

### **PhD 3rd year Fall**

**Objective:** Produce a 3-page comprehensive proposal

**Process:**

- Enroll in HD seminar 3 (EDPE683)
- Consult with advisor on topic and focus
- Prepare the proposal
  - Conduct a thorough literature review
  - Organize literature in a database
  - Decide on approach (e.g., meta-analysis, meta-synthesis, narrative reviews)\*
  - Identify unique lens/theory\*
  - Unique methodology\*

**Submit draft on due date stated in EDPE 683 syllabus (mid-November)**

### **Preparation for PhD 3rd year Winter**

- Submit proposal to Graduate Program Director (GPD) December 7th.
- GPD assigns to Readers 1 & 2 (R1 & R2)
- R1 & R2 will have feedback within 10 business days.
- GPD sends results by mid-January .
- Decisions:
  - Revise & resubmit
    - Student revises proposal and resubmits to GPD by **10** business days since receiving decision or within timeline recommended by readers
  - Accepted with minor revision
    - Student revises proposal and resubmits to GPD by **10** business days since receiving decision within timeline recommended by readers
- Accepted

### **PhD 3rd year Winter**

**Objective:** Write the comprehensive paper

**Process:**

- Enroll in HD seminar 4 (EDPE686)
- Work with course support. (i.e., instructor(s), peer-review from students enrolled in EDPE 686)
- N.B. There should be no consultation or review with supervisor after proposal is submitted.
- Prepare the paper
  - Write an outline
  - Organize information into sections that allow information to flow from one to the next
  - Refer to the rubric for evaluative criteria

**Submit draft on due date stated in EDPE 686 syllabus (April 15th)**

### **PhD 3rd year Summer**

**Objective:** Revise and submit the comprehensive paper

**Process:**

- Enroll in EDPE708
- Receive feedback from instructor in early May.
- Revise proposal according to comments received in EDPE 686.
- **Submit paper by June 30<sup>th</sup> to GPD**, who will send to R1 & R2
- Evaluation will be provided within 15 business days (taking into account Faculty members' vacation schedules)
- Decisions:
  - 'Yes' from R1&R2 → Pass
  - 'Yes' + 'No' → GPD will send to R3 to decide
- Student will have 6 weeks to revise & resubmit after R3's extensive feedback → Evaluation cycle restarts

\*The comprehensive paper usually takes one of 3 forms: (1) Meta-analysis: A meta-analysis of research in an area to reveal new understandings of the current state of the field; (2) Unique lens/theory: A critical review of the literature, offering a unique lens on the area by applying a new theoretical model/perspective to the area; or by taking two separate literatures that have not traditionally been looked at together that actually inform each other and create an integrated picture of behavior/development. In either case, the comprehensive provides a significant and original contribution to the field that extends beyond a simple restating of existing literature; or, (3) Unique methodology critique: A methodological paper where there is a systematic critique of the methodology used within a certain area and/or suggestions taken from another field of new methodological directions that can be taken that would further the research in the field and advance the research questions that can be studied. Thus, a comprehensive analysis of methodology of current research in a field new information/understanding of the area produces a significant and original contribution to the area.

Note 1: The *Publication Manual of the American Psychological Association, Seventh Edition* (2020) is the official source for APA style.

Note 2: Every effort should be made to adhere to deadlines provided by the course instructors of EDPE 683 and EDPE 686, and, they and program faculty have been flexible given the circumstances created by COVID-19. As well, flexibility has been built in automatically via the different sessions within which students can register for EDPE 708. Conversely, If the timeline should change for the reviewers, the student will be informed by the GPD.