host the Canadian Society for the Study of Education Conference (CSSE), June 12-17, 2024. The CSSE will be held on main campus and not in the Education Building. The programming, room bookings etc is done by the organizer.

- The Faculty is organizing three events:
  - 1- Alumni reception (Ariel Swan)
  - 2- Research Symposium (Faculty members)
  - 3- Graduate Poster Session (students – there will be a dedicated time for our graduate students to present)

- Our theme is navigating educational challenges, fostering students' success and resilience: Areas: empowering education; Indigenous education; leadership in education; mental and physical health in education; promoting justice, equity, diversity, inclusion and belonging in education; sustainable education, students' well-being; and technology and innovation in education.
- We would like to showcase the diversity of the Faculty's expertise, so presentations from all departments are welcome.
- Degane Sougal will be putting out a call for volunteers once we are aware of the scheduling etc. Registration fee will be waived for volunteers.

### **Graduate Studies**

- Graduate Funding Allocation, Admissions Targets & Graduate Awards/Fellowships will be ready this week. Departments will submit their plan to the Dean's office for approval. Marie-Helene Pennestri will schedule a meeting with each Department and work collaboratively.
- GPS: Different tools available to support our recruitment.

## **ASSOCIATE DEAN ADMINISTRATION**

### **Updates on Construction Projects**

#### **Pending:**

- Education Building Garage delayed. The garage will then open for permit holders only once sensors are activated. Reminder of the equipment is hoped to be functioning by mid-February or sooner for all other users. Dates are tentative.

#### **Active Projects:**

- Currie Gym 305/6 and 408/9 Classrooms.
- Education 3rd Floor Active Learning Classroom – Final touches to design – presentation of layout
- Gender-friendly stalls on the 3rd floor.
- The new active classrooms on the 3<sup>rd</sup> floor are equipped with projectors and will work well for small classes of 5 to 10 students.
- Office space on the third floor will not be lost but during renovations access may be difficult.
- The capacity in active classrooms is 8 to 11 students per table or ~50 to 80 students.

#### **Future Projects:**

- Classroom bundles on the list for renovation: [613, 624, 629, 539], [431, 433, 434, 437], [211, 216]. Suggestions welcome for active classrooms, hybrid classrooms and other needs.

#### **Classroom technology:**

Please make sure to always report problems to IT by opening a ticket (via classroom phone or online) and inform [buildingdirector.education@mcgill.ca](mailto:buildingdirector.education@mcgill.ca) of the issue so that we can follow-up as well.

## **LIAISON LIBRARIAN AND COORDINATOR**

### **Fiat Lux & McGill University Collections Centre Update:**

As mentioned in the December 6<sup>th</sup> Faculty Council meeting, the McLennan-Redpath Library is preparing for the Fiat Lux project (which is anticipated to start in 2025) by moving the library's collection to the Collections Centre. Since the last meeting:

- The 5<sup>th</sup> floor of the McLennan Library is projected to close on January 25<sup>th</sup>, 2024.  
If there are items you require from the 5<sup>th</sup> floor, and providing they have not been packed yet, submit a [Library Pickup Request form](#) *immediately*.

Once books have been packed, they will not be accessible until all items of the Library collection have moved, which will be sometime in March-April 2024. Once each floor reopens, additional furniture will be added to optimize seating in the Library.

#### **Winter 2024 Update:**

If you have not yet submitted your course reserves request for the Winter term, make sure you submit them now. If you require additional assistance with your course reserves, or if you would be interested in having a Library workshop, please feel free reach out to your liaison librarian. The Liaison Librarians for the Faculty of Education are:

- Sharon Rankin, Education (general)
- Emily Kingsland (returning from maternity leave January 31<sup>st</sup>), Educational and Counselling Psychology
- Veronica Bergsten, Kinesiology & Physical Education

#### **EGSS**

- **EGSS President's Resignation** was effective January 20<sup>th</sup>, 2024. PGSS and EGSS have been notified and next steps are being discussed.
- **Wellysanè Minyangadou Ngokobi** attended Faculty Council representing EGSS.
- **RECESS** Letter (see [here](#))  
EGSS and EDUS have been notified and have met. Next steps are being discussed.
- **Upcoming awards and events:**
  - a. Professional and Research Development awards, Round 2: Deadline Feb. 17, 2024
  - b. Perseverance awards (need-based); 3 MA, 3 PhD: TBD
  - c. Annual conference (March 21-22)
    - Theme of conference: Education for Peace and Social Justice: Theory, Research and Praxis
    - The Art Show component will be led by Melissa Ledo with an art show at the end of the conference.

