



McGill

Department of Electrical & Computer Engineering
Faculty of Engineering
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Grader Schedule Form

This grader schedule should be filled out at the beginning of the semester by the grader and course instructor. It aims at defining the schedule of work hours during the semester.

The completed and signed form should be given to the Department office via email (appointment.ece@mcgill.ca). One copy should be kept by the supervisor and one by the employee.

Course Name and Number: _____	Term: _____
Number of Students Registered: _____	
Name of Course Instructor: _____	Signature: _____
Name of Grader: _____	McGill Status: <i>i.e. B.Eng, M.Eng, PhD</i> _____
ID Number: _____	
Email: _____	Signature: _____

	# Hours	Tasks
Week 1		
Week 2		
Week 3		
Week 4		
Week 5		
Week 6		
Week 7		
Week 8		
Week 9		
Week 10		
Week 11		
Week 12		
Week 13		
Week 14		
Week 15		
TOTAL		