Instructor: Tomoko Ikeda
Office Hours (by appointment):
Tomoko Ikeda
688 Sherbrooke, Room 252
Email: tomoko.ikeda@mcgill.ca

Time: Tuesday and Thursday, 8:35am–9:55am

Location: SH688–465 Classes will NOT be recorded

Pre-requisite: Satisfactory completion of EAST340 or equivalent.

Required Textbook and Materials:
Nanako Miyazaki (2016). Ryugakusee no tame no keesu de manabu nihongo (Learning Japanese Through the Case Method) Tokyo: Koko Shuppan. (Available at the instructor’s office.)

Course Description:
This course is designed for students who have basic Japanese knowledge, and who are familiar with basic Kanji introduced in the first level Japanese courses. Also this course is for students who can speak Japanese fluently, but need to improve their writing skills to continue studying Japanese at a higher level. It is a ‘bridge-course’ between second level (EAST 340) and third or fourth level Japanese (EAST 440 or 540). The goal of this course is to help students reach an intermediate proficiency level in Japanese through writing practice, and to provide a smooth transition to the next level of Japanese. At the end of this course, students should be able to:
- summarize, describe, or explain familiar topics and support their views with some details using the second-level grammar and Kanji reviewed in the class
- read and write about 200 Kanji

Grading:
Final Exam (Essay, Grammar, Kanji) 30%
Homework 20%
Midterm (Take-Home Essay) 20% *See the schedule.
Self-Study Project (Weekly Reports, Presentation) 15%
Kanji Quiz 5%
Vocabulary Quiz 5%
In-class Participation & Performance 5%

Attendance and Quizzes:
Please note that absences in excess of 20% of class meetings may result in failure in the course. No attendance points will be given if you arrive more than 15 minutes late or leave more than 15 minutes early without permission.

Quizzes:
Quizzes are always given at the beginning of class. No special make-up quizzes will be given unless you have a legitimate reason, such as illness or family emergency. In these cases, you must contact the instructor within the day that the quiz is scheduled.
**Homework:**
Since this course focuses on enhancing writing skills, you will have essay every week and also have Kanji and grammar assignments. There are four (4) points given for each essay submission and two (2) points for all other assignments. You must submit the homework before class starts. If it is submitted after class or during class, it is considered late. Half of the marks will be deducted for each late submission. If the assignment is more than one week late without permission, no points or evaluations will be given.

**Self-Study Project**
Students set own goals and make plans for self-study. Weekly progress reports and the final report are evaluated.

**Tentative schedule (reading & writing topics):**

<table>
<thead>
<tr>
<th>Week</th>
<th>Topic</th>
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<tbody>
<tr>
<td>Week 1</td>
<td>Placement test ／原稿用紙の使い方／作文「自己紹介」</td>
</tr>
<tr>
<td>Week 2-4</td>
<td>「私っておとなしいの？」、セルフスタディーの計画</td>
</tr>
<tr>
<td>Week 5-7</td>
<td>「お客様は神様？」</td>
</tr>
<tr>
<td>Week 8-10</td>
<td>「時間がもったいない」（*Midterm essay）</td>
</tr>
<tr>
<td>Week 11-12</td>
<td>「どこで就職する？」</td>
</tr>
<tr>
<td>Week 13</td>
<td>発表「私の勉強法」</td>
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</tbody>
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This course includes 3 individual sessions of 30 minutes each instead of 3 class meetings. The schedule will be available in the monthly schedule on MyCourses.

**Important Notes:**
- Students do not have the option of doing extra work to make up or improve their marks.
- An unexplained absence from any quiz counts for zero, unless you have a legitimate reason such as illness. (Normally doctor's note is required.).

**McGill Policy Statements**
- *McGill University values academic integrity. Therefore, all students must understand the meaning and consequences of cheating, plagiarism and other academic offences under the Code of Student Conduct and Disciplinary Procedures (see [http://www.mcgill.ca/students/srr/honest/](http://www.mcgill.ca/students/srr/honest/) for more information). (Approved by Senate on 29 January 2003)*

- *In the event of extraordinary circumstances beyond the University’s control, the content and/or evaluation scheme in this course is subject to change.*