#### **EDUS**

- **Education Career Fair** will take place on Wednesday, February 7 from 12-4 PM in the SSMU Ballroom. Fifty employers are coming, an increase from last year.
- **Grad Ball** will take place April 20<sup>th</sup>. Ticket prices are not yet set. Tickets will be available for non-Education students, but the priority goes to graduating Education undergraduates.

- **PedTalks:**
  - Most recent Pedtalk: *Teaching with our whole selves: channel our gifts and challenges to foster engagement, community, and connection in the classroom.* Hosted by Rachel Thorne
  - Upcoming PedTalks: PedTalk on Climate Justice/Sustainability with Justus Wachs, PhD Student and EDGC 335 complementary course instructor
- **Program Events:**
  - Program representatives have been planning many events for their cohorts to promote community within the faculty.
  - Past events: paint & sip, “Donut Stress” during teaching internships, collaborative study sessions.
  - Upcoming bonding event coming next month among U2s in all programs.
- **Other Initiatives:**
  - Wellness packs: Valentine’s Day themed items for students to destress during midterms.
  - Beginning stages in valedictorian selection. The deadline is at the end of March.
  - McGill24 Trivia participation. Trivia topic: “Famous Teachers in Media.”
  - A U3 B. A. Education in Global Contexts representative position has been added to EdUS council.
- **Tuition Hikes:**
  - EDUS is working on ways to show solidarity against the tuition hikes including wearing red squares to show their support. There are no plans for a strike at this point against the hikes.

## VARIA

- A request was made if the reports for Faculty Council could be shared before the Faculty Council meeting.  
As per our [Constitution](#), a call for Agenda Items has to be sent out at least ten (10) days prior to the Faculty Council meeting. The draft agenda for Faculty Council is approved five working days prior to Faculty Council and the reports are not prepared that far in advance.
- McGill24 takes place on March 13<sup>th</sup>, 2024.

Meeting adjourned @ 2:15 p.m

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**Faculty of Education  
Faculty Council  
MINUTES  
March 27, 2024 – 1:00 – 3:00 p.m.  
Room 233**

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Present:

*Elected members:* Professors Allison Gonsalves; Pengfei Zhao; Shanna Williams; Benoit Gentil; Rachel Langevin; Ms. Helena Silen; Ms. Danielle Foster; Miss Wellysanè Minyangadou Ngokobi

*Non-elected members:* Interim Dean Talwar; Professors Sheryl Smith-Gilman; Caroline Paquette; Marie-Hélène Pennestri; Limin Jao; Steven Shaw; Gordon Bloom

*Regrets:* Professors Tyler Churchward-Venne; Celena Scheede-Bergdahl; Ms. Veronica Bergsten; Ms. Andee Shuster

Guests: Rhoda Nanre Nafziger will present the motion

**CHAIR'S REMARKS**

Dean Talwar congratulated EDUS on their successful conference. The Dean remarked there are only a few weeks left of term. Meanwhile, the Teaching Assistant strike is ongoing, and hopefully will be over soon.

Question: Allison Gonsalves followed up on her request from the January 31<sup>st</sup>, 2024, Faculty Council meeting if the reports delivered at Faculty Council could be shared with the Faculty Council members prior to the Faculty Council meeting.

Answer: Dean Talwar responded that these are informal remarks not official reports for Faculty Council. As the next meeting will be overseen by the new Dean, this request will be referred to the new Dean.

**ADOPTION OF THE AGENDA OF MARCH 27, 2024**

Steven Shaw moved, and Benoit Gentil seconded the motion to approve the agenda.

**MOTION CARRIED**

**APPROVAL OF MINUTES OF JANUARY 31, 2024**

Sheryl Smith-Gilman moved, and Benoit Gentil seconded the motion to approve the Minutes of January 31, 2024.

**MOTION CARRIED**

**MOTION: FACULTY COUNCIL FOR THE ESTABLISHMENT OF THE ADVISORY COMMITTEE ON BLACK INITIATIVES ([Appendix 27032024M1](#))**

Rhoda Nanre Nafziger presented the motion on the new Advisory Committee on Black Initiatives addressing anti-blackness in education. This committee will serve as an advisory committee, reporting directly to the Dean. It does not replace any existing committees in place, but it can provide support to departmental committees and oversee Faculty wide initiatives.

Question: Steven Shaw asked if the committee would have access to salary tables, recruitment, retention information?

Answer: Dean Talwar clarified that this is an advisory committee to guide and be a conduit of knowledge. Items such as salaries, recruitment, retention relate to private information where provisions for privacy and confidentiality have to be maintained and fall under the jurisdiction of departments, the Dean's Office and Provost's office.

