Students who request that a course be considered for equivalence in their program are responsible for providing the information below and obtaining the required signatures. The steps in establishing equivalence are as follows:

(i) Answer questions 1-3 below.
(ii) Submit this form along with the syllabus (see #3) to the instructor named in #3.
(iii) The instructor should indicate by signing below agreement that the completed course is equivalent to the McGill course.
(iv) Submit this form together with the syllabus and copy of the relevant transcript to the Director of Training for final signature, along with a copy of the McGill Transfer Credit Form available here: http://www.is.mcgill.ca/wfiles/SIS/transfer_credit_form.pdf

1. The course for which equivalence is requested.
   Course Name: __________________________
   Course#: ____________________________
   Number of credits: ________________

2. Course which has already been completed.
   Name of institution: __________________________
   Course Name: ____________________________
   Course#: ____________________________
   Number of credits: ________________

3. Name of the most recent instructor of the course for which equivalence is requested.
   Name: ____________________________
Document Check List

☐ Please check the box to the left and attach (a) a copy of the syllabus for the course previously completed and (b) a copy of the transcript for the course previously completed.

Instructor’s name: ________________________________

Instructor’s signature: ___________________________ Date: ______________

Training Director’s name: _________________________

Training Director’s signature: ______________________ Date: ____________