Question: Limin Jao asked how are members appointed for the composition?

Answer: Dean Talwar responded the departments will send out an open call for one (1) staff and one (1) student representative based on the criteria in the motion. The Chair will decide how nominations will be reviewed.

Question: Limin Jao asked what happens in the event the departments don't have enough people to nominate?

Answer: Nanre Nafziger responded that the majority representation should be black. If seven (7) members are not possible, a minimum of five (5) members are required.

#### **MOTION VOTE**

The motion was voted on and the result were eight (8) In Favor, 0 Against and 0 Abstention Benoit Gentil moved, and Allison Gonsalves seconded the motion to approve the Motion.

#### **MOTION CARRIED**

### **CONSULTATIONS & REPORTS**

#### **ASSOCIATE DEAN ACADEMIC PROGRAMS**

##### **1. ESSAC (Enrolment & Student Affairs Committee) updates:**

###### **a. CNRQ (Canadian non-resident of Quebec) students:**

- The new rate of tuition for CNRQ students will apply to newly admitted first-cycle and second-cycle non-thesis students who enroll in fall 2024 and beyond. This includes Special and Visiting students.
- CNRQ students who are currently enrolled at McGill will not be impacted. These students will be "grandfathered" using the rate of tuition in place when they were admitted prior to fall 2024 (subject to an annual index on at a rate of approximately/historically 3%each year).
- CANADA Awards for out of province students have been inaugurated. Emails with information are included in acceptance letters. The Canada Award (CA) is available to CNRQ full-time degree seeking students in eligible programs.

<https://www.mcgill.ca/undergraduate-admissions/canada-award>)

The following are not eligible for the Canada Award:

- Certificate and Diploma seeking students
- Graduate non-thesis program students
- Visiting and Special students
- Students in a qualifying year
- Students studying part time (under 12 credits)

b. **Student Safety Abroad** follow up from last meeting:

- Keep Me SAFE (<https://www.keepmesafe.org>) is a mental health support program available free to all McGill students. They offer confidential crisis and appointment-based support- 24/7 no matter where the student is in the world. (App available).

c. **McGill EEO** (Enriched Educational Opportunities) support: Undergraduate & Graduate students.

- Bursaries available (through Financial Aid) for support and recognition of non-credit experiences (e.g. field work, field course, research/project participation) where extra funding is needed.

- Faculty member supports rationale for eligibility and provides student with written recognition/ budget must be prepared for application and rationale for needed funding.

Important student work outside of program can be recognized (funded or not) on a co-curricular record transcript (official university record to complement transcripts).

Question: Allison Gonsalves asked if graduate students can apply for funding with their research?

Answer: Sheryl Smith-Gilman responded it can't be used to fund their research, but it can help with their experience.

Question: Benoit Gentil asked if Mitacs students could qualify?

Answer: Sheryl Smith-Gilman responded to check on the Financial Aid [website](#) for Enriched Educational Opportunities (EEO)

**2. Policy for the Accommodation on Religious Holy Days** (in the process of being updated).

- To ensure students are not to be penalized if they cannot write exams or be otherwise assessed where such activity conflicts with their religious observance on their holy days.

- Policy for students who, because of their religious observance, cannot meet their academic requirements, other than final exams, are responsible for informing their instructor, with two (2) weeks' notice of a conflict.

Some recommendations include (but not limited to):

- rescheduling the assessment, or

- preparing an alternative assessment, or

- shifting the weight assigned to the assessment to other components of the assessment, in accordance with the Policy on Assessment of Student Learning.

**3. Teacher Education Programs:**

- **CAPFE** has been reinstated and will be transformed over the next 3 years into the Ministry's Department of Higher Education.

- The DISE faculty member sitting on the CAPFE board to represent English universities is Caroline Riches.

- **New Ministry document** has recommended pathways to fast-track educators teaching without a brevet. Program could be offered for second cycle training of 30 credits, to accelerate the upgrading of teachers and teachers not legally qualified (they must have a BA); Falls under Ministry's DESS (diplômes d'études supérieures spécialisées). Capacity and necessity for English schools being explored and under discussion in DISE. Some universities have started this with 30 credit teaching certificates (not a brevet) for TES, French Immersion and Pre-School.

- **EETC (& TECFEE)**- Ministry committee has carried out an analysis of the TECFEE. A report has been published. Recommendations have been made for the rewriting of both exams. Oral components in

consideration to be added to exam. Committees are being developed for the rewriting of both language exams.

There was a question in the last Faculty Council Minutes if concentrations could be added to programs with the current freeze. The response is yes, however, you need to obtain authorization from Professor Chris Buddle, Dean of Students, to proceed with a new concentration or complimentary option. Sheryl Smith-Gilman would be happy to answer any questions on this matter.

## **ASSOCIATE DEAN RESEARCH & INNOVATION**

### **Research Central Committee (RAQ):**

- **FRQ**

the 3 funds (FRQS, FRQSC, FRQNT) will be merged into a single one: FRQ. Change in the structure but no impact on the different programs or funding.

Question: Rachel Langevin asked if it will now be one entity with 3 arms?

Answer: Marie-Hélène Pennestri responded there will be no change in money envelope and funding. This is just a change in the structure.

- **Horizon Europe** (Pillar II)

New research opportunity, especially for researchers with collaborations in Europe.

Since December 2023, Canada is considered an Associated Country to Pillar II of Horizon Europe.

McGill-based teams can both to lead and joint - and obtain funding directly from the European Commission:

<https://www.mcgill.ca/research/research/funding> (under international funding).

- **Policy on Sensitive Technology Research and Affiliations of Concern (STRAC)**

Will be in effect as of May 1<sup>st</sup>, 2024, for identified programs, eventually, it will apply to all Tri-Agency / CFI programs.

Two key aspects:

1. Sensitive Technology Research Areas
2. Affiliation or funding received from a Named Research Organization.

- **Canadian Society for the Study of Education (CSSE):**

We are reviewing submissions for the Faculty members symposium and for the graduate students poster presentations.

- **William Dawson Scholar:**

The Office of the Provost & Executive Vice-President (Academic) has announced a Call for McGill's Internal Awards. The Faculty of Education has the opportunity to nominate one William Dawson Scholar. Our office has initiated an internal call and is currently accepting applications until March 27. We will start the evaluation process soon (same rigorous evaluation process as CRC).

Dean Talwar clarified we have one (1) spot to put a candidate forward at the University level. The Faculty uses the same criteria at the Faculty level as at the University and Federal level.

Candidates can self-nominate at the Faculty level and Offering will work with the nominees.

## **Graduate studies**

- **Admissions:**

Marie-Hélène Pennestri thanked all Departments for their collaboration and encouraged them to continue their hard work to recruit as many excellent candidates as possible in our outstanding programs.

Please prioritize sending offers to international students if not done yet.

If approval is needed from ADR (Graduate Studies) please follow up by email with Marie-Hélène Pennestri as there is no automatic notification.

Dean Talwar asked Chairs to reach out to applicants to follow up on outstanding offers of admissions.

Question: Rachel Langevin enquired, as ECP give a deadline to accept offers in letters of admission, if she gets a sense of refusal, can she offer the spot to someone else on the wait list?

Answer: Marie-Hélène Pennestri responded not before April 15<sup>th</sup>. She recommended Rachel Langevin check with the Graduate Program Director or Chair.

Steven Shaw, Chair of ECP also responded do not put formal or informal pressure to accept before April 15<sup>th</sup> because CPA will flag that in your accreditation.

Faculty awards (graduate students):

We are receiving the applications from the Departments and Marie-Hélène Pennestri's office will supervise the Faculty ranking process in the next weeks.

Question: Allison Gonsalves asked about the timeline to prepare for the Faculty Awards.

Answer: Marie-Hélène Pennestri responded there is ~ a 2-week time period to prepare.

Marie-Hélène Pennestri requested academics reach out to Offering or herself, if they want to apply to a grant or if they have a question, idea, request about research or graduate studies before reaching out to OSR or GPS. It is easier for us to help if we have a global picture of the applicant's needs.

## **ASSOCIATE DEAN ADMINISTRATION**

### **Updates on Construction Projects:**

PENDING: Education Garage is open to permit holders. Reminder of the equipment is hoped to be functioning soon and will then be open to all other users.

Question: Rachel Langevin asked when will guest visitor parking be available?

Answer: Caroline Paquette did not have that information.

Question: Rachel Langevin asked how to obtain visitor passes?

Answer: Paid parking passes are available through Parking Services. They offer 5 passes, and one is free. The passes would be charged to a FOAPAL. Vanessa Bridgman can assist with obtaining the parking passes.

Building Access:

- Research activities permitted off hours.
- Please limit the number of visitors.

- Keep a registry of visitors. This information may be requested to be provided to Security Services in case of an incident.
- Always Carry McGill ID. Security may ask you to leave the building if they cannot identify you.
- Make sure to accompany visitors outside the building during off hours.
- Events that are unrelated to McGill's academic and research mission are not permitted off hours.
- For Events that involve catering, larger crowds or may represent a significant load for building, services will need to be approved and could incur additional costs (e.g., building services, porter, security).

Shannon Williams added that there should be no one coming in for clinics on the weekend, that would be a breach of the regulations.

Caroline Paquette reminded everyone that the Building Director, Vanessa Bridgman has moved on. There is reduced staff in the Dean's office and therefore, expect delays in our response time.

### **LIAISON LIBRARIAN AND COORDINATOR**

Dean Talwar gave the following updates on behalf of Veronica Bergsten, who sent her regrets.

#### **Fiat Lux & McGill University Collections Centre Update:**

Since the last Faculty Council meeting (January 31):

- The 3<sup>rd</sup>, 5<sup>th</sup>, and 6<sup>th</sup> floors of the McLennan Library collection have been moved to the McGill University Collections Centre (MUCC).
- As of March 20<sup>th</sup>, the 3<sup>rd</sup> floor of the Redpath Library is now closed. If you require an item from this floor, please submit a [Library Service pick up form](#).

If there is an item that you need to request and it is listed as being in Robotic Shelving, please note that it can be requested as an Interlibrary Loan (ILL) through another institution. An ILL request can be submitted through Sofia via the item record, or it can be created manually. If anyone have any questions or concerns about submitting an ILL request, they should contact their Liaison Librarian.

In previous meetings, it was communicated that items at the MUCC will be accessible once all items have been moved. The original timeframe that was shared was the end of March. The projected availability of items is now delayed to the beginning of July.

#### **Summer 2024 Update**

For faculty and instructors that will be teaching in the Summer 2024 term, they can begin to submit their course reserves now. If they require additional assistance with their course reserves, or if they are interested in having a Library workshop, please feel free reach out to their liaison librarian. The Liaison Librarians for the Faculty of Education are:

- Sharon Rankin, Education (general)
- Emily Kingsland, Educational and Counselling Psychology
- Veronica Bergsten, Kinesiology & Physical Education

## EGSS

- **EGSS Conference 2024** will be held March 21-22, 2024. This year's conference will feature 50 Oral Presentations; 11 Fast Five Presentations; 6 Poster Presentations; 2 Panel Presentations; 2 Workshops, and 2 Keynote Presentations. Details of the conference can be found on the conference website: <https://egssconference.wixsite.com/website/general>
- There will be **4 EGSS Academic Excellence (AE) Awards**. The call for the Academic Excellence Awards was sent out on February 26th. The deadline was March 15th, 2024. The Value of each Award is \$750. The Academic Excellence Award will be given to 4 master-level students and 4 doctoral-level students.
- Wellysanè Minyangadou Ngokobi informed Faculty Council of her Resignation from EGSS Council. Following the update for February, one more council member (VP Academics) resigned from her position, citing personal reasons. The current members of EGSS are: DISE Representative (Martin Ako), VP EDI (Wellysanè Minyangadou Ngokobi), Conference Co-Chairs (Renee Davy and Sitong Wang). There are not enough members (currently there are 3 members) of EGSS to take action and make decisions.

## EDUS

- **Winter 2024 Elections:** The election period finished February 19, and results are [here](#). The 2024-2025 EdUS will be a mix of returning students and new students joining the council. Danielle Foster was re-elected a president.
- **Referendum Questions:** The Office of Student Life and Learning have approved the referendum questions for the following fees:
  - Education Improvement Fund Fee
  - Career Advising Fee
- **EdUS Response to Student Letter:**
  - EdUS** received a letter signed by 72 students, 34 of whom are undergraduates, asking for EdUS to support their effort regarding what's happening in Palestine and Israel.
  - EdUS has committed to donating funds to Anera, which is an organization providing menstrual care products to those affected in the Middle East.
  - EdUS has also been drafting a statement to demonstrate support for our students and provide local wellness resources.
- **Valedictorian Committee**
  - A Valedictorian has been selected and once they have been notified and they have accepted, the information will be relayed to the Dean's Office.
- **EdUS Events**
  - PedTalk: Topic: Why Education is Important: What We Can Learn from Spoken Word Poets and Activists with Speaker: Dr. Emmanuel Tabi took place on March 13 @ 4 p.m.
  - Grad ball will take place on April 20th @ Espace Vieux-Port. To fundraise for the event, we hosted a Saint Patrick's Day themed Apartment Crawl Friday, March 15, and Detention Den on March 13.

- Frosh preparations are underway. Accepting applications for Coordinators, Leaders, and O-Staff
- Wellness Week takes place March 25-29, 2024. Activities include therapy dogs, wellness packs, social media campaigns, etc.
- EdUS have donated \$500 to Anera and \$500 to Save the Children to donate products to Israel.

**VARIA**

Meeting adjourned @ 2:15 p.